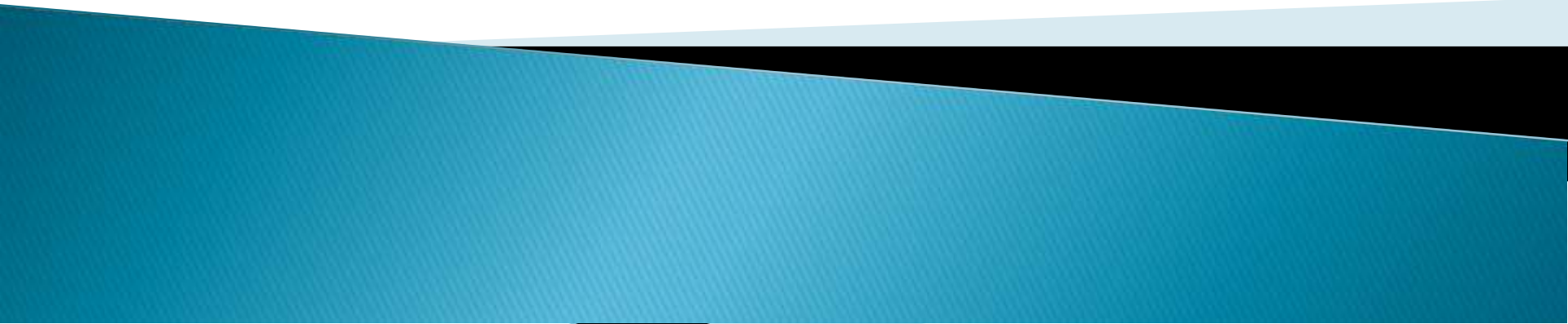


# Chapter 5

## Data and Process Modeling



# Chapter Objectives

- ▶ Describe data and process modeling concepts and tools, including **Data Flow Diagrams** (資料流程圖), a data dictionary, and process descriptions
- ▶ Describe the **symbols** used in data flow diagrams and explain the rules for their use
- ▶ Draw data flow diagrams in a **sequence, from general to specific**
- ▶ Explain how to **level and balance** (分層和平衡) a set of data flow diagrams

# Chapter Objectives

- ▶ Describe how a **Data Dictionary**(資料字典) is used and what it contains
- ▶ Use **process description tools**, including **structured English**, **decision tables**, and **decision trees**
- ▶ Describe the relationship between **logical and physical models**

# 學習重點

- 描述邏輯模型和實體模型之間的關係。
- 說明資料流程圖(DFD)。
- 畫出資料流程圖的基本符號。
- 說明繪製資料流程圖時的六大原則。
- 畫出環境圖 (Context Diagram)。
- 畫出圖0的資料流程圖 (Diagram 0)。
- 說明如何對資料流程圖進行分層(level)和平衡(balance)。
- 建立資料字典(DD)。
- 使用流程描述工具, 包括:結構英文, 決策表, 決策樹

# Logical vs. Physical Models



# Introduction

- ▶ **Logical Model** 邏輯模型:

Shows **what** the system must do, regardless of how it will be implemented physically

- ▶ **Physical Model** 實體模型:

Describes **how** the system will be constructed

In Chapters 5 & 6, you will develop a logical model of the proposed system and document the system requirements

# 邏輯模型與實體模型

- 許多分析師會依循**四模型法(four-model approach)**
  - 實體模型 **Physical Model**
  - 邏輯模型 **Logical Model**
  - 新系統邏輯模型 **New System Logical Model**
  - 新系統實體模型 **New System Physical Model**

