

## Cover letter

The Human Resource Manager  
Tata Consultancy Services  
Unitech, Newtown  
Kolkata

22, February, 2019.

Sub: Application for the position of Senior Manager in Tata Consultancy Services, Kolkata.

Respected Sir,

With reference to the advertisement in the Times of India, dated January, 13, 2019, I wish to be a candidate for the post of Senior Manager in Tata Consultancy Services.

I am well-versed with computer-based management. I <sup>have</sup> ~~am~~ specialised in marketing new products and building up a sound base for the existing products of the Company. Moreover, I have also been associated with the finance and investment matters of my present organisation. I can deal with the problems of finance of a company.

The aspect of compensation is negotiable.

I would be glad to answer any question your company will like to know about me.

My detailed CV is attached with this covering letter for your kind perusal.

10 Thanking You,

Yours Sincerely

Archisman Banik.

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