Suman Neupane

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Career Objective

I am a Bachelor of Information technology, Networking major graduate looking to work as an IT Support Officer in a global and highly reputable company. My previous education would be an asset and has assisted me in developing excellent attention to detail and organisation skills.

Key Skills Summary

Programming Languages:	Java, JavaScript, XHTML, CSS, PHP, C++, SQL, C#, ASP.Net, Python
Web Servers:	Apache Web Server, Shared Web Host, Virtual Private Server, Dedicated Server, Cloud Computing
Computer Software:	Microsoft Office (Word, Excel, PowerPoint, Access), MS Project, Adobe Creative Suite

Education and Certificate

Bachelor of Information Technology   **Mar 2019-Nov 2022**
Melbourne Institute of Technology, Melbourne
Key learning areas included: Cyber Security Principles, Industry Based project, Software Engineering, Internetworking Technologies, Advanced Network Design, Database Management Systems, Network Security
Certificate of Digital Marketing on 29/09/2020 (Certificate ID - LC3 VP3 EMX)

Projects

Project Title: Buyer-seller mobile interface   **Mar 2021-Oct 2021**
Objective: B2B buyer-seller mobile interface with embedded payment system using Service Oriented Architecture
Software Tools: Python, PHP, MySQL, WordPress
Results: After the project was completed, clients could promote their products online, keep track of their inventory, sales, and emails, collect payments, get comments, and connect multiple plugins.
Grade: Distinction (D) with Second Best Project Award.

Project Title: Portfolio website   **Nov 17 2022**
Objective: Create a highly responsive portfolio website to showcase my projects and blogs with modern themes and ability to switch themes.
Software Tools: JavaScript, HTML, CSS, Gits and GitHub
Website: https://sumanneupane1.github.io/

Employment History

Coles, Customer Service Representative, Night fill Incharge   **Oct 2019-Present**
Coburg North, Melbourne

Personal Attributes

- **Reporting and written communication skills** - Generated weekly reports on group activity, usually include the meeting agenda, minutes, conclusions, and duties completed by each member for the university project.
- **Initiative and the capacity to solve problems** - Capacity to make logical judgments and take on responsibility for offering consumers answers when working for the retail company
- **Strong learning ability** - Analytical and critical thinking abilities to show a strong ability for picking up new skills quickly and addressing technological challenges in an effective and rapid way.

References

Ana Siraj, Grocery Manager, 0416219524   *Jared Nathaniel*, Industry Liaison, jnathaniel@mit.edu.au