

# **INSTRUCTIONS TO THIRD SEMESTER B TECH STUDENTS**

(MAKEUP EXAMINATIONS-APRIL 2022)

- Arrive at the examination venue/hall **at least 30 minutes before the start time (1.30 PM)**.
- **Seating arrangement** will be displayed at the entrance of **C-wing** classrooms (Dr. T M A Pai Polytechnic) where exams are conducted. It is important that the student **occupies the same seat as allocated** on the seating plan.  
**Note:** Route map to reach the C-wing classrooms is provided at the end of this document.
- Students are **permitted to enter** the examination room approximately **15 minutes before the start of the examination**.
- If the student arrives **late by more than half an hour (2.30 PM)**, then he/she will not be permitted to write the examination.
- Student is not permitted to leave the examination room **during the first half an hour (till 2.30 PM)** or during the last 15 minutes of the examination.
- Always carry **College issued photo ID card/copy of admission order** to the examination hall and show it to the invigilator on duty / squad members as and when required/demanded.
- In case of any genuine medical reason, the student may be allowed to leave the hall temporarily only if he/she has the **prior approval from Associate Director (Academics)**.
- The students should check their pockets, desks, geometry boxes, wallet, calculator etc. immediately after they occupy their seats. Any written paper found should be handed over to the invigilator before the scheduled start of examination.
- No candidate shall be allowed to carry inside the Examination Hall, any **textual material, printed or written, bits of paper or any other material of like nature**. If any candidate is found in possession of such material after commencement of examination - whether in use or not- he/she is liable to be disqualified.
- **Wristwatch, Cellular phones, pagers, programmable calculators and other electronic devices** are not allowed during the examination.

- If any candidate is found in possession of **wristwatch, Mobile phones, cellular phones, pagers and other unauthorized electronic gadgets etc.** in the examination hall after commencement of the examination - **whether in use or not** - he/she will be deemed to have been using unfair-means and liable for action.
- Any candidate **attempting to receive help** from any source in any manner or attempting to **render help to another candidate(s)** will be dealt in accordance with the provisions of unfair-means. A candidate misbehaving in or around the Examination Centre is liable to be disqualified.
- **Scribbling on the parts of body is also not allowed** and liable for action.
- In case of any E-Pad device related issues immediately inform it to your room invigilator/E-pad support person for necessary action.
- During the course of examination, **the candidates shall be under the control of the Chief Superintendent** and shall obey all orders passed by the Superintendent on all matters related to the examinations.

**\*..... Wish you all the best for the exams .....\***

### ROUTE MAP SHOWING THE DIRECTIONS TO THE C-WING CLASS ROOMS

