



Anna Morgan • Following

Recruiter • Job Search Strategy • Career Coach...

1w • Edited • 🌐

Follow Up - after a PHONE interview. 📞

I did 14 phone interviews yesterday!! 3 candidates sent me thank you emails. 😞

The more "touches" or contact you make with the hiring authority the more memorable you will be! 🙌

Similar to sales, the more frequency your name & experience is presented to the decision maker the higher probability your information will get passed along and result in an interview.

SEND WITHIN 24 HOURS - I think the sweet spot is 2-6 hours after conversation.

Dear Hiring Manager,

Thank you for taking the time to speak with me regarding (Company's) _____ opportunity. The job seems to be a perfect match for my abilities and interest.

Based on what you shared with me about the company and the position, my previous experience and accomplishments would add value to the team.

I appreciate the time you took to interview me, and look forward to having the opportunity to meet with you in person.

Again, thank you very much for your time and for your consideration. I hope to hear from you soon.

Best Regards,

First Name, Last Name

Email Address

PHONE NUMBER
(Re-Attach Resume)

Follow [#Careerbff](#)

"Making your job search less Ruff and more Fun!"
[#jobsearch](#) [#interviewtips](#) [#careeropportunities](#)

   342

101 comments