



SUJAL SONI

Address:Mumbai, India | Mob: 8240439662 | Email: sujalsoni5499@gmail.com | LinkedIn:
<https://www.linkedin.com/in/sujal-soni>

Age

22

Professional Summary

Motivated and detail-oriented individual with hands-on freelance experience in event coordination and hall management. Skilled in communication, MS Excel, and document handling. Currently pursuing a Full Stack Web Development course to transition into the IT field. Fluent in English and Hindi, with a strong ability to work in fast-paced environments.

Experience

- Freelance Exhibitor Coordinator Koelnmesse India Pvt. Ltd., Mumbai May 2024 – Aug 2024
 - Coordinated with exhibitors for booth setup and logistics.
 - Maintained exhibitor data and documents using Excel and WordPad.
 - Acted as a communication bridge between clients and event staff.
- Freelance Event Hall Manager Self-employed
 - Managed venue operations during events including logistics and client coordination.
 - Ensured timely setup, resource allocation, and problem-solving during events.

Education

Full Stack Web Development (Pursuing) Itvedant Institute, Mumbai
2024 – Present

Skills

- Front-End: HTML, CSS, JavaScript (Learning)
- Tools: MS Excel, WordPad
- Soft Skills: Communication (English & Hindi), Teamwork, Time Management

Languages

- English
- Hindi
- Bengali