

**MINERAL COUNTY SCHOOL DISTRICT
MINUTES
Tuesday, February 20, 2018**

The Mineral County School District held a public meeting on February 20, 2018 beginning 5:30 p.m. at Schurz Elementary School in the Main Office Building in Schurz, Nevada.

The regular meeting of the Mineral County Board of School Trustees was called to order at 5:30 p.m. by the Board President,

MEMBERS PRESENT: Keith Neville
Sheryl Samson
Tyler Viani
Kathryn Castagnola
Schyler Hagen

ADMINISTRATORS: Jeff Wales, Principal HJH/MCHS; Walt Hackford, Superintendent

OTHERS PRESENT: Staci Emm, Kara Reuter, Sean Rowe, Tricia Schumann, John Gavin, Meshanna Huntley, Hope Blinco, Jason Cardenas, Hiedi Bunch, Tylor Nicholls, Ann Kee, Randy Samson, Tyler Nicholls

CALL TO ORDER:

1. Secretary Crystal Sasser stated that the agenda had been posted appropriately. The Pledge of Allegiance was recited.
2. Approval of a flexible agenda.

Sheryl Samson made the motion to accept the flexible agenda. Schyler Hagen seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen – Yes, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

3. Person or Group Recognition – Walt Hackford let the board know about the pipe line in Schurz that got broke by the Drilling Company. What a great job that Tom Gallegos and Robert did over the weekend to get the water back up and working.

CONSENT ITEMS:

1. Minutes: February 6, 2018
2. Payroll Vouchers: 1088, 1089
3. Payroll Checks: 83441-83463
4. Warrants: 18800-18857

Sheryl Samson made the motion to accept the consent items (1-4). Kathy Castagnola seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen – Yes, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

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ACTION ITEMS:

1. Request use of the 6th Street School for Armed Forces Day tours. Search and Rescue will oversee the tours. (Heidi Bunch) (Action)

The School Board just asks that it is cleaned up after the tours are completed. Sean Rowe will get with Hiedi to make a waiver for people that are taking the tour.

Sheryl Samson made a motion to let the Search and Rescue use the 6th Street School for Armed Forces Day tours. Kathryn Castagnola seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen – Yes, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

2. Boys and Girls Club request to coordinate on the 21st Century Grant (Travis Crowder and Staci Emm) (Discussion)

LOI due on March 21, already submitted for \$80,000 to \$100,000. Grant application due by March 30. Schurz Boys and Girls Club would also like to be included in this program. Walt said they would include them. Next Grant meeting on Thursday, February 22, 2018. Keep this on as a standing agenda item.

3. Infinite Campus Review (Kara Reuter) (Discussion)
4. Option of Payroll donations to 501C3 Boys and Girls Club. (Discussion/Possible Action)

Staci Emm spoke about the Boys and Girls Club. Idea to donate to payroll donations directly to them. County is doing this right now. Can the school district do this also? Hope responded need to check with auditors. No other counties do this right now. Task the Superintendent to get with the auditors for approval to set up a policy for a payment plan.

5. Discussion for possible action to develop a policy or AR for accountability dealing with MCSD policy GBBM1, NIAA Regulations, and NAC 386.832. This policy will insure that no person acts in the capacity of a coach until completion of all certifications contained in both policies. (Discussion/Possible Action)

Task the Superintendent to create an AR that implements all coaches be certified before their sport begins. To be ready in 30 days for our next meeting on March 30th.

Tyler Viani made a motion have an AR written to ensure all coaches have their certifications before starting the sport season. Sheryl Samson seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen – Yes, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

6. Delegate signature authority on grant approval to the Superintendent (Discussion/Action)

The signature authority needs to be renewed every year. Put on a schedule for every July 1st to have renewed.

Sheryl Samson made a motion to renew the signature authority on grant approval to the Superintendent every year. Kathryn Castagnola seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen – Yes, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

7. Discussion and appropriate action to pay teachers that have not yet received signing bonuses per SB511. (Discussion/Action)

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The teachers will be paid what is owed to them on their paychecks on February 23, 2018.

Tyler Viani made a motion to pay the teachers on February 23, 2018. Kathryn Castagnola seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen – Yes, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

8. Discussion for possible actions on developing a policy that no student may transfer to another district without a legal variance signed and verified by the superintendent. Follow up on non-compliant transfers will be initiated by the superintendent within five school days. All previous non-compliant student transfers will be reported to the appropriate school districts and state department by March 1, 2018. Written documentation will be provided to the school board on March 6th. (Discussion/Possible Action)

At the beginning of the school year we can pull a “no show” report. The current variances need to be checked. Bring report to present at meeting on March 20th instead of the 6th.

Keith Neville made a motion to change the date from March 6th to March 20th meeting. Kathy Castagnola seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen – Yes, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

9. Discussion for possible action to hire a consultant to assess all MCSD restrooms for ADA compliance and make recommendations to the board as to how each facility can meet ADA compliance standards. (Discussion/Possible Action)

Request the building inspector to inspect the bathrooms. We can formulate a plan and bring it back to the board at the next meeting.

10. Task Superintendent to provide written documentation that address recommendations provided by the June 30, 2017 Auditors Report on pages 129,130,131, and 133. This written report will be given to the board on March 6 by the Superintendent. (Discussion/Possible Action)

The employees in the office are working on writing desk procedures. They will be doing cross training during the summer so everyone will know the duties of each other.

Tyler Viani made a motion to address the recommendations provided by the June 30, 2017 Auditors Report on page 129, 130, 131 and 133.. Keith Neville seconded the motion. Vote: Kathryn Castagnola-Yes, Schyler Hagen – Yes, Tyler Viani-Yes, Keith Neville-Yes, Sheryl Samson-Yes. Motion Passed 5-0-0

11. Task Superintendent to provide attendance data for HES (Discussion/Possible Action)

COMMUNICATION AND REPORTS:

1. Correspondence & Announcements
2. Board Member Reports
3. Superintendent Report
4. Person or Group Recognition

DISCUSSION ITEMS:

GENERAL PUBLIC COMMENT:

It is the School Board's intention to listen and be responsive to the general public's concerns. Comments from the public regarding topics not on the agenda are invited at this time. You may request to speak by raising your hand during the General Public comment period or by completing a Request to Address the MCSD

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Board form prior to the General Public Comment period. The Board will answer questions or discuss to the best of their ability items that are introduced. However, by law, the Board cannot take any action, reach a consensus or hear personal attacks at this time. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her sole discretion.

Jason Cardenas wanted discuss how he has someone that he wants to help him with softball but there is already an assistant softball coach that has a contract. Hope Blinco informed the board that if a coach has a contract he is a coach until that contract ends.

ADJOURNMENT: 6:56 PM

Respectfully submitted;



Sheryl Sampson, Clerk