

From,
Mayur Mahadev Chavan,
College-PCCOER, Ravet,
Branch-Mechanical,
Roll no-BE-B-51,
PRN 72012160E.

To,
HOD of Mechanical Department
Through Class Teacher Mechanical Dept.
Prof.Gulab Siraskar

Subject : - Permission Grant for Internship Program.

Respected Sir/Madam,

I feel glad to inform you that I have been selected in Coditas Solutions Company. As I have been selected for the Internship + Recruitment Program, the internship program is of 6 months and is starting from 3/01/2022. The company is located in Vimannagar, Pune and they are expecting us to join the company for internship in offline mode. The internship time is from 9:00 am to 6:00 pm After successful completion of internship they are going to offer a permanent role as Associate Software Engineer.

I hereby assure you my compliance accordingly:

- I will attend college every Saturday and will also attend Evening classes.
- I will complete all my assignments and tasks within the given deadline.
- I will attend the unit test and other academic exams conducted by our college on regular time.
- If the lectures are conducted online as per guidelines received from our college I will attend those lectures whenever possible during company's leisure time or break time.
- I will take Project and other academic tasks very seriously and will be present during important due dates.

I will totally be responsible for any loss of academics/exam. Also I will submit the internship completion certificate after completion.

I request you to grant permission for my internship program, I have also attached Offer letter of the company along with this application.

Yours Sincerely,
Mayur Chavan.