WINDOWS + E → FILE MANAGER

WINDOWS + D \rightarrow DESKTOP

WINDOWS + UP ARROW → MAXIMIZE A PARTICULAR WINDOW

WINDOWS + DOWN ARROW → MINIMIZE A PARTICULAR WINDOW

WINDOWS + LEFT ARROW → GET A PARTICULAR WINDOW ON LEFT HALF

WINDOWS + RIGHT ARROW → GET A PARTICULAR WINDOW ON RIGHT HALF

CTRL + SHIFT + N → NEW FOLDER

ALT + TAB → SHIFTS MULTIPLE TABS

WINDOWS + TAB → SHOWS ALL THE TABS THAT ARE CURRENTLY IN USE

CTRL + LEFT/RIGHT → MOVES A COMPLETE WORD

WINDOWS + PRT SC → SCREENSHOT

WINDOWS + SHIFT + S → ADVANCED SCREENSHOT

WINDOWS + V → HISTORICAL CLIPBOARD

WINDOWS + . OR ; → EMOJI TAB

WINDOWS + L \rightarrow HELPS TO LOCK THE SCREEN IMMEDIATELY OR IF YOU HAVE MULTIPLE ACCOUNTS IT ALLOWS TO SWITCH BETWEEN ACCOUNTS

WNDOWS + I → OPENS THE SETTINGS TAB

WINDOWS + +/- → MAIMIZE/MINIMIZE

CTRL + SHIFT + N (IN CHROME) → INCOGNITO MODE

WINDOWS + $X \rightarrow$ OPENS THE TAB FOR SHUTDOWN/SLEEP/RESTART

SELECT A FOLDER OR FILE, THEN CLICK :- FN + F2 \rightarrow RENAME A FILE/FOLDER

WINDOWS + CTRL + D → ADD A VIRTUAL WINDOW

WINDOWS + CTRL + LEFT/RIGHT ARROW → MOVE BETWEEN VIRTUAL WINDOWS

WINDOWS + CTRL + F4 \rightarrow CLOSE THE VIRTUAL WINDOW

 $CTRL + T \rightarrow FOR OPENING A TAB IN A BROWSER$

CTRL + W → FOR CLOSING A TAB IN A BROWSER

CTRL + SHIFT + RIGHT ARROW \rightarrow SELECT A WHOLE WORD