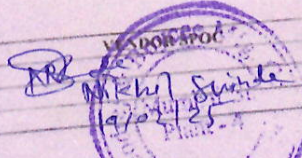



Godrej

IOWMS Integrated Outsource Workforce Management System		Doc. No. : BPCL/IRS IOWMS/R04 Rev. No. : 00 Effective Date : 01.12.2024	
SAT DOCUMENT CHECKLIST		Location: BPCL Uran LPG PO No. : 4510297410 Report Date: 13-02-2025	
S. NO.	Required Documents	Description	Availability Status
1	Site Survey Document	Site Survey Report	<input checked="" type="checkbox"/>
2	Hardware QC Documents (for FRS, Turnstile, IT components etc.)	Dispatch clearance Third party Inspection Test Report	<input checked="" type="checkbox"/>
		OEM Test Certificates	<input checked="" type="checkbox"/>
		User Manuals(if any)	<input checked="" type="checkbox"/>
3	Installation Reports	FRS Devices, Turnstile, L2 switches, Cable Laying etc.	<input checked="" type="checkbox"/>
4	Drawings & Diagrams	As-Built of Installation	<input checked="" type="checkbox"/>
		P&ID GAD of Turnstile System	<input checked="" type="checkbox"/>
5	SOPs	FRS Device Installation and Setup	<input checked="" type="checkbox"/>
		SOP for Associate Enrolment	<input checked="" type="checkbox"/>
		Replacement of FRS Device	<input checked="" type="checkbox"/>
		Replacement of L2 switches	<input checked="" type="checkbox"/>
		Removal And Shifting of Access Control System	<input checked="" type="checkbox"/>
6	IS Checklist and Password Policies	Duly Signed IS checklist	<input checked="" type="checkbox"/>
7	Asset Register and Visitor Card Master	Desktop password setup and updation policy	<input checked="" type="checkbox"/>
		Vendor Supplied Hardware Components Asset register	<input checked="" type="checkbox"/>
		Master file of Visitor Card Series	<input checked="" type="checkbox"/>
10	Training Document	Tutorials for IOWMS platform	<input checked="" type="checkbox"/>
		Training Records for different personas	<input checked="" type="checkbox"/>

Remarks (if any):

SIGNATURE & STAMP NAME & DESIGNATION DATE	 Vikram Singh 19/02/25	BPCL LOCATION SPOC  Bhavisha Behari, Asst. mgr 13/02/25 Asst. Manager Operation, LPG Uran Terminal, B.P.C.L.
---	---	--

Godrej Enterprises Group

Godrej & Boyce Manufacturing Company Limited | Regd. Office: Pirojshanagar, Vikhroli, Mumbai - 400 079, Maharashtra, India  
Tel: +91-22-6796 1700/1800 | info@godrej.com | www.godrejenterprises.com | CIN: U28993MH1932PLC001828



