

SUBHALEKHA VENKATESAN

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Portfolio-<https://subhalekhavenkatesan.github.io/SubhaPortfolio/>

PROFILE

As a recent Master's graduate in International Business Management, specializing in global business strategies, sustainable practices, and supply chain management. Proficient in Microsoft Excel, Power BI, HTML, CSS, and JavaScript, with a strong ability in data analysis and visualization. Known for creating numerous dashboards demonstrating analytical skills. Recognized as a quick learner with a proactive approach, poised to excel in international business endeavours.

EDUCATION

Master of Science in International Business Management

Edinburgh Napier University, United Kingdom

2022-2023

- Developed strong foundation in management skills through coursework and hands-on projects.
- Honed analytical and problem-solving abilities, with a focus on international business strategies.
- Acquired expertise in analysing complex business issues, making objective decisions, and generating innovative ideas.

Bachelor of Science in Agriculture

Karunya Institute of Technology and Science, India

2018-2022

- Cultivated a deep understanding of agricultural principles, practices, and technologies through rigorous coursework and hands-on training.
- Developed expertise in sustainable farming techniques, crop management, and soil conservation.
- Collaborated with peers on research projects, enhancing problem-solving and teamwork abilities.

EXPERIENCE

Nando's Restaurant (1 year Experience)

- Onboarded and Delivered Exceptional Client Service to 200 customers per shift during peak times.
- Memorized over 100+ different menu items and helped guide customers to ideal their dining experience.
- Received highest mentions among all my colleagues and awarded for the best hospitality service by the management.
- Managed the Customer Relationship Management & Point of Scale System and entered 50 plus orders per hour with zero errors.
- Helped train 10+ new staff to use technical systems.

Amazon Warehouse, Dunfermline

- Provided first-hand experience in industrial operations within a dynamic business environment at Amazon.
- Enhanced understanding of logistical intricacies through tasks such as inventory management, order fulfilment, and quality control.
- Collaborated effectively with team members to ensure efficient workflow and customer satisfaction.

SKILLS

Ms Excel- Advanced
Excel VBA Project
Pivot Table
Ms Word

Microsoft Office 365 Suite
Ms Outlook
HTML
CSS

Data Entry and Management
Javascript
Project Management
Ms PowerPoint

CERTIFICATIONS

- Ms Excel (Advanced)
- Fundamentals of supply chain
- Fundamentals of logistics
- HTML, CSS, JavaScript
- Operation management- supply chains, products, and service
- Fundamentals of supply chain
- Accounting basics

SOFT SKILLS

- Persuasive
- Visionary
- Resolved
- Proactive
- Resilient
- Empathetic
- Rapid Assimilator
- Flexibility