**<Group E>**

**<Static Dynamic Analyser Tool>**

**MINUTES OF MEETING**

**<Date> 06-Jan-2023**

**Agenda**

**Planning**

**Designing**

**Coding**

**File handling**

**Testing**

**Action:**

| **Action Item** | **Responsibility** | **Planned Finish Date** |
| --- | --- | --- |
| Designing | Shikha Mishra, Jayashree Mishra, Sudha Singh | **08-01-2023** |
| Coding | Sudha Singh, Kirti Singh | **18-01-2023** |
| File Handling | Sudha Singh, Jayashree Mishra | **10-01-2023** |
| Documentation | Shikha Mishra, Jayashree Mishra, Rutuja Navghare, Komal Matsagar. | **17-01-2023** |
| Presentation | Shikha Mishra, Jayashree Mishra, Rutuja Navghare, Komal Matsagar | **16-01-2023** |

**[Note:**

**Let each action item be mapped to 1 person only**

**Each action item status should be checked in next meeting and hence will be part of next meeting agenda]**