# SUKHDEV SINGH

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Location: Faridabad, Haryana, India

## OBJECTIVE

A dedicated and responsible student looking for part-time online opportunities such as typing, copy-paste, or data entry. Ready to work with sincerity and learn new skills to grow professionally.

## EDUCATION

Class 12th (Humanities/Arts) — K.L. University  
Subjects: English, Hindi, Political Science, Fine Arts, Physical Education  
Year: Appearing (2025)

## SKILLS

* Fast & accurate typing
* Basic MS Word, Google Docs knowledge
* Copy-Paste and Data Entry
* Basic Internet Research
* Canva (for simple design work)
* Mobile-friendly and App-usage skills

## EXPERIENCE

Fresher — Eager to start working and gain experience

## LANGUAGES

* Hindi (Fluent)
* English (Basic to Intermediate)

## STRENGTHS

* Punctual and Responsible
* Quick Learner
* Honest and Hard-working
* Available 2:00 PM to 6:00 PM daily for work

## HOBBIES

* Exploring tech apps
* Helping others
* Watching creative content

## DECLARATION

I hereby declare that all the above information is true to the best of my knowledge.  
  
Signature  
Sukhdev Singh