

#### CONTACT

- **\** 93304 46812
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- ✔ Little Hearts Appt., 171 P.K Guha Road, Vikrampur Pally, Dum Dum Cant., Kol-28.

#### **EDUCATION**

Techno India Salt Lake Bachelor of Business Administration 2021-2024

Indira Gandhi Memorial High School

**Higher Secondary Education**Passed out in 2021

**Secondary Education**Passed out in 2019

# **SKILLS**

Communication

Active listening

Teamwork

Empathetic

Problem Solving
Resource Management

# Prerna Murmu

### **ABOUT ME**

I am a curious learner, willing to discover and accept new ideas which can be put into practice effectively. I am an active listener and able to communicate well with a group and on an individual level. I am empathetic towards others and can share perspectives to understand better for making right decisions.

# **INTERNSHIP**

#### TAAZA TV

Volunteer 07 JULY '23 - 06 AUG '23

- Worked for Kwizdom Event organized by Taaza TV in association with GRSE, under Ministry of Defence
- Visited Different Schools for conducting quiz
- Managed guests, audience and students
- Managed the resource requirement

#### **YHIILS**

HR Intern

1 JULY '23 - 31 AUG '23

 Worked on a case study (project) based on real life problem faced by an HR Manager.

# **WORKSHOP ATTENDED**

- Completed TCS iON Career Edge Young Professional Course
- Attended Personal Development Workshop organised by TIME.
- Attended launch of INS Vindhyagiri at GRSE.

# **EXTRA-CURRICULAR INITIATIVES**

 Participated in Badminton Tournament at College Level.