

RUTH KINGSLEY RHUADA

Junior Data Analyst/ Data Entry Specialist

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Portfolio: <https://ruthkingsley.github.io>

Detail-oriented data analyst with a strong passion of practically getting things done and dedicated to achieving best results. Excellent understanding and proficiency in MS Excel, Power BI and Pandas with experience in database management systems like SQL for effective data analysis. Demonstrated expertise in collaborating with highly proactive teams to ensure proper data collection, transformation, modelling, analyzing data and generating insights to help stakeholders make informed decisions.

EXPERIENCE

2023-01 – 2023-04

Data Analyst Intern

Dataleum – Lagos, Nigeria

- Improved knowledge on advance MS Excel formulas and tools.
- Collaborated with team members to get a 100% completion of tasks.
- Transformed, Analyzed and Visualized Data with Power Query and MS Power BI
- Data cleaning and analysis with SQL.
- Interpreted data to identify key metrics.
- Developed reports and created dashboards to help generate insights.

2020-02 – 2021-03

IT Associate

Travel Lab Nigeria Limited – Uyo, Nigeria

- Provide IT and technical support to the organization.
- Manage and maintain company website and official records.
- Optimize online presence to increase customer base.
- Manage Client relationship and satisfaction.
- Book flights tickets for clients.
- Collate weekly and monthly Internet marketing report using Excel Spreadsheet.

2020-02 – 2021-03

Performance Manager

Paycom Nigeria Limited – Uyo, Nigeria

- Optimize rider's performance and activities online using real time data from the Company's database and Google Spreadsheets.
- Managing Client relationship and satisfaction
- Provided training to clients in the use of company's mobile app.
- Liaised with issues resolution department when required to escalate and resolve issues and/or report faults.
- Collate and generate daily report for performance.

EDUCATION

2023-01

Postgraduate Diploma in Business Administration

National Open University of Nigeria, Abuja

2018-06

Bachelor of Agriculture (Crop Science)

University of Uyo, Uyo

SKILLS

- Proficient in using Microsoft Excel, SQL and Python (Pandas).
- Experience with data visualization and reporting tools such as Power BI and Tableau.
- Proficiency in SQL databases and database querying language.
- Strong analytical skills and ability to work with large datasets.
- Excellent communication and presentation skills to convey data concepts to diverse audience.
- Great and active team collaborator.

CERTIFICATIONS

2023-05	Data Analyst Associate DataCamp
2022-03	Google Data Analytics Certificate Google
2020-07	Excel Skills for Business Coursera