{{today()}}

To:

{{other\_parties[0].address\_block()}}

Dear {{other\_parties}}:

On approximately {{issue\_date}} I experienced issues with my rental property. {{issue\_description}}

Please let me know as soon as possible when you plan to make the repair(s) so I can rearrange my schedule to be there at a time that best conveniences you. I can be reached by telephone at {{users[0].phone\_number}}, or by email at {{users[0].email}}.

Sincerely,

{{ users[0].signature }}

{{users[0].address\_block()}}