

**MINERAL COUNTY SCHOOL DISTRICT
MINUTES
Thursday, March 2, 2017**

The Mineral County School District held a public meeting on March 2, 2017 beginning 5:30 p.m. in the Board Room located at the Arlo K. Funk District Services Center in Hawthorne, Nevada.

CALL TO ORDER: The regular meeting of the Mineral County Board of School Trustees was called to order at 5:30 p.m. by the Board President, Keith Neville.

<u>MEMBERS PRESENT:</u>	Keith Neville Sheryl Samson Tyler Viani Schyler Hagen	<u>MEMBERS ABSENT:</u>
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ADMINISTRATORS: Walt Hackford; Superintendent; Stephanie Keuhey, Principal HES; Mike Domagala, Principal SES; Jeff Wales, Principal HJH/MCHS

OTHERS PRESENT: Joe Birch, Spring Blazewick, Teri Farley, Tyler Nicholls, Tricia Schumann, Ann Kee, Marty Waggoner, Arlo Funk, Sarah Dillard, Anne Welch

Secretary Spring Blazewick stated that the agenda had been posted appropriately.
The Pledge of Allegiance was recited

Person or Group Recognition (Moved up from correspondence & Announcements - **Discussion Only**)

Stephanie Keuhey introduced her new staff members: Tyler Nichols, who is currently teaching 3rd, 4th, and 5th grade Intervention, and Ann Welch, Pre-K Teacher. Mrs. Keuhey also thanked her hiring committee, Ann Kee, Tricia Schumann, Holly Qualls, and Joe Burch.

CONSENT ITEMS:

- | | |
|----------------------|------------------|
| 1. Minutes: | February 2, 2017 |
| 2. Payroll Vouchers: | 1088, 1091, 1092 |
| 3. Payroll Checks: | 82584 - 82622 |
| 4. Warrants: | 17156 - 17201 |

Tyler Viani made the motion to approve consent items 1-4 as written, Sheryl Samson seconded the motion. **Vote; Keith Neville – Yes, Tyler Viani – Yes, Sheryl Samson – Yes, Schyler Hagen – Yes. Motion Passed**

ACTION ITEMS:

1. Discussion on the Resolution Authorizing a Medium-Term Obligation Installment Purchase Agreement for the purchase of two (2) 2018 Thomas Saf-T-Liner C2 72 passenger school buses with handicap lift.
(Discussion/For Possible Action)

Mr. Hackford informed the Board of the Nevada Department of Taxation requirement of a super majority of 66% which would require a unanimous vote to pass the resolution. Sheryl Samson made the motion to approve Discussion on the Resolution Authorizing a Medium-Term Obligation Installment Purchase Agreement for the purchase of two (2) 2018 Thomas Saf-T-Liner C2 72 passenger school buses with handicap lift. Schyler Hagen

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seconded the motion. **Vote; Keith Neville – Yes, Tyler Viani – Yes, Sheryl Samson – Yes, Schyler Hagen – Yes. Motion Passed**

2. Annual Audit Review Letter from the Nevada Department of Taxation. (Information/Discussion)

The Superintendent explained the Annual Audit Review Letter received by Sandra Weissman, Finance Manager was included on the agenda for information. The letter stated the Audit Review was complete and NO violations of statutes and/or regulations were noted. **Discussion Only.**

3. Approval of the revised Job Description for Bus Driver. (Discussion/For Possible Action)

After some discussion on the lack of applicants, Mr. Hackford made the recommendation to remove the requirement of a high school diploma or equivalent from the Bus Driver job description. Sheryl Samson made the motion to make the elimination of the high school diploma on the 9 month Bus Driver job description. Schyler Hagen seconded the motion. **Vote; Keith Neville – Yes, Tyler Viani – Yes, Sheryl Samson – Yes, Schyler Hagen – Yes. Motion Passed**

4. Approval of the revised Job Description for Custodian. (Discussion/For Possible Action)

The Superintendent made the same recommendation to eliminate the high school diploma or equivalent on the Custodian job description. Tyler Viani made the motion to approve the revised Custodian job description. Schyler Hagen seconded the motion. **Vote; Keith Neville – Yes, Tyler Viani – Yes, Sheryl Samson – Yes, Schyler Hagen – Yes. Motion Passed**

5. Approval of the revised Job Description for Cook. Discussion /For Possible Action)

The Board discussed elimination of the high school diploma or equivalent for the Cook position. Sheryl Samson expressed her concern due to the measuring and reporting the Cook is required to complete, she felt this position should have a diploma or equivalent. Tyler made the motion to approve the revised job description for Cook. Keith Neville seconded the motion. **Vote; Keith Neville – Yes, Tyler Viani – Yes, Sheryl Samson – No, Schyler Hagen – No. Motion Not Passed.**

6. Approval of the revised Job Description for Kitchen Aide. (Discussion/For Possible Action)

The Board discussed the eliminating the high school diploma or equivalent for the Kitchen Aide position. A suggestion was made to require all applicants without a diploma enroll in the Adult Education program and complete the high school proficiency exam within a specified amount of time. This item was tabled to be brought back on the next agenda. **Discussion Only**

COMMUNICATION AND REPORTS:

1. Correspondence & Announcements

None

2. Board Member Reports

Sheryl Samson gave a brief report on the trip she chaperoned with the SPED students. She also stated that the National School Board has been very active on the legal side, but what she wanted to make sure is that our Board put the 2016 iNVEST report on the next agenda for discussion. Keith Neville suggested the Board schedule another workshop to work on goals and the Superintendent's evaluation tool.

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GENERAL PUBLIC COMMENT:

It is the School Board's intention to listen and be responsive to the general public's concerns. Comments from the public regarding topics not on the agenda are invited at this time. You may request to speak by raising your hand during the General Public comment period or by completing a Request to Address the MCSD Board form prior to the General Public Comment period. The Board will answer questions or discuss to the best of their ability items that are introduced. However, by law, the Board cannot take any action, reach a consensus or hear personal attacks at this time. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her sole discretion.

Tricia Schumann announced that Literacy Night at HES will be held on Tuesday, March 7th at 6:00 pm., and on the 9th, Mrs. Schumann, Mrs. Gemelke, and Mr. Burch, and Mr. Nicholls will be going to the Care and Share at lunch to Sing. Mr. Domagala Thanked Schyler Hagen for coming to SES and setting up Veggies for Kids at SES. He also thanked Sheryl Samson for attending Literacy Night at SES on March 1st as he briefly spoke about the turn out and some of the activities that took place.

ADJOURNMENT: 6:42 P.M.

Respectfully submitted;


Sheryl Samson, Clerk