

**MINERAL COUNTY SCHOOL DISTRICT  
MINUTES**

**Tuesday, June 19, 2018**

The Mineral County School District held a public meeting on May 29, 2018 beginning 5:30 p.m. in the Board Room located at the Arlo K. Funk District Services Center in Hawthorne, Nevada.

**CALL TO ORDER:** The regular meeting of the Mineral County Board of School Trustees was called to order at 5:30 p.m. by the Board President, Keith Neville.

**MEMBERS PRESENT:** Kathryn Castagnola  
Schyler Hagen  
Tyler Viani  
Keith Neville  
Sheryl Samson

**ADMINISTRATORS:** Walt Hackford, Superintendent, Stephanie Keuhey, Principal HES, Jeff Wales, Principal MCHS

**OTHERS PRESENT:** Ann Kee, Pool pact guy, Desirae DeMars, Garth Price, Debbie Hackford, Woody Isom, Amanda Peterson, Curtis Isom, Tom Gallegos, Gary Funk, Breanna Hatfield, Jean Peterson, Sarah Dennis, Michelle Hudson,

**CALL TO ORDER**

1. Secretary Crystal Sasser stated that the agenda had been posted appropriately.  
The Pledge of Allegiance was recited.

2. Approval of a flexible agenda.

Tyler Viani made the motion to accept the flexible agenda with the following changes be made: Move #9 to #1, move #5 and #6 to the end of the agenda and table #8. Schyler Hagen seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

3. Person or Group Recognition –Walt Hackford

**CONSENT ITEMS: (FOR POSSIBLE ACTION)**

Items listed under the consent calendar will be voted on as a block. If a member of the public or a Board Member wishes to discuss an item in the consent calendar, that item will be removed from the Consent Items and placed with the Action Items for possible action.

1. Payroll Vouchers: 1138-1139
2. Payroll Checks: 83735-83761
3. Warrants: 19357-19400

Keith Neville made the motion to accept the consent items as is. Kathryn Castagnola seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

**ACTION ITEMS:**

1. Approval to release Amanda Petersen from her contract. (Amanda Petersen) (Discussion/Possible Action)

Keith Neville made the motion to release Amanda Petersen from her contract. Tyler Viani seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

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2. Approval to release Jennifer Frade from her contract. (Jennifer Frade) (Discussion/Possible Action)

Keith Neville made the motion to release Jennifer Frade from her contract. Kathryn Castagnola seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

3. Approval to release Jennifer Smith from her contract. (Jennifer Smith) (Discussion/Possible Action)

Keith Neville made the motion to release Jennifer Smith from her contract. Sheryl Samson seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

4. Title I Federal Grant – Safe School Professionals for summer school (Kelly Wales) (Discussion/Possible Action)

Sheryl Samson made the motion to accept Title I Federal Grant – Safe School Professionals for the adjusted summer school hours. Sheryl Samson seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

5. Discussion and appropriate action to appoint a lead administrator to act in absence of the Superintendent. (Tyler Viani) (Discussion/Possible Action)

Keith Neville made the motion to appoint Stephanie Keuhey as the lead administrator to act in the absence of the Superintendent. Shyler Hagen seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

6. Discussion and appropriate action to establish transition process for lead administrator to assume responsibilities for district administration including, but not limited to, assumptions of duties, reporting, compensation, office hours, signature authority, and other matters necessarily related to the temporary appointment. (Tyler Viani) (Discussion/Possible Action)

Keith Neville made the motion to establish transition process for lead administrator to assume responsibilities for district administration including, but not limited to, assumptions of duties, reporting, compensation, office hours, signature authority, and other matters necessarily related to the temporary appointment. Kathryn Castagnola seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

7. Opening Wi-Fi for students/guests and using G Suite and blocking the use of USB's (Desirae DeMars) (Discussion/Possible Action)

Table item until after new administration

8. Set limit on lunch charges and approve sending outstanding balances to small claims court. (Spring Blazewick) (Discussion/Possible Action)

Table item

9. Acceptance of renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval for payment from fiscal year 2018-2019 funds (POOL Pact Representative) (Discussion/Possible Action)

Keith Neville made the motion to accept the renewal proposal from Nevada Public Agency Insurance Pool (POOL) and approval for payment from fiscal year 2018-2019 funds. Tyler Viani seconded the motion. Vote:

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Kathryn Castagnola-Yes, Schyler Hagen, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

10. Repair ceiling and paint entire Junior High Gym. This work can be completed by the current maintenance staff and will be completed by November 15, 2018. Funds to come from the maintenance budget. (Keith Neville) (Discussion/Possible Action)

Table item

11. Remove one toilet and one stall in each of the restrooms in the lower administration building and replace with a large handicap size stall and tall toilet in each with grab bars mounted to the walls. This work can be completed by the current maintenance staff by August 1, 2018. Funds to come from maintenance budget. To see what this project would look like visit the High School men's restroom. (Keith Neville) (Discussion/Possible Action)

Table item – take report from pool pact and get prioritized. Capital report

12. Purchase four (4) AED machines and boxes. One to be placed at the Schurz Elementary office, one at the Hawthorne Elementary office, one outside the board room and one at the Jr. High Gym. Funds to come from the central office budget. This will be accomplished by July 15, 2018 and the school nurse can provide training. (Keith Neville) (Discussion/Possible Action)

Keith Neville made the motion to accept the purchase four (4) AED machines and boxes. One to be placed at the Schurz Elementary office, one at the Hawthorne Elementary office, one outside the board room and one at the Jr. High Gym. Funds to come from the central office budget. This will be accomplished by July 15, 2018 and the school nurse can provide training. Kathryn Castagnola seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

**COMMUNICATION AND REPORTS:**

1. Correspondence & Announcements
2. Board Member Reports
3. Hawthorne Jr. High School Dream Team (Breanna Hatfield) (Information & Discussion) – Presentation from the Dream Team on the projects and fundraisers that they have worked on throughout the year.

**GENERAL PUBLIC COMMENT:**

It is the School Board's intention to listen and be responsive to the general public's concerns. Comments from the public regarding topics not on the agenda are invited at this time. You may request to speak by raising your hand during the General Public comment period or by completing a Request to Address the MCSD Board form prior to the General Public Comment period. The Board will answer questions or discuss to the best of their ability items that are introduced. However, by law, the Board cannot take any action, reach a consensus or hear personal attacks at this time. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her sole discretion.

**ADJOURNMENT:** 7:30 pm

Respectfully submitted;

  
Sheryl Samson, Clerk