



## Jio Platforms Limited

### Domestic Travel Voucher

Employee No	55040662	Voucher No - Date	1042023 - 21.09.2023
Employee Name	Mr. Sunil Meena	Payroll Area - Emp Grp	JL - J
Contact No	+918850153864	Email	SUNIL2.MEENA@RIL.COM
Personnel Area	Jio Platforms Limited	Work Location	Reliance Corporate Park

#### Travel Details

Trip No	Start Date	Start Time	Start Location	End Date	End Time	End location	Travel Mode	Travel Class	Acc Category	Certify Status
4730203	03.09.23	17:00	Navi Mumbai	03.09.23	18:30	Bangalore	Air	Economy	Hotel Accommodation	Yes
4730203	09.09.23	17:00	Bangalore	09.09.23	18:30	Navi Mumbai	Air	Economy	Hotel Accommodation	Yes

#### Summary of Trip Expenses Amount

Trip No	Fare paid	Room Rent	Others	DA	Out of Pocket Expenses	Local Conveyance	Total	Currency
4730203	0	24,000	0	2,991	1,400	1,469	29,860	INR
						<b>Total</b>	<b>29,860</b>	

#### Break up of conveyance on tour

Trip No	Travel Expense type	From Date	To Date	Expense Amount	Exp Curr	Acct Amount	Acct Curr	Bill No	Bill Date	Remarks
4730203	Conveyance / Car hire	03.09.23	09.09.23	234	INR	234	INR	CIWPRXT	04.09.23	Took ride from hotel
4730203	Conveyance / Car hire	03.09.23	09.09.23	177	INR	177	INR	2324KA003	04.09.23	Took ride to Jio office
4730203	Conveyance / Car hire	03.09.23	09.09.23	114	INR	114	INR	2324KA003	05.09.23	To jio office
4730203	Conveyance / Car hire	03.09.23	09.09.23	303	INR	303	INR	CIDEUKZL	07.09.23	Office to Hotel
4730203	Conveyance / Car hire	03.09.23	09.09.23	158	INR	158	INR	CICVQASF	08.09.23	From office
4730203	Conveyance / Car hire	03.09.23	09.09.23	483	INR	483	INR	CIJBKPRR	08.09.23	ride to hotel
					<b>Total</b>	<b>1,469</b>				

#### Room Rent

Trip No	Travel Expense Type	From Date	To Date	Expense Amount	Exp Curr	Acct Amount	Acct Curr	Bill No	Bill Date	Remarks
4730203	Hotel Bill Reimb.	03.09.23	08.09.23	24,000	INR	24,000	INR	262308554	09.09.23	Hotel Bill
					<b>Total</b>	<b>24,000</b>				



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#### Out of Pocket Exp

Trip No	Travel Expense Type	From Date	To Date	Expense Amount	Exp Curr	Acct Amount	Acct Curr	Bill No	Bill Date	Remarks
4730203	Out of Pocket Reimb.	03.09.23	09.09.23	1,400	INR	1,400	INR		09.09.23	
					<b>Total</b>	<b>1,400</b>				

#### Daily Allowance

Trip No	Travel Expense Type	From Date	To Date	Expense Amount	Exp Curr	Acct Amount	Acct Curr	Bill No	Bill Date	Remarks
4730203	Daily allow - Food -Hotel/GH	03.09.23	09.09.23	226	INR	226	INR	INV7418	04.09.23	lunch
4730203	Daily allow - Food -Hotel/GH	03.09.23	09.09.23	160	INR	160	INR	INV7639	05.09.23	lunch
4730203	Daily allow - Food -Hotel/GH	03.09.23	09.09.23	156	INR	156	INR	INV7637	05.09.23	lunch
4730203	Daily allow - Food -Hotel/GH	03.09.23	09.09.23	244	INR	244	INR	INV7861	06.09.23	lunch
4730203	Daily allow - Food -Hotel/GH	03.09.23	09.09.23	176	INR	176	INR	INV8062	07.09.23	lunch
4730203	Daily allow - Food -Hotel/GH	03.09.23	09.09.23	160	INR	160	INR	INV14637	07.09.23	snacks
4730203	Daily allow - Food -Hotel/GH	03.09.23	09.09.23	900	INR	900	INR	23ZQCWI	05.09.23	Dinner
4730203	Daily allow - Food -Hotel/GH	03.09.23	09.09.23	791	INR	791	INR	23PY2LMZ	06.09.23	Dinner
4730203	Daily allow - Food -Hotel/GH	03.09.23	09.09.23	178	INR	178	INR	INV8278	08.09.23	lunch
					<b>Total</b>	<b>2,991</b>				

Signature of Employee

Checked By Accounts