

Third Judicial District, State of Utah

REQUEST FOR COPY OF AUDIO RECORD

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| <hr/> <div style="text-align: center;">Plaintiff(s)/Petitioner(s)</div> <div style="text-align: center;">vs.</div> <div style="text-align: center;"><hr/></div> <div style="text-align: center;">Defendant(s)/Respondent(s)</div> | Case No: _____ Hearing/Trial Date : _____ Judge : _____ Courtroom No: _____ Tape No: _____ Date Requesting : _____ |
| <small>PLEASE NOTE: Hearings are recorded in digital audio, depending on the recording system in the courtroom. To play a digital audio CD, you must first go to the internet at www.fortherecord.com and download " FTR Player Plus". To play a digital video/audio CD, you must to www.fortherecord.com and download " The Record Player". Both of these downloads are free.</small> | |

NAME: _____

ADDRESS: _____

DAYTIME PHONE: (____) _____

EMAIL ADDRESS: _____

CD DELIVERY METHOD: *(select one)*

☐

Audio to be mailed (\$15 per CD + \$2.80 postage)

☐

Audio to be picked up at the court (\$15 per CD)

☐

MP3 to be emailed (\$15 / 4 hours)
(The email is indicated on the left)

To email: Salt Lake Department – recordingrequestslc@utcourts.gov

To email: West Jordan – recordingrequestwj@utcourts.gov

To email: Tooele – jodic@utcourts.gov

To email: Silver Summit – debbiekf@utcourts.gov

Payment must be made in **advance**. Your request will be forwarded to the appropriate clerk. You will be contacted when the record is complete. Requests may take up to 10 days to complete. Copies will be held for 60 days before being destroyed.

**** A clerk will follow up with you to let you know when the receivable is set up ready for payment. You may pay either by phone 801-238-7425 or via email www.utcourts.gov/epayment ****