Godrej

Bharat Petroleum		IOWMS Integrated Outsource Workforce Management System						Doc. No.: BPCL/HRS/IOWMS/R02 Rev. No.: 00 Effective Date: 01.12.2024		
		SITE ACCEPTANCE TEST REPORT						Location: BPCL Uran LPG PO No.: 4510297410 Report Date: 13-02-2025 Test Duration: 15 Days		
		Checks/Functionality						Quantity		
S.No.	Hardware/Item Type	Location of Installation	Entry/Exit	Terminal Ids		ADMIN Password Implemented on devices	Installed	As Per PO (Nos.)		
1	Access Control System	Face Reader	Main Gate	Entry	26, 28	30	Yes	Yes	3	
				Exit	27, 29	31	Yes	Yes	3	
			Licensed Gate	Entry	32	34	Yes	Yes	2	
				Exit	33	35	Yes	Yes	2	
		Enrollment & Authentication	Enrollment workflow of Associates through IOWMS platform						Working	
			AUTHENTICATION TYPES						Authentication Test (Accepted / Rejected) Authentication through device will be considered to be accepted only when the average acceptance through device for a period of 15 days is >=99% Ref. Authentication Log Report	
			Associate Authentication (through Face/Finger)						Accepted 99.91%	
			Visitor Authentication (through Cards)						Accepted 100%	
		Turnstile	Location of Installation		Quantity		Operating Status (Working/Not Working)			
			Main Gate (Delicensed Gate)	2	As per PO	002	Working			
2	IT & Other Installations	Item Types	Desktop	Printer		Web camera		Canopy		
		Installed Qty. PO Qty.	1 1	1 1		1 1		0 0		
3	IOWMS Platform Accessibility	Persona Logins	Location In Charge		Engineer In Charge		Vendor SPOC		Security SPOC	
		Accessible/Not Accessible	Accessible		Accessible		Accessible		Accessible	
4	System Reports	Reports Availability at IOWMS platform		Headcount Summary	Headcount Logs	Access Logs	Contract Labour report	Visitor Logs		
		Yes/No		Yes	Yes	Yes	Yes	Yes		
5	ID Cards	Visitor Access Cards		Qty. Received at Site (Nos.)		PO Qty. (Nos.)				
				100		100				
6	Supporting Documents	As per the Documents Checklist						Received/Not Received		
								Received		
Confirm Site Acceptance Test (SAT) (Successful/Failed)									Successful	
SIGNATURE & STAMP						BPCL's LOCATION SPOC		BPCL's LOCATION IN CHARGE		
NAME & DESIGNATION						Bhavishya Dehane, Asst. Mgr. Y		Bhavishya Dehane, Asst. Mgr. Y		
DATE						19/02/25		13/02/25		

Godrej Enterprises Group

Godrej & Boyce Manufacturing Company Limited | Regd. Office: Pirojshanagar Vikhroli, Mumbai - 400 079, Maharashtra, India  
Tel: +91-22-87961700/1800 | info@godrej.com | www.godrejenterprises.com | CIN: U28993MH1932PLC001828



*Godrej*

## NETWORK SECURITY COMPLIANCES

Project Name: **IOWMS**  
Location Name: **URAN**  
PO No: **4510297410**  
Contract No.: **4601013649**  
Contract Date:

SR. NO.	NETWORK COMPONENTS (supplied by Godrej)	DEVICE SERIAL NUMBER	APPLICABLE CHECKS	DESCRIPTION	Compliance Status
1	Desktop (at Main Gate security Cabin used for IOWMS related activities)	Desktop - 1N14230783 Monitor - 3CQ4050K6K	a. Login Password	Enforcement of strong password policy, requiring complex passwords with a minimum length of 8-12 characters, including a mix of upper and lowercase letters, numbers, and special characters	<input checked="" type="checkbox"/>
			b. Updation of Antivirus	1. Installation of a licensed and updated version of antivirus software, ensuring it provides real-time protection and regular updates.	<input checked="" type="checkbox"/>
			c. Storage of Personal/Critical data	Ensured No personal/ critical data such as Aadhar and PAN is available in the system	<input checked="" type="checkbox"/>
			d. Restrictive Internet Access	Restrictive Internet access to only essential business-related websites / IP's <i>As per the IPs' and urls' shared with BPCL IS Team for whitelisting</i>	<input checked="" type="checkbox"/>
			e. Windows Operating System and Security updates	1. Configuration settings for auto updation and installation of Windows updates at regular intervals from Microsoft 2. Configure regular checks to apply security patches and updates from Microsoft.	<input checked="" type="checkbox"/>
2	Dlink L2 switches (for network connectivity at both Main Gate and Licensed Gate)	1) 223B453000030 2) 223B453000076	a. Login Credentials and Configuration Settings	1. Enforcement of strong and unique password for login and change of default login credentials 2. Disable remote management features. 3. Disabled un-used port of L2 switch and Mac-id binding of devices	<input checked="" type="checkbox"/>
3	FRS Readers (installed at both Main Gate and Licensed Gate)	AFU1300107BDC002369 -11- 002370 -11- 002366 002361 002367 002368 002362 002364 002365 002363	a. Mac Id Binding with L2 switch	All FRS devices are binded to L2 switches	<input checked="" type="checkbox"/>
			b. Admin Password Implementation	Admin password implementation to FRS devices to restrict unauthorized access to FRS device Settings Menu	<input checked="" type="checkbox"/>
			c. Disabling of USB port	1. Disabling of USB port either Physically or at firmware level 2. If export of data is required in future it is in encrypted format and is password protected.	<input checked="" type="checkbox"/>

