



KERALA PUBLIC SERVICE COMMISSION
THIRUVANANTHAPURAM
ADMISSION TICKET (Provisional)

2173



www.keralapsc.gov.in

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This Admission Ticket (provisional) is issued for the applications submitted by you in the following categories.

137/2021 (Statewide)

Name of Candidate : **POORNIMA P**

Address : PUTHANPOYIL HOUSE, KAVUNGAL
MALAPPURAM, VELLAYUR PO, 679327

DETAILS OF EXAMINATION

Type of Examination : Dictation and Transcription Test (Please see syllabus on the last page)

Register Number : **Z 2173** Language Opted : **Malayalam**

Date & Time of Exam : 25-05-2023 (Thursday) From 10:30 AM To 12:05 PM
(First 30 minutes for verification of ID & Admission Ticket)
Candidates reporting after 10:30 AM, will not be admitted to the Examination.

Examination Centre : GGHSS MALAPPURAM, DOWN HILL (PO), MALAPPURAM - 676519
Land Phone : 0483 2738115



Attention: 1. Candidates shall produce downloaded admission tickets bearing Barcode and Emblem of KPSC at the Examination Hall. Those who produce admission tickets without Barcode and Emblem, will not be permitted to write the test.

2. Candidates who produce admission tickets bearing scanned image of their photograph without their name and the date of photo will not be admitted to the test.

S475+R
Secretary
Kerala Public Service Commission

This Admission Ticket (provisional) is issued for your applications submitted in the following categories.

137/2021 (Statewide) - EXECUTIVE ASSISTANT (Kerala State Backward Classes Development Corporation)

Instructions for the Candidates

(Instructions in Malayalam Language are posted in the website)

- Candidates shall be permitted to occupy the seat allotted to them in the Examination Hall, by the Assistant Superintendent/Invigilator of the examination 15 minutes before the time mentioned in the admission ticket. They shall occupy only the seats allotted to them as per their Register Number.
- Candidates will not be permitted either to enter the examination hall after the start of the examination or to leave the hall until the examination is over.
- Candidates shall bring only admission ticket, Identity Proof and ball point pen with blue or black ink into the examination hall.**
(a) Bag, watch, purse, mobile phone or any other belongings of the Candidate shall be kept in the cloak room, provided for this purpose in the school. Any candidate found to carry such items inside the examination hall will be permanently debarred from appearing for PSC examinations.
(b) Persons accompanying the candidates will be strictly prohibited from entering the examination centre premises.

ARTICLES BANNED INSIDE THE EXAMINATION HALL

- Stationery Items: Text material (printed or written), bits of papers, geometry/pencil box, plastic pouch, calculator, ink/gel pen, scale, writing pad, pen drive, eraser, calculator, log table, electronic pen/scanner
 - Communication Devices: Mobile Phone, bluetooth, earphones, microphone, pager, health band. Any metallic items which could be used for unfair means, for hiding communication devices like camera, Bluetooth device.
 - Watches: Watch/Wrist watch, camera watch, smart watch
 - Eatables: Any eatable item opened or packed, water bottle.
 - Other Items: Handbag, Purse, Pouch
- Candidates shall write their name and then put their signature at the space indicated in the address list and also put their signature at the bottom side, across the photo (DO NOT SIGN OVER THE FACE) in the address list provided in the examination hall.**
 - Candidates should produce a photo affixed Identity Proof in original. Only the following 20 documents will be accepted as identity proof.
1) Voters ID issued by Election Commission 2) Driving Licence 3) Passport 4) ID Card issued by Social Welfare Dept. of Govt. of Kerala to Differently Aabled persons 5) Photo affixed Passbook issued by Nationalised Banks 6) PAN Card 7) ID Cards issued to Govt. Employees by the Departments/Institutions concerned 8) Discharge Certificate issued to the Ex-Servicemen/ Photo affixed ID Card issued by the Zila Sainik Welfare Officer 9) Conductor Licence issued by Motor Vehicles Dept 10) Photo affixed Passbook issued by Scheduled Bank/ Kerala State Co-operative Bank/ District Co-operative Banks 11) Photo affixed ID Card issued by Public Sector undertakings (various Companies/ Boards/ Corporations/ Authorities)/ Govt. Autonomous Institutions to their employees 12) Photo affixed ID Cards issued by various Universities of Kerala State to their employees 13) Photo affixed Medical Certificate issued by the Medical

Board to Differently Aabled persons 14) Photo affixed ID Card issued by the Bar Council to those who are enrolled as Advocates 15) Aadhaar Card issued by Central Govt. 16) One Time Verification Certificate issued by the Commission. 17) e-Aadhaar. 18) National Population Register/ Multi-purpose National Identity Card. 19) National Health Authority ID Card. 20) e-SHRAM Card.
Candidates who fail to produce Identity Proof in original will not be permitted to attend the examination.

- 6 As the Photograph of the candidate with name and date has been uploaded with the application, the scanned image of that photograph with the above details will be available on the Admission Ticket. **HENCE NO PHOTOGRAPH SHALL BE PASTED ON THE ADMISSION TICKET. Those who produce Admission Ticket with Photograph pasted on the scanned image, will not be allowed to attend the examination.**
If the scanned image of the candidates photograph on the Admission Ticket is not of the specified size or not identifiable or does not bear name of candidate and date of photograph, such candidates will not be admitted to the examination.
- 7 Candidates should not misbehave with the officials engaged in examination duty or commit any sort of malpractice or resort to any unfair means during the course of the examination.
The answer scripts of the candidates who violate the above instructions will be invalidated and legal action will be taken against them.
- 8 Candidates are admitted provisionally to the examination, as detailed scrutiny of the applications has not been completed. If any discrepancy in the applications is found on detailed scrutiny, such applications will be rejected.
- 9 No change of examination centre will be allowed under any circumstances.
- 10 Candidates who are eligible for Travel Allowance should obtain attendance certificate from the Chief Superintendent on the day of the examination itself.
- 11 **The scanned image of photograph on the Admission Ticket shall bear the name of the candidate and the date of the photograph, otherwise the candidate will not be admitted to the examination.**
- 12 **In case of postponement of examination for any reason whatsoever, the new date will be published in print and visual media and on the website of the Commission (www.keralapsc.gov.in). Change will be informed through profile message and SMS. Candidates shall produce the same admission ticket for the examination on the new date.**

SPECIAL INSTRUCTIONS TO CANDIDATES REGARDING DICTATION TEST

- 1 Candidate should bring with them shorthand notebook, pencil etc. for taking down the dictation and pen for writing down the passage in longhand.
- 2 Register number, name of examination, subject, date of examination etc. should be written only in the space provided for the purpose. Candidates should not write or mark anything in the Answer Script, Additional Book and the Shorthand Notebook which may help to identify their name, address or register number etc. The answer script of those candidates who violate the above instructions will be summarily invalidated.
- 3 The Additional Book and the Shorthand Notebook should be attached to the Answer Book using the punch and a piece of twine.

INSTRUCTIONS FOR THE SAFE CONDUCT OF EXAMINATION IN VIEW OF COVID-19 PANDEMIC

- 1 Candidates should follow Covid-19 norms of **social distancing** as well as **personal hygiene** inside the examination hall as well as in the premises of the examination centre. In order to avoid crowding candidates are requested not to bring any companions to the examination centres.
- 2 Wearing of mask is mandatory for all candidates.
- 3 Candidates may also carry his/her own hand sanitizer (small size) and drinking water in transparent bottles.
- 4 Candidates should scrupulously follow the directions given by the Invigilator or Chief Superintendent of examination centre and co-operate with them for the smooth conduct of the examination.

Syllabus for the Examination

Dictation and Transcription Test

A passage in English consisting of 400 (Four hundred) words will be dictated in 5 minutes (at a rate of 80 words per minute) and the candidates have to take down the passage in shorthand and then to write the passage in longhand using ink within one hour. Maximum Marks : 100, Duration : 1 Hour 05 Minutes
Medium of Question : English.

Note :-Candidates must visit their profile on the previous day of the examination to know the latest Exam updates if any.