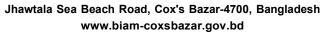
## **Participants** 28 Male **Female** 2 Total 30

## Bangladesh Institute of Administration and Management (BIAM) Foundation

## Regional Center, Cox's Bazar





## **Daily Schedule**

**25th Departmental Foundation Training Course** for the Instructors of the Directorate of Technical Education (06 August - 04 October 2023)

Working Day: 16, Week No.: 3

Date: 24 August 2023 [Thursday]

Time	Topic	Speaker/Organizer	Venue
08:00 - 10:00	Different forms of official communication (08:03)	Mr. Md. Mahbub-ul-Alam [Director General (Additional Secretary), BIAM Foundation, Dhaka]	Classroom-2
10:15 - 12:15	Conflict Management process (03:02)	Mr. Md. Mahbub-ul-Alam [Director General (Additional Secretary), BIAM Foundation, Dhaka]	Classroom-2
12:30 - 14:30	Dream trajectory of Bangladesh: vision 2021, 2041, 2071, 2100 (delta plan) (13:03)	Mr. Md. Mahbub-ul-Alam [Director General (Additional Secretary), BIAM Foundation, Dhaka]	Classroom-2
For 25th	DFTC		
Time	Торіс	Speaker/Organizer	Venue
07:30-07:55	Breakfast	President of Mess Committee	Cafeteria-1
10:00-10:15	Tea Break	Course Management Team	Cafeteria-1
14:30-15:00	Lunch	President of Mess Committee	Cafeteria-1
16:30-17:15	Refreshment	Course Management Team	Cafeteria-1
20:45-21:30	Supper	President of Mess Committee	Cafeteria-1

This Schedule is subject to change

Copy to: 01. All Faculty Members & CMT

02. PA to Director for Director's Kind Information

03. Class Attendant/Notice Board/Office Copy

**Md. Lutfur Rahman (Director) Course Director 25th Departmental Foundation Training Course**