### DECLARATION :

a. All the above Compliances have been ensured at the respective BPCL location and network has been established as per Approved Network Architecture  
b. Password for all components (Desktop, L2 switches, FRS devices etc.) has been implemented as per the applicable password policy and shall be maintained by Godrej.

SIGNATURE with STAMP

NAME

DATE

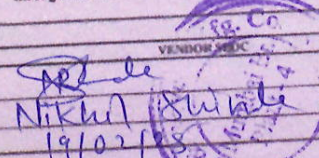
*Nikhil Shinde*  
19/02/25  
Aurangabad  
Plant - 4

Godrej Enterprises Group

Godrej & Boyce Manufacturing Company Limited | Regd. Office: Pirojshanagar, Vikhroli, Mumbai - 400 079, Maharashtra, India  
Tel: +91-22-6796 1700/1800 | info@godrej.com | www.godrejenterprises.com | CIN: U28993MH1932PLC001828



Godrej

IOWMS Integrated Outsourcing Workforce Management System										Doc. No.: BPL/HR/OWMS/001 Rev. No.: 00 Effective Date:		
AUTHENTICATION LOG REPORT										Location: Uran Test Duration From: 22-01-2025 To: 05-02-2025		
TEST PARAMETERS												
S.NO.	Test Date (dd-mm-yyyy)	Access Points	Entry/Exit	Associate Authentication through Face/Finger				Visitor Authentication through Card				
				Total Authorized Persons Appeared (Nos.)	Authorized Persons Successfully Authenticated (Nos.)	Authorized Persons Rejected (No.)	Acceptance (%)	Total Authorized Visitors Appeared (Nos.)	Authorized Visitors Successfully Authenticated (Nos.)	Authorized Visitors Rejected (No.)	Acceptance (%)	
1	22-01-2025	Delicensed	Entry	227	227	0	100.00			0	0	100.00
			Exit	208	208	0	100.00			0	0	100.00
		Licensed	Entry	356	356	0	100.00			0	0	100.00
			Exit	210	205	5	97.62			0	0	100.00
2	23-01-2025	Delicensed	Entry	184	184	0	100.00			0	0	100.00
			Exit	177	177	0	100.00			0	0	100.00
		Licensed	Entry	357	357	0	100.00			0	0	100.00
			Exit	214	209	5	97.66			0	0	100.00
3	24-01-2025	Delicensed	Entry	195	195	0	100.00			0	0	100.00
			Exit	291	291	0	100.00			0	0	100.00
		Licensed	Entry	387	387	0	100.00			0	0	100.00
			Exit	219	216	3	98.63			0	0	100.00
4	25-01-2025	Delicensed	Entry	204	204	0	100.00			0	0	100.00
			Exit	380	380	0	100.00			0	0	100.00
		Licensed	Entry	767	767	0	100.00			0	0	100.00
			Exit	131	131	0	100.00			0	0	100.00
5	26-01-2025	Delicensed	Entry	118	118	0	100.00			0	0	100.00
			Exit	221	221	0	100.00			0	0	100.00
		Licensed	Entry	227	227	0	100.00			0	0	100.00
			Exit	302	302	0	100.00			0	0	100.00
6	27-01-2025	Delicensed	Entry	366	366	0	100.00			0	0	100.00
			Exit	373	373	0	100.00			0	0	100.00
		Licensed	Entry	370	370	0	100.00			0	0	100.00
			Exit	407	407	0	100.00			0	0	100.00
7	28-01-2025	Delicensed	Entry	411	411	0	100.00			0	0	100.00
			Exit	416	416	0	100.00			0	0	100.00
		Licensed	Entry	397	397	0	100.00			0	0	100.00
			Exit	436	436	0	100.00			0	0	100.00
8	29-01-2025	Delicensed	Entry	418	418	0	100.00			0	0	100.00
			Exit	396	396	0	100.00			0	0	100.00
		Licensed	Entry	382	382	0	100.00			0	0	100.00
			Exit	394	394	0	100.00			0	0	100.00
9	30-01-2025	Delicensed	Entry	398	398	0	100.00			0	0	100.00
			Exit	422	422	0	100.00			0	0	100.00
		Licensed	Entry	410	410	0	100.00	11	11	0	0	100.00
			Exit	409	409	0	100.00	11	11	0	0	100.00
10	31-01-2025	Delicensed	Entry	416	416	0	100.00	9	9	0	0	100.00
			Exit	404	404	0	100.00	9	9	0	0	100.00
		Licensed	Entry	370	370	0	100.00	19	19	0	0	100.00
			Exit	344	342	2	99.42	19	19	0	0	100.00
11	01-02-2025	Delicensed	Entry	319	319	0	100.00	17	17	0	0	100.00
			Exit	353	353	0	100.00	17	17	0	0	100.00
		Licensed	Entry	315	315	0	100.00	24	24	0	0	100.00
			Exit	201	201	0	100.00	24	24	0	0	100.00
12	02-02-2025	Delicensed	Entry	198	198	0	100.00	19	19	0	0	100.00
			Exit	228	228	0	100.00	19	19	0	0	100.00
		Licensed	Entry	217	217	0	100.00	6	6	0	0	100.00
			Exit	361	361	0	100.00	6	6	0	0	100.00
13	03-02-2025	Delicensed	Entry	374	374	0	100.00	6	6	0	0	100.00
			Exit	355	355	0	100.00	6	6	0	0	100.00
		Licensed	Entry	366	366	0	100.00	20	20	0	0	100.00
			Exit	374	374	0	100.00	20	20	0	0	100.00
14	04-02-2025	Delicensed	Entry	376	376	0	100.00	11	11	0	0	100.00
			Exit	380	380	0	100.00	11	11	0	0	100.00
		Licensed	Entry	405	405	0	100.00	12	12	0	0	100.00
			Exit	387	387	0	100.00	12	12	0	0	100.00
15	05-02-2025	Delicensed	Entry	404	404	0	100.00	10	10	0	0	100.00
			Exit	409	409	0	100.00	10	10	0	0	100.00
		Licensed	Entry	401	401	0	100.00	92	92	0	0	100.00
			Exit	392	392	0	100.00	92	92	0	0	100.00
Average of 15 Days												
				through Biometric Authentication (Associates)				through Card Authentication (Visitors)				
Overall Average % (Acceptance)				99.91				100.00				
Is Overall Average Acceptance % >= 99% (Yes/No)												
SIGNATURE & STAMP				 Nikhil B. Swale 19/02/2025				Bhavishya Dehari 14/02/25 Asst. Manager Operation, LPG Uran Terminal, B.P.C.L.				
NAME & DESIGNATION												
DATE												

Godrej Enterprises Group

Godrej & Boyce Manufacturing Company Limited | Regd. Office: Pirojshanagar, Vikhroli, Mumbai - 400 079, Maharashtra, India

Tel: +91-22-6796 1700/1800 | info@godrej.com | www.godrejenterprises.com | CIN: U28993MH1932PLC001828