

**COMMONWEALTH OF MASSACHUSETTS**  
**NOTICE OF THE ASSEMBLY OF THE RECORD ON APPEAL**  
**APPELLATE COURT ENTRY STATEMENT**

Court Department

Trial Court Docket No(s): \_\_\_\_\_

Case Name: \_\_\_\_\_

**APPEARANCES**

Attorney Name for each Plaintiff/Petitioner and Either BBO  
Number OR Address and Telephone Number  
(enter information then "tab" out to view)

Attorney Name for each Defendant/Respondent and Either BBO  
Number OR Address and Telephone Number  
(enter information then "tab" out to view)

Nature of the case (Select the most appropriate description):

Date Petition, Complaint or Indictment Entered in Trial Court: \_\_\_\_\_

Is the Case or Any Information Impounded?

If yes, attach a copy of the order of impoundment or provide the citation to the statute or rule pursuant to which the documents were impounded, and specify each impounded document (enter information then "tab" out to view). See S.J.C. Rule 1:15, § 2(a).

Date When Notice of Appeal Filed: \_\_\_\_\_

Appeal By (specify each party listed in notice of appeal): \_\_\_\_\_

Identify the order or judgment being appealed (enter information then "tab" out to view):

Date Transcripts Ordered: \_\_\_\_\_ Number of Transcript Volumes: \_\_\_\_\_

Enclosing CD(s) with PDF(s) of the Transcript: ☐ Yes ☐ No

Dates of Transcribed Proceedings: \_\_\_\_\_

In Criminal Cases, has a Stay of Execution of Sentence Been Granted? ☐ Yes ☐ No

Date Notice of Assembly Issued: \_\_\_\_\_  
Clerk , Clerk Magistrate, Register, or Recorder

To be filled in by the appellate court:

Date Entered in S.J.C. or Appeals Court: \_\_\_\_\_ S.J.C. or Appeals Court Docket Number: \_\_\_\_\_