



MD. KAISAR RIZVI AKASH

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Present Address: 303/A, Nakhalpara,
Tejgaon, Dhaka-1215.

Permanent Address: Vill : Madhnagar,
P.O: Madhnagar , P.S: Noldanga,
Dist: Natore , Division: Rajshahi.

Language



Bangla



English

Hobbies



Travelling



Playing Cricket



Reading Book

- Team Spirit
- Honesty
- Accepting Challenges

Career Objective

To build career in a growing organization, where I can get the opportunities to prove my abilities by accepting challenges, fulfilling the organizational goal and climb the career ladder through continuous learning and commitment.

Experience

Operation Operator (November 28, 2020 - Continuing)

- Company Name : Daraz Bangladesh Ltd.
- Location : Tejgaon Industrial Area
- Key Responsibility
 - Maintain Product (Inbound - Outbound - Delivery) time.
 - Dispatched Product with MU (Mobile Unit) number and Reporting day to day.
 - Making and Create the challan (Format/Invoice for all Last mile).
 - Reporting the ISD & OSD last mile vehicle projection.
 - Finding issue and solved them with communications.

Academic Qualification



B.Sc (Engineering)

- University : Dhaka International University (DIU)
- Department : Computer Science & Engineering
- Result : Running
- Passing Year : Running

Diploma In Engineering

- Institute : Naogaon Polytechnic Institute, Naogaon.
- Department : Computer Technology
- Board : Bangladesh Technical Education Board (BTEB)
- Result : 3.25 (out of 4.00)
- Passing Year : 2018

Secondary School Certificate(S.S.C)

- Institute : Purushuttam Bati High School, Natore.
- Department : Science
- Board : Rajshahi
- Result : 4.75 (out of 5.00)
- Passing Year : 2014

Computer Skills



Windows 7, 8 & 10.



Microsoft office (Word, Excel, Power Point).



Typing: English (20-25 wpm), Bangla (20-22wpm).



Adobe Illustrator and Adobe Photoshop.



Communication: Internet Browsing & E-mail.



Software Install & operate.

Personal strength



- Can learn quickly to necessary details of work
- Willingness to accept responsibility and perform accordingly.
- Very good temperament and like to take challenge
- Ability to cope up with different situation
- Good communication ability with subordinates