



JADAVPUR UNIVERSITY
KOLKATA - 700032

Career Advancement Scheme(CAS) Forwarding Letter

To
The Registrar
Jadavpur University

Dear Madam,

Prof./Dr./Mr./Ms. XYZ, a faculty member in the Department/School of ARCHITECTURE, is applying for promotion under the "Career advancement scheme(CAS)" from Assistant Prof. (Stage 3) to Associate Prof. (Stage 4).

I forward his/her application for submission to the University and for due consideration.

Thanking you

(Head of the Department/Director of School)

Date:

Seal