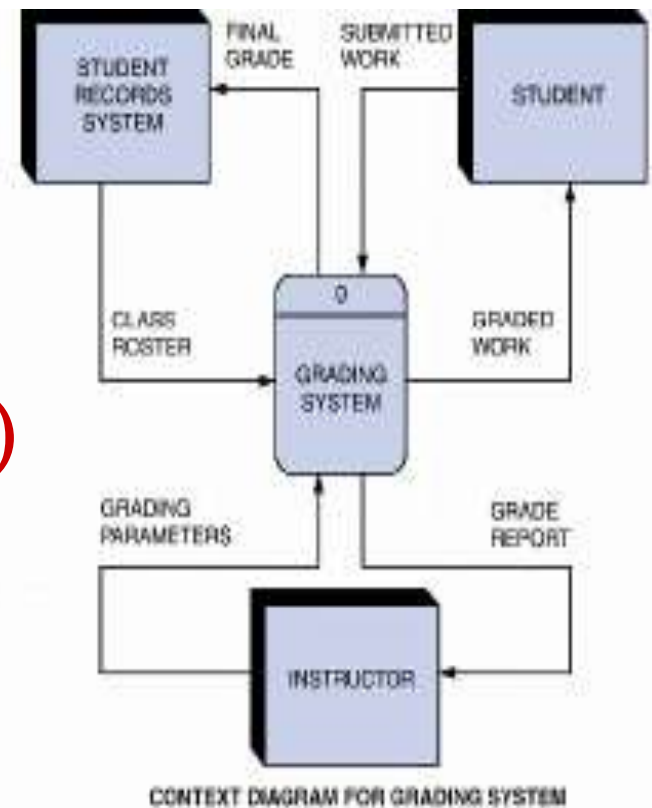
# Data Flow Diagrams





# Overview of Data and Process Modeling Tools

- ▶ Systems analysts use many **graphical techniques** to describe an information system
- ▶ A **data flow diagram (DFD)** uses various symbols to show how the system transforms input **data** into **useful information**



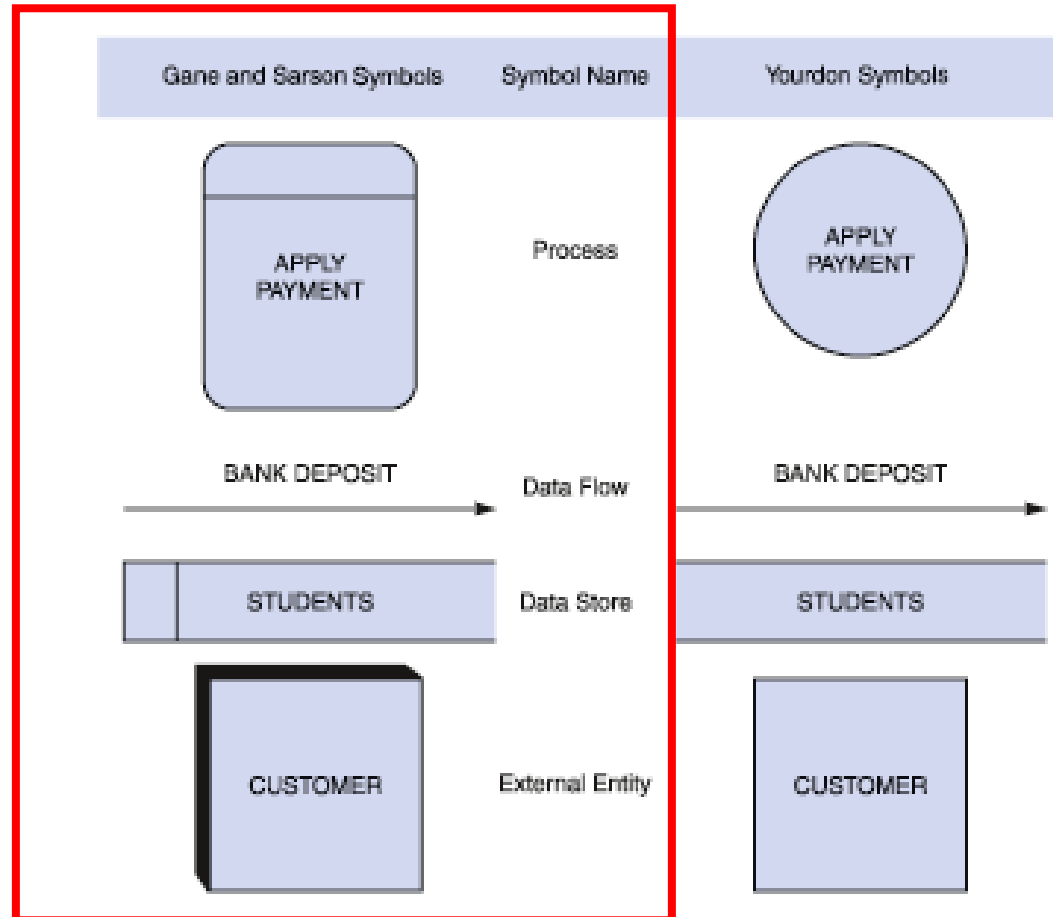
# Data Flow Diagrams

- ▶ A data flow diagram (DFD) shows how **data** moves through an information system but **does not show program logic or processing steps**
- ▶ A set of DFDs provides a **logical model** that shows **what** the system does, not how it does it



# Data Flow Diagrams (Cont. 1)

## ► DFD Symbols



**FIGURE 5-1** Data flow diagram symbols, symbol names, and examples of the Gane and Sarson and Yourdon symbol sets

〈表示符號〉

〈名稱〉

〈應用對象〉



外部實體  
(外部代理人)  
External Entity

系統外部資料的來源或是目的。主要是人、機器或是其他系統



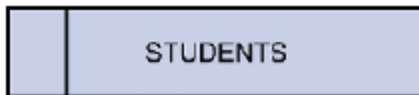
資料流  
Data Flow

系統內部資料的流動方向，通常是從資料來源或是處理傳送資料至外部實體或資料儲存



資料處理  
Data Process

系統內部的處理程序，例如資料的分類、加工或是計算等作業



資料儲存  
Data Stores

系統內部之資料儲存用途，它與實體關係圖的實體是互相對應

資料流程圖的表示符號

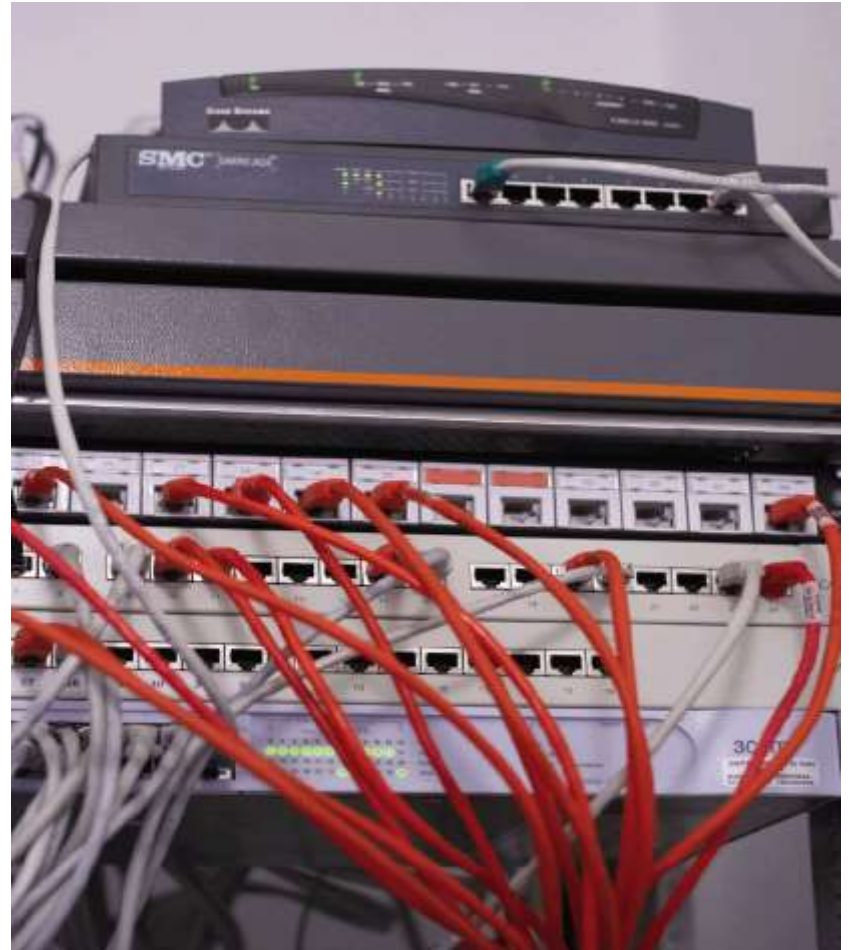
# Data Flow Diagrams (Cont. 2)

