

THE PEW CHARITABLE TRUSTS
Amendment to Project Agreement

This Amendment to Project Agreement (Amendment), effective as of the last date signed below (Amendment Start Date), is made by and between **THE PEW CHARITABLE TRUSTS** (Pew) and **SUFFOLK UNIVERSITY** (Provider). This Amendment hereby amends the Project Agreement between Pew and Provider as of June 27, 2019, Contract ID 32984, (Project Agreement) under that certain Master Terms and Conditions between Pew and Provider dated as of June 27, 2019 (Terms and Conditions).

Except as specifically modified by this Amendment, all of the provisions of the Terms and Conditions and Project Agreement, are hereby ratified and confirmed to be in full force and effect, and shall remain in full force and effect. Capitalized terms used but not defined herein shall have the respective meanings ascribed thereto in the Terms and Conditions and/or Project Agreement, as applicable.

The Project Agreement is hereby amended as follows:

1. The first paragraph of the Project Agreement is hereby deleted and replaced with the following:

This Project Agreement, by and between **THE PEW CHARITABLE TRUSTS** (Pew), a Pennsylvania nonprofit corporation, with its principal place of business at 2005 Market Street, Suite 2800, Philadelphia, PA 19103, and **SUFFOLK UNIVERSITY** (Provider), a Massachusetts nonprofit organization, with its principal place of business at 8 Ashburton Place, Boston, MA 02108-2701, is effective as of June 27, 2019 (Start Date) and, unless sooner terminated, shall terminate on September 30, 2021 (End Date). Pew and Provider are sometimes referred to individually as a Party and together as the Parties.

2. Section 2.1 of the Project Agreement (Project Description and Purpose) is hereby deleted and replaced with the following:

Provider, through its Legal Innovation and Technology Lab, and in pursuit of its own public interest objectives which are consistent with those of Pew, will continue to: (1) manage, maintain, document, and promote its application programming interface (API) and the python library; (2) create a model set of use restrictions for the API and the python library; and (3) create a report detailing sustainability plans for long-term management of the API and the python library. In addition, Provider will create online legal tools (e.g., online guided interviews/legal forms and issue-spotters) that allow users to generate or file much-needed legal documents online. Provider will identify and work with 1-3 pilot jurisdictions to adopt the designed tools and systems and obtain information from the pilot jurisdictions to develop and adopt internal data standards and processes. Provider will

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provide a final report detailing how the information from the pilot jurisdictions and internal data standards and processes can be used to assist in the development of universal data standards and processes.

3. Add at the end of the “Workplan and Deliverables” sections 3.10, 3.11, 3.12, 3.13, 3.14, 3.15, and 3.16 in the Project Agreement the following:

3.10. Provider will create customizable online legal tools (e.g., online guided interviews/legal forms and issue-spotters) that allow users to generate or file legal documents online. Provider will build tools designed for both replication and customization across systems, including developing libraries of reusable questions that are “drop-in ready” and that can be translated easily to variations in local law. Provider will build tools that are easily translatable across multiple jurisdictions.

3.11. In collaboration with Pew, Provider will select 1-3 pilot jurisdiction(s) (state, county, or regional court system) to adopt Provider’s tools and systems and collaborate on the development of data standards. Provider will seek to collaborate with local law school labs, clinical programs, legal aid providers, and state-wide legal help programs to obtain community buy-in for the project in each pilot jurisdiction.

3.12. In collaboration with Pew, Provider will conduct a request for proposal to fund one (1) subgrantee. The subgrantee will pilot the Provider’s designed tools and systems and build its own open-source content on top of the Provider’s. Provider will seek to collaborate with local law school labs, clinical programs, legal aid providers, and state-wide legal help programs to obtain community buy-in for the project in the subgrantees’ jurisdiction.

- 3.13. Provider will work with each pilot jurisdiction(s) and the subgrantee to:
- a) Implement the Provider’s tools and systems;
 - b) Develop a standards-compliant interchange and API-compatible method to interoperate between a docassemble server and one or more court docketing systems or case management systems;
 - c) Contribute code to the open source docassemble platform that assists with the development of standardized forms and communicates between the docassemble system and case management systems;
 - d) Automate at least one proof of concept form, such as an affidavit of indigency/in forma pauperis;
 - e) Allow for submission of the form to a court along with structured data;
 - f) Build at least one sample report on the data submitted;
 - g) Collect usage information and data to inform the development of data standards; and
 - h) Provide documentation to enable jurisdictions to replicate and contribute to the process.

3.14. Provider will publicize the pilots to the public, including the local communities of the selected pilot jurisdictions, and promote it via blog posts, webinars, and conferences (online or in-person).

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3.15. Provider will develop and internally adopt public data standards and processes based on testing and data obtained from the pilot jurisdictions. Provider will analyze usage from the pilot jurisdictions and identify needs and systemic challenges.

3.16. Provider will share with Pew a report that details the information obtained from the pilot jurisdictions and the subsequent internal data standards and processes developed and adopted by the Provider. The report shall also indicate how the data and information analyzed in Section 3.15 can be used to assist in the development of universal data standards and processes.

4. Section 4.1 of the Project Agreement (Budget) is hereby deleted and replaced as follows:

Budget:

Salaries	\$271,512
Employee Benefits	\$60,784
Travel Expenses	\$7,755
Subcontractors	\$21,000
Equipment Expenses	\$13,020
Indirect	\$33,230
TOTAL	\$407,301

Payment and Reporting Schedule:

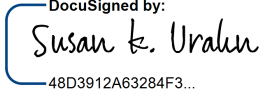
Narrative Report	Financial Report	Payment Schedule	Amount
N/A	N/A	Within thirty (30) days after Start Date	\$51,581
6 Months after Start Date (Report Date 1)	Report Date 1	Within thirty (30) days of Pew's receipt and approval of reports on Report Date 1.	\$51,581
12 months after Start Date (Report Date 2)	Report Date 2	Within thirty (30) days of Pew's receipt and approval of reports on Report Date 2.	\$51,581
18 months after Start Date (Report Date 3)	Report Date 3	Within thirty (30) days of Pew's receipt and approval of reports on Report Date 3.	\$84,186

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24 months after Start Date (Report Date 4)	Report Date 4	Within thirty (30) days of Pew's receipt and approval of reports on Report Date 4.	\$84,186
End Date (Report Date 5)	Report Date 5	Within thirty (30) days of Pew's receipt and approval of reports on Report Date 5.	\$84,186
Total			\$407,301

For: **The Pew Charitable Trusts**

By: 48D3912A63284F3...

Name: Susan Urahn

Title: President

Date: 9/16/2020

For: **Suffolk University**

By:

Name:

Title:

Date: