

Administrator
Ultrasoft System
Quetta.

Subject: **Request to Grant approval for upgradation of Hard Disk to My Laptop.**

Dear Sir,

As it is in your kind knowledge that I am working in ultrasoft system as UI/UX designer and frontend developer. Company has provided me a laptop with 128 GB of SSD. The Space in SSD got full due to which I am unable to work with laptop.

In this regards you are requested to upgrade the SSD of my Laptop or provide me a 1 TB internal hard drive that I can work without facing any problem.

Thanking you in anticipation.

Jameel Ahmed

UI/UX Designer / Frontend developer

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