

Before Joining Queries:

1. Educational Loan:

Q: What are the educational loan options available for students joining SPJIMR?

A: SPJIMR has tie-ups with SBI and Union Bank of India for educational loans. SBI offers up to ₹40 lakhs with competitive interest rates (8.20% p.a.). Required documents include your 10th, 12th, and graduation certificates, along with the SPJIMR offer letter.

Contacts:

SBI Contact: Anuj Kumar Malviya, +91 9650444077, Email: sbiandheri@gmail.com

Union Bank Contact: Subhash Gitte, +91 8805568909, Email: ulphane@unionbankofindia.bank

2. Hostel Accommodation:

Q: Is the hostel accommodation single or double sharing?

A: Hostels are typically double-sharing, though single rooms may be available upon request. Each room is furnished with essential amenities like a bed, study table, and internet access. Rooms are ready for occupancy starting February 1, 2024.

Contact: Mr. Maruti (+91 9867949196) or Mr. Nitesh (+91 8850121427)

3. Parking for Cars/Bikes:

Q: Is parking available on campus?

A: Yes, parking for cars and bikes is available, but students must apply for a parking permit. Spaces are limited, so apply early.

Security Office Contact: +91 22 2623 7454, Email: security@spjimr.org

4. Food Options (Veg/Non-Veg):

Q: Are both vegetarian and non-vegetarian meals available?

A: Yes, both vegetarian and non-vegetarian meals are offered at the campus dining hall.

Contact for Dining: Spice & Spoon Mess, +91 9773727380

5. Visiting Hours for Parents/Friends:

Q: What are the visiting hours for parents or friends at the hostel?

A: Visitors are allowed between 10 AM and 8 PM. Overnight stays are allowed only for parents, with prior approval from the hostel warden.

Hostel Warden Contact: +91 22 2623 7454, Email: hostelwarden@spjimr.org

6. Documentation/Notary Attestation:

Q: How do I get my documents notarized for admission?

A: You need to notarize documents like the anti-ragging affidavit on a ₹100 stamp paper. Ensure you have original documents and self-attested copies ready for submission.

7. Pending Resignation Letter:

Q: I haven't received my resignation letter yet. Can I still join?

A: Yes, you can join, but submit the resignation letter as soon as possible for background verification.

Admissions Office Contact: +91 22 2623 0396, Email: admissions@spjimr.org

8. Wi-Fi Setup:

Q: How do I set up Wi-Fi on campus?

A: Wi-Fi setup will be available through the IT support team between January 30 and February 1.

9. Sending Luggage in Advance:

Q: Can I send my luggage before arriving?

A: Yes, you can send your luggage in advance. Coordinate with the hostel administration to store your belongings safely.

10. Arrival Time on Campus:

Q: When can I arrive on campus?

A: You can arrive between 9 AM and 6 PM. If you arrive outside these hours, inform the hostel administration in advance.

11. Accommodation for Parents:

Q: Is accommodation available for parents when dropping me off?

A: Yes, guest accommodation is available for parents. Book in advance through the administration office.

Guest Accommodation Contact: +91 22 2623 0396, Email: accommodation@spjimr.org

12. Textbook Pricing:

Q: How much will textbooks cost?

A: Textbook prices range from ₹1,000 to ₹3,000 per semester, depending on the course. Contact the academic office for specific details.

Academic Office Contact: +91 22 2623 7454, Email: academics@spjimr.org

13. Attendance Issues:

Q: What happens if I miss classes?

A: Missing classes may affect your attendance record. If you have a valid reason (such as illness), apply for leave through the academic office.

On Campus Queries:

1. Elective Course Subscription:

Q: How do I subscribe to electives?

A: You must submit your elective preferences through the provided Google Form by May 16, 2024. Rank your preferences in ascending order (Preference 1 = most preferred).

Contact: pgpmoffice@spjimr.org

2. Major and Concentration:

Q: How many credits do I need for a major or concentration?

A: You need 16 credits to earn a major in your area of specialization. General Management (GM) students need to earn an additional 4 credits through electives. Finance students need to choose 3 out of 4 specific electives for a Finance concentration.

3. Visa Process for International Immersion:

Q: How do I apply for a visa for the International Immersion Program?

A: The program office will guide you through the visa application process once the destination and dates are confirmed. Ensure your passport is valid for at least 6 months.

Contact: pgpmoffice@spjimr.org

4. Changing Specialization:

Q: Can I change my specialization mid-course?

A: You can request a change within the first two weeks of classes, subject to approval from the academic committee.

5. Language Course Subscription:

Q: How do I choose a foreign language course?

A: You can choose between French and Spanish as part of the mandatory language course. This can be done via the same elective subscription form.

Escalation Queries:

1. Health-Related Leave:

Q: What if I miss classes due to a health issue?

A: Apply for health-related leave by submitting a doctor's note. For serious conditions, inform the program office.

Contact: Ms. Harshali Satve, harshali.satve@spjimr.org

2. Missed Exams:

Q: What happens if I miss an exam?

A: If you miss an exam due to illness or emergencies, apply for a retake with valid documents. Contact the academic office for further assistance.

3. Plagiarism Consequences:

Q: What happens if I'm caught plagiarizing?

A: Plagiarism is taken very seriously, and penalties range from failing the course to suspension. Always adhere to academic integrity guidelines.

After Leaving Campus Queries:

1. Missed Convocation:

Q: What do I do if I miss the convocation ceremony?

A: You can collect your degree certificate from the administration office or request it to be mailed to you.

Contact: Registrar Office, +91 22 2623 0396

2. Robes for Convocation:

Q: Where do I collect my robes for convocation?

A: Convocation robes can be collected from the campus store one day before the event.

3. Convocation Guests:

Q: How many guests can I bring to convocation?

A: Each student is allowed two guests. Additional guests can be accommodated upon request, subject to availability.

4. Accommodation for Convocation Guests:

Q: Is accommodation available for my guests during convocation?

A: Yes, guest accommodation is available on campus. Please book in advance to ensure availability.

Additional Queries:

1. Elective Subscription Clarifications:

Q: Can an elective count for more than one specialization?

A: Yes, some electives may count toward more than one specialization. For example, the course "Digital Transformation" can count toward both Information Management (IM) and Operations & Supply Chain (OPS & SC). Ensure to check the elective course list for cross-listed courses.

2. Re-Registration Missed:

Q: I missed the re-registration deadline. What should I do?

A: If you miss the re-registration deadline, contact the program office immediately to discuss late registration options. Late fees may apply.

Contact: pgpmoffice@spjimr.org

3. Missed Quiz/Exam Retake:

Q: Can I retake a quiz or exam if I miss it?

A: Yes, if you missed a quiz or exam due to valid reasons such as health issues or emergencies, you can apply for a retake. Ensure to provide supporting documents to the academic office.

4. Feedback Submission Deadline:

Q: What happens if I miss the feedback submission deadline?

A: If you miss the deadline for course feedback submission, contact the program office to see if late submissions are allowed. In some cases, exceptions may be made.