# SUNITA THAPA

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# **CAREER OBJECTIVE**

Highly motivated, energetic and collaborative Hotel Management graduate with strong knowledge about food and beverages and strong communication skills working as a Chef position where I am demonstrating my skills to provide high standard of customer satisfaction and further develop my professional skills set and make a positive contribution to the organization. It's already been more than 2 years working in hospitality sectors.

# **EDUCATION**

Bachelor's Degree in Accounting 2020

Kings Own Institute

**Higher School Certificate** 

Liverpool International College , Nepal 2016

# **KEY SKILLS**

Communication: Strong written and verbal communication skills developed through working as a Chef for the past 2 and half years.

Customer Service: Served and worked closely with customers of a Bistro, combining of more than a year, often handling over 100 contacts per day.

Teamwork: Worked as a Trainee in major 3 departments of a hotel with team of 10-15 in each department.

Leadership: Team leader during many university projects, resolved group issues and ensured deadlines were met.

#### **PROFESSIONAL EXPERIENCE**

1. Austral Bowling Club

Oct 2018 - May 2022

Front house staff

Austral, NSW

Mostly known for its crispy skinned succulent pork and flavoured rosemary lamb shoulder

**Duties and Responsibilities:** 

Receiving goods and store them in temperature-controlled room

- Taking orders from customers on the till
- Preparation of all the meat and vegetables to be ready for the service
- Answering and communicating on the phone
- Salting lamb and pork
- Making varieties of rolls and serve them to the customers
- Checking the quality of raw and cooked meat items
- Making different types of homemade sauces like Mayo, Wasabi, Char Siu, Chilli Aioli, Blue Cheese, Ranch etc.

# 2. The Camillie Bistro

Oct 2021- Present

Front house staff

It is fast food café famous for its crispy fried chicken burgers.

**Duties and Responsibilities:** 

- Receiving goods and store them properly
- Make all the preparations ready for the service
- Preparation of different salad and meat items
- Ordering all the foods needed for next shift

# PROFESSIONAL DEVELOPMENT

Barista Training from CBD College 2017

Mixology Session 2017

Basic Computer Training from Aptech Computer Education 2015

#### Reference

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Head Chef (Austral Bowling Club)