

# SUNIL KUMAR NAYAK

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At-Rapeya,Po-Antara,Via-ada,P.s-  
simulia,Dist-Balasore,pin-756134



## OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately. To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges. As a recent graduate, I am seeking a role which allows me to continue learning and perfecting my skills as I provide high-quality work, and encourages me to flourish as a network technician.

## EXPERIENCE

|                               |  |
|-------------------------------|--|
| 25.04.2021<br>-<br>24.01.2023 | <b>ZEUSJOVE DIAGNOSTICS LLP</b><br>Date entry executive<br>1.Dealing with client<br>2.coustumer handeling          |
| 01.02.2023<br>- Continue      | <b>LUXURIOUS HOME DESIGN PVT LTD.</b><br>Accountant<br>1.sales<br>2.purchase<br>3.payment<br>4.receipt<br>5.jornal |

## EDUCATION

|             |   |
|-------------|---|
| (2024-2026) | Pursuing MCA IN NM Institute of Engineering & Technology in Bhubaneswar Under BPUT.               |
| 2024        | Completed Bachalor of Computer Application in IPSAR Cuttack under Utkal University                |
| 2021        | Completed PGDCA in National Institute of Computer Education.                                      |
| 2020        | Completed +2 in Guru Krupa Higher Secondary School of Science in Balasore under CHSE Bhubaneswar. |
| 2018        | Completed 10th in Rapeya govt high school,Rapeya in Balasore under BSE Cuttack                    |

## SKILLS

- Ms excel,Ms word,Ms ppt,Tally
- Talk to professionals in the field
- Team building
- Problem solveing
- Decision makeing
- Web Designing

## INTERESTS

- Participating on social activitys
- Surfing through internet
- photography
- computer gameing

## ACTIVITIES

- Farming activities.
- Watching Documentaries and Sports over the weekends.
- President of Humanitarian Society, Musgrave Centre.
- Volunteer, Monthly Gathering of Time Inflicted Survivors.

## LANGUAGES

- Read-Hindi,English,odia
- Write-English,odia
- Talk-Hindi,English,odia

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