

REJECTION/REWORK REPORT OF NON CONFORMING PRODUCT AND DISPOSITION**Objective:**

This format has been developed after combining 'Rejection/Rework analysis report' and 'NCP disposition record' to streamline the activity of rejection/rework management incorporating some new features like cost impact, ingot location etc.

Document Flow: Department of occurrence → QA → PPC → SALES → M&T → QA → DIRECTOR

NC/Rejection/Rework Report No. :QA/07-2025/4002

Date : 2025-07-16

WO No./Item No.	SL No.	Material grade	Present weight (kg)	Customer	Supplier	Qty	MAR No.
W23A15910/1		24234		BHEL			

Heat No.	Order size/Drawing	Stage of Rejection	Cause of Rejection	Present Condition	Ingot Size	Ingot location
1		34324			M2.5	

NC/Deviation occurrence location and details.	COPQ (INR) to be filled by PPC • Sale price : 100 • Cost at current stage : 10 • Cost of rework : 10 • Recovery: 1
Sign & date	

Initial Comment on NC by QA 32	Total Loss 10000 Prepared by: Checked by: Sign & date
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DISPOSITION PLAN AND REMARKS BY

Forge shop (Comments on salvation point of view) fgb	Sign & date
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Marketing & Sales (Comments on salvation point of view) All corrective actions acceptable. Ensure implementation of revised work instruction to prevent recurrence.	Sign & date
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M&T (Comments on salvation point of view) dfd	Sign & date
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Final Comment by QA	Sign & date
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Responsible Department	Sign & date
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Director comments on action taken (on disposition plan)	Sign & date
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Instruction to use: > The format will be filled up by the representative of department of occurrence with all rejection/rework data and will be circulated to PPC, Sales, M&T and finally to Director. > PPC to contribute for all cost related data which will be vetted by Sales for both rejection and rework.	Sign & date
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USE EXTRA SHEETS AS NEEDED

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