



## Offence Declaration

**Please complete the following 3 sections:**

### Section 1

Name: (please print clearly using ink)

Date:

\_\_\_\_\_

\_\_\_\_\_

Position:

\_\_\_\_\_

### Section 2

I DECLARE, since the last criminal record check , or since the last Offence Declaration given by me, that:

I have **no** convictions under the *Criminal Code of Canada* up to and including the date of this declaration for which a pardon has not been issued or granted under the *Criminal Records Act (Canada)*

**OR**

I have been convicted of the following criminal offences under the *Criminal Code of Canada* for which a pardon under Section 4.1 of the *Criminal Records Act (Canada)* has **not** been issued or granted to me.

List of Offences:

1 a) Date: \_\_\_\_\_

b) Court Location: \_\_\_\_\_

c) Conviction: \_\_\_\_\_

2 a) Date: \_\_\_\_\_

b) Court Location: \_\_\_\_\_

c) Conviction: \_\_\_\_\_

(Use additional page if necessary)

### Section 3

DATED at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
(City) (Day) (Month)

(Year)

Staff Member/Volunteer Signature: sumeet bhati

## **OFFENCE DECLARATION**

### **INFORMATION SHEET**

STEM Canada, STEM Montessori Academy of Canada, STEM Innovation Academy of Canada, STEM International Academy of Canada, requires volunteers and staff to provide a Vulnerable Sector Criminal Record Check who interact with persons under the age of eighteen (18). The requirement also enables STEM Canada, STEM Montessori Academy of Canada, STEM Innovation Academy of Canada, STEM International Academy of Canada, to collect an annual Offence Declaration from all volunteer and staff. The intent of the requirement is to ensure that all students interactions with adults are safe for all concerned.

We realize that members may have concerns about their privacy and about how STEM Canada, STEM Montessori Academy of Canada, STEM Innovation Academy of Canada, STEM International Academy of Canada intends to administer the requirements.

The basic requirements are:

1. All new staff members and volunteers must have a Criminal Record Check.
2. STEM Canada, STEM Montessori Academy of Canada, STEM Innovation Academy of Canada, STEM International Academy of Canada must collect annually an Offence Declaration, signed by the staff member/volunteer which lists all criminal code convictions registered since the date of the Criminal Record Check or last Offence Declaration.
3. A formal Vulnerable Sector Criminal Reference check maybe requested at anytime. All Vulnerable Sector Criminal Reference check are deemed valid up to one (1) year from the of date of issue.