Most Popular HR Interview Questions

- 1. Tell me about yourself
- 2. What are your strengths and weaknesses?
- 3. Tell me about an experience when you faced difficulty at work while working on a project?

HR Interview Questions and Answers for Freshers

1. Tell me something about yourself?

This question is usually the first question in an interview, and it is a way to break the ice. You should answer this question by giving a brief overview of your education, work experience, and skills. You should not go into too much detail, but you should provide the interviewer with enough information to determine if you are a good fit.

Sample Answer:

Thank you for allowing me to introduce myself. My name is Aman and I am from Meerut City in Uttar Pradesh. I completed my bachelor of technology with the CSE branch from XYZ University.

First of all, I want to introduce myself with my soft skills. I am optimistic, smart, selfconfident, hardworking, and have a positive mindset. My technical skills include proficiency in <u>Java programming language</u>, <u>C programming language</u>, and <u>HTML</u>. Also, I have a good command of <u>MS Excel</u> and <u>web technologies</u>.

My interests include dancing, Internet surfing, chess, and listening to music. In my leisure time, I enjoy reading news articles on my mobile phone.

2. What are your strengths?

When answering this question, you should focus on your strengths related to the job you are applying for. For example, suppose you are applying for a position in customer service. In that case, you might say that your strengths include excellent customer service skills, problem-solving skills, and the ability to stay calm under pressure.

Sample Answer:

My time management skills are exceptional, and I'm well-organized, efficient, and systematic. I enjoy excelling at my job.

3. Why are you interested in this job?

Be sure to do your research on the company before you go in for the interview. Talk about how your skills and experiences make you the right candidate for the job.

Sample Answer:

It's an honor and a privilege to work for an established company like yours. As I researched the job opening you have, I realized that my abilities align with your requirements. Through this job, I can showcase my technical skills to help the company's development.

4. Where do you see yourself in the next 5 years?

This is a question that is often asked in job interviews. It is meant to assess your long-term goals and whether they are aligned with the company's. It can also be used to gauge your ambition and determination.

Sample Example:

Over five years, I'd love to take advantage of every opportunity the company will give me to gain knowledge through the external and internal training programs. My dream career objective is to be a <u>Technical Architect</u>. Hence, I am looking forward to creating different

products that embody the mission of this company and contribute to making a positive impact while speeding up my path to becoming a Tech Architect.

5. Would you like to work overtime or odd hours?

You need to be very sincere in answering this question. Do not tell a fake story or make a compromise to get the job. If you are comfortable with overtime working, you could say this:

Sample Answer:

I understand that putting extra effort impacts the company's development, so I'm happy. If it means I'm contributing to the company, I'll be glad to contribute.

HR Interview Questions and Answers for Experience

1. Why did you leave your last job?

Be very cautious in answering this query. Avoid blaming employers for their mistakes and stating that "Salary was less or poor work management." Instead of this, you can say that:

Sample Answer:

It's a professional shift. I've gained much from my last job, but now I'm seeking new challenges to expand my perspectives and gain an entirely new set of skills.

2. How do you handle stress, pressure, and anxiety?

It is a common interview question to determine your performance under pressure and stress.

Sample Answer:

Under pressure and stress, I usually utilize my soft skills and handle every situation calmly. I also perform physical exercises and mind relaxing activities like meditation to deal with work stress and pressure.

3. Is there anything that makes you different from other candidates?

You have to answer this question in a way that showcases your strengths and qualities. Talk about the things that make you stand out from other candidates. Don't be afraid to brag a little bit – after all, you want to show the interviewer that you're the best.

Sample Answer:

There are a few things that make me different from other candidates. First, I have a lot of experience working with different teams and managing projects. I'm also great at communicating with people, so I can easily build relationships with clients and coworkers. Finally, I have a strong interest in learning new things and taking on new challenges.

4. Tell me about a time when you were not satisfied with your performance?

There are a few reasons why interviewers might ask this question. One possibility is that the interviewer wants to understand if you can take feedback and improve upon your weaknesses. They may also be looking to see if you can admit when you have made a mistake and how you coped with the situation.

Sample Answer:

I was not satisfied with my performance when assigned to lead a project and failed to meet the deadline. I felt like I let my team down and was very disappointed. I learned that it is important to set realistic goals and communicate with team members if there are any delays.

5. Tell me about a time when you experienced difficulty at work while working on a project?

The interviewer wants to know how you handle difficult situations. They are looking for a pattern of behavior, so they want to know about a time when you had difficulty with a project. They will also want to see how you combated that situation and what you learned from the experience.

Sample Answer:

The most difficult project I ever worked on was a website redevelopment project. The client had very specific and detailed requirements, and they were constantly changing their mind about what they wanted. This caused a lot of reworking, and it wasn't easy to keep the project on track. In the end, the client was happy with the final product, but it was a very stressful experience.

Things to Keep in Mind During HR Interview

It's important to remember that an HR interview is a chance for the interviewer to learn about you, but it's also an opportunity for you to learn about the company. As such, there are a few things you should keep in mind during the interview.

- Be respectful: Be professional and courteous to everyone you encounter during the interview, from the receptionist to the interviewer.
- Dress appropriately: Dress yourself like a professional. Do not go with the casual dressing, also be sure that what you wear is neat and tidy.
- During HR interviews, recruiters will try to test your attitude, including your level
 of flexibility, honesty, desire to continue learning, and diligence. Make sure to
 show your positive attitude during the interview.
- When answering questions, always remember not to talk for an excessively long time. Make sure you give concise and precise answers.
- If you don't understand any questions during an interview, you should ask the interviewer for clarification, instead of giving the wrong answer.