

Instructions: Print on Co-op Employer Letterhead and signed by students company Co-op Coordinator, then scan to include with proposal submission to thesis@kettering.edu or student can have the context of this letter be approved by their Co-op Coordinator via work e-mail address and then forwarded to student to submit with proposal to thesis@kettering.edu.

Date

Michelle Gebhardt
Kettering University
Academic Success Center – Thesis Office
1700 University Avenue
Flint, MI 48504-4898

As **Student's Name**'s co-op employer, I am writing on behalf of **Company Name** to confirm that we give her permission to execute a non co-op thesis project.

Regards,

Employer Co-op Coordinator Name (include signature)
Title
Company Name