## Process Symbol

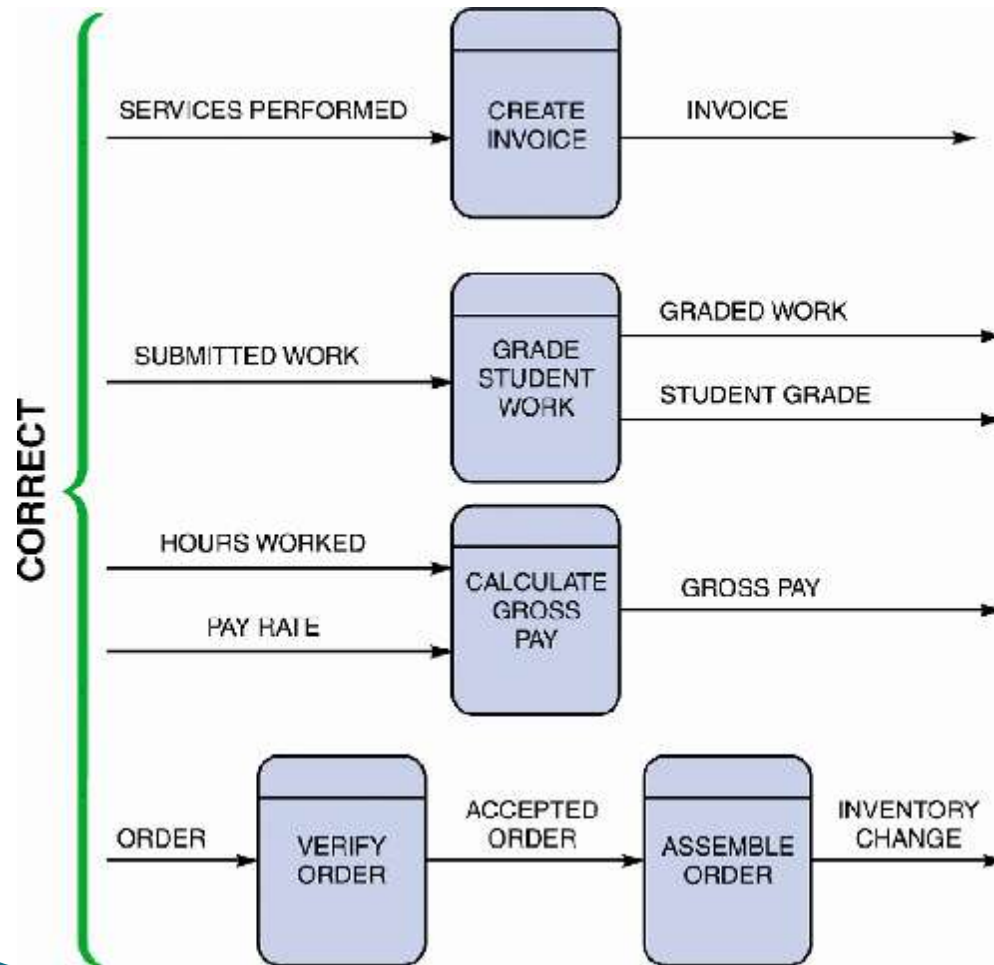
- Must have at least one input and at least one output
- Contains **business logic** that transforms the data
- Process name identifies its function (**verb**)
- Examples” : “apply rent payment” or “calculate commission
- In DFDs, a process symbol can be referred to as a **black box**

# Data Flow Diagrams

Referred to as a  
**black box**



# Data Flow Diagrams (Cont. 3)



## DFD Symbols

### Data flow symbol

- Represents one or more **data** items
- The symbol for a data flow is a line with a single or double **arrowhead**

FIGURE 5-3 Examples of correct combinations of data flow and process symbols



# The Difference Between an Invoice and a Receipt

- ▶ request payment,
- ▶ proof of payment.





# Data Flow Diagrams (Cont. 4)

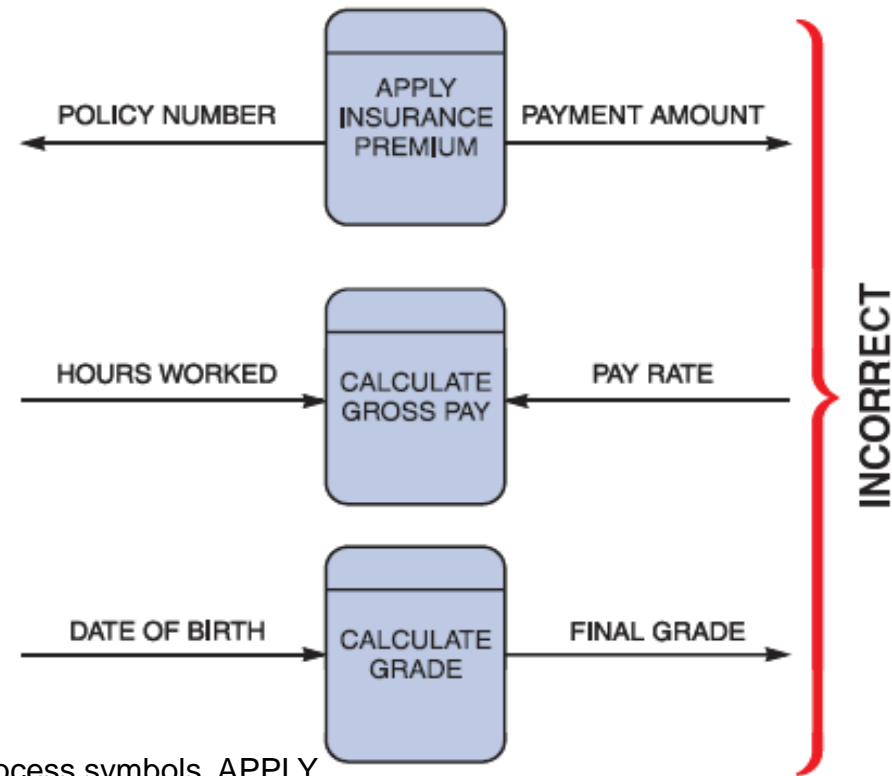
## ▶ Data Flow Symbol

- Following data flow and process combinations must be avoided

**Spontaneous generation**  
(自發性)

**Black holes**

**Gray holes**



**FIGURE 5-4** Examples of incorrect combinations of data flow and process symbols. APPLY INSURANCE PREMIUM has no input and is called a spontaneous generation process. CALCULATE GROSS PAY has no outputs and is called a black hole process. CALCULATE GRADE has an input that is obviously unable to produce the output. This process is called a gray hole

# Data Flow Diagrams (Cont. 5)

## Data Store symbol

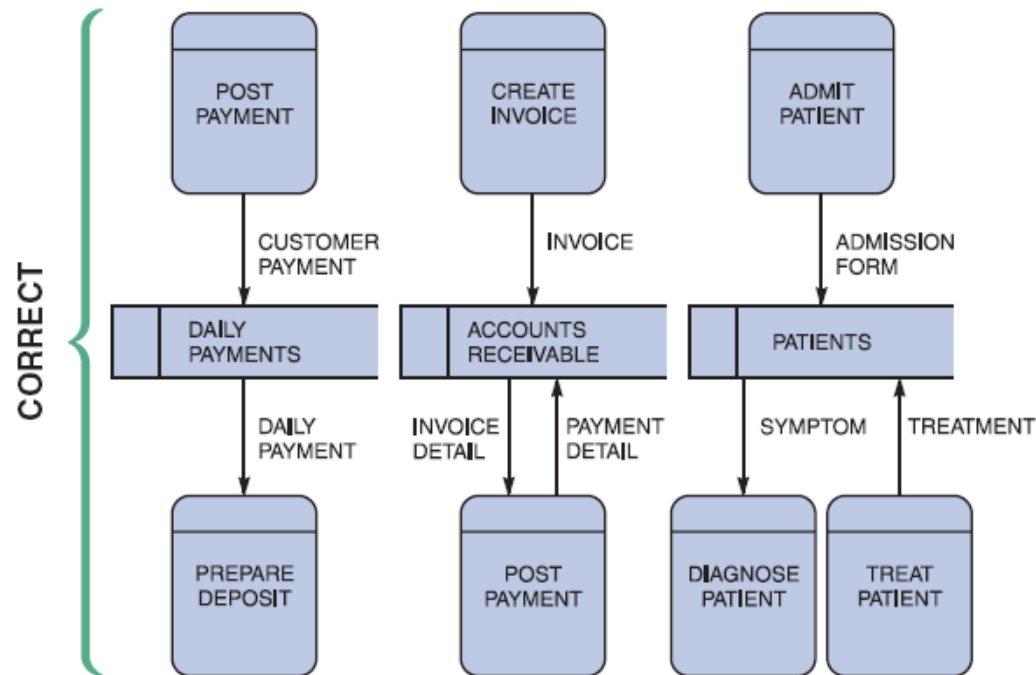
- Represent data that the system stores
- A DFD