

## MD. KAISAR RIZVI **AKASH**

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- Present Address: 303/A, Nakhalpara, Tejgaon, Dhaka-1215.
- Permanent Address: Vill: Madhnagar, P.O: Madhnagar, P.S: Noldanga, Dist: Natore, Division: Rajshahi.

## Language





Bangla

**English** 

#### **Hobbies**



Travelling



Playing Cricket



**Reading Book** 

- **Team Spirit** Honesty
- Accepting Challenges

### **Career Objective**

To build career in a growing organization, where I can get the opporunities to prove my abilities by accpecting challanges, fulfilling the organizational goal and climb the career ladder through continuous learning and commitment.

# **Experience**

**Operation Operator (November 28, 2020 - Continuing)** 

Company Name : Daraz Bangladesh Itd. Location : Teigaon Industrial Area

**Key Responsibility** 

- Maintain Product (Inbound Outbound Delivery) time.
- Dispatched Product with MU (Mobile Unit ) number and Reporting day to day.
- Making and Create the challan (Format/Invoice for all Last mile).
- Reporting the ISD & OSD last mile vehicle projection.
- Finding issue and solved them with communications.

#### **Academic Qualification**



**B.Sc** (Engineering)

 University : Dhaka International University (DIU) • Department : Computer Science & Engineering

 Result : Running Passing Year : Running **Diploma In Engineering** 

: Naogaon Polytechnic Institute, Naogaon.

Department : Computer Technology

Board : Bangladesh Technical Education Board (BTEB)

Result : 3.25 (out of 4.00)

Passing Year : 2018

Secondary School Cirtificate(S.S.C)

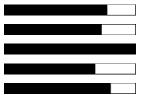
: Purushuttam Bati High School, Natore. Institute

• Department : Science BoardResult : Rajshahi

: 4.75 (out of 5.00)

• Passing Year: 2014

## Computer Skills



Windows 7, 8 & 10.

Microsoft office (Word, Excel, Power Point). Typing: English (20-25 wpm), Bangla (20-22wpm). Adobe Illustrator and Adobe Photoshop.

Communication: Internet Browsing & E-mail.

Software Install & operate.

## Personal strength

- Can learn guickly to necessary details of work
- Willingness to accept responsibility and perform accordingly.
- Very good temperament and like to take challenge

Good communication ability with subordinates

Ability to cope up with different situation