



PUSPAWATI BINTI AB HAMID
Current Address: KG GELONG GAJAH,
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 KELANTAN.
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Objective: To utilize my technical and management skills for achieving the target and delivering the best performance in the esteemed organization. I would like to implement my innovative ideas, progressive experience, skills and creativity for accomplishing the projects.

Personal Particulars

Age	: 29 years old	Date of Birth	: 10 October 1985
Nationality	: Malaysia	Gender	: Female
Marital Status	: Single	IC No	: 851029-03-5166
Permanent Residence	: Malaysia	Religion	: Islam
Place of Birth	: Pasir Puteh, Kelantan	Weight	: 54 KG
		Height	: 159 CM

Educational Background & Qualification

- 2011 – 2013 : Universiti Pendidikan Sultan Idris.**
 Bachelor of Software Engineering (Software Education)
 CGPA: 2.98(Semester 6)
- 2008 – 2010 : Kolej Poly-Tech MARA Kota Bharu.**
 Diploma cooperation with UUM in Information Technology
 CGPA: 3.04
- 2005 : Pusat Bimbingan Anggun Syarmin.**
 Sijil Tinggi Pelajaran Malaysia (STPM)
 CGPA: 2.84
- 2002 : Sek.Men.Keb.Pangkal Meleret, Machang, Kelantan.**
 Sijil Pelajaran Malaysia (SPM)
 Result: 3B, 2C, 3D, 1E

- 2000 : Sek.Men.Keb.Pangkal Meleret, Machang, Kelantan.**
 Penilaian Menengah Rendah (PMR)
 Result: 4B, 3C, 1E
- 1997 : Sek.Keb.Kelaweh, Machang, Kelantan.**
 Ujian Penilaian Sekolah Rendah (UPSR)
 Result: 1A, 1B, 2C, 1D,

Courses And Seminar

- 2014** CompTIA A+ under Organizer CISCO
 (Kursus Rakan Exco) at Universiti Pendidikan Sultan Idris.
 (Kursus Majlis Mahasiswa Kolej Kolej Harun Aminurrashid sesion 2013/2014) at Universiti Pendidikan Sultan Idris.
- 2010** (Kursus Bengkel Kerjaya) at Kolej Poly-Tech MARA Kota Bharu .
 (Kursus Jati Diri) at Kolej Poly-Tech MARA Kota Bharu .
 (Kursus Kepimpinan) at Kolej Poly-Tech MARA Kota Bharu .
 (Kursus Fasilitator) at Kolej Poly-Tech MARA Kota Bharu .
- 2003** (Perhimpunan Ahli Biro Urusetia & Pendaftaran of Persatuan Tingkatan Enam) at Sek. Men. Keb. Hamzah, Machang, Kelantan.
 (has sat for the Malaysian University English Test) at Sek. Men. Keb. Hamzah, Machang, Kelantan.
- 2002** (Kursus Teori dan Praktikal) Pengenalan Kepada Komputer, Microsoft Windows '98, Microsoft Word 2000, Microsoft Excel 2000 & Internet + Rangkaian.
- 2001** (Kursus Strategi dan Teknik Pembelajaran Berkesan & ke Arah Kecergasan dan Kecemerlangan Para Pelajar) at Sek. Men. Keb. Pangkal Meleret, Machang, Kelantan.
- 1999** (Kursus Membina Kecergasan Diri Dan Keyakinan Diri) at Sek. Men. Keb. Pangkal Meleret, Machang, Kelantan.

Skills and Strengths

Language : English - spoken and written
 : Malay - spoken and written

Personal skills : Energetic
 : Dependable / Independent
 : Dynamic team player
 : Strong problem solving and analytical aptitude
 : Good in analyse data info indisputably logical conclusions
 : Good analytical and negotiation skills
 : Able to work effective under intense pressure and stress
 : Assertive, independent, highly motivated and results oriented

Computer Knowledge : Adobe Dreamweaver CS3
 Microsoft Office
 Swift Max
 Macromedia Flash
 Adobe Photoshop
 MYSQL
 Sony Sound Force
 HTML
 Microsoft Visual Studio
 Microsoft window 95/98 /2000/XP, Excel, Word, Power Point.

Extracurricular Activities

- 2014** Exco of Biro Blok Kediaman dan Kemasyarakatan Majlis Mahasiswa Kolej, Kolej Harun Aminurrashid session 2013/2014, Universiti Pendidikan Sultan Idris.
- 2010** AJK of Fasilitator session 2009, Kolej Poly-Tech MARA Kota Bharu.
- 2003** AJK of Persatuan Tingkatan Enam, Sek. Men. Keb. Hamzah, Machang, Kelantan.
 AJK of Persatuan Sejarah, Sek. Men. Keb. Hamzah, Machang, Kelantan
- 2002** AJK of Pasukan Beruniform Persatuan Bulan Sabit Merah, Sek. Men. Keb. Pangkal Meleret, Machang, Kelantan.
 AJK of Pasukan dan Kelab Pendidikan Islam, Sek. Men. Keb. Pangkal Meleret, Machang, Kelantan.
 AJK of Class, Sek. Men. Keb. Pangkal Meleret, Machang, Kelantan.
 AJK of representing the Rumah Laksamana level in the School Cross Country, Basketball, Athletics and Congkak, Sek. Men. Keb. Pangkal Meleret, Machang, Kelantan.

Work Experiences

1. **Company Name** : Global Excel Tools Manufacturing Sdn. Bhd.
 Position : Admin for material department and shipping department
 Date Joined : January 2010
 Date Left : September 2011

2. **Company Name** : PCA MAHLIN Sdn. Bhd.
 Position : Operator
 Date Joined : Feb 2007
 Date Left : Mei 2007

3. **Company Name** : Hai Wei Automobile Sdn. Bhd
 Position : Admin (clerk)
 Date Joined : Jan 2004
 Date Left : Des 2004

Miscellaneous

Resume Text : I'm very interested to undergo industrial training in your company. I am also interested if offered a job in your company after graduate. I don't mind to work from below and to obtain a position that challenges me to learn continuously, opportunity for professional growth and allows me to utilize my communication and problem solving skills.
 I really hope you can consider the above

References

1. **Name** : Dr Siti Asma Binti Mohammed
 Position : Lecture
 Company : Universiti Pendidikan Sultan Idris
 Telephone : 05-4505417/019-2416751
 Emel : siti_asma@fskik.upsi.edu.my

2. **Name** : Puan Rohaizah binti Abdul Wahid
 Position : Lecture
 Company : Universiti Pendidikan Sultan Idris
 Mobile : 014-7423239
 Emel : ROHAIZAH@upsi.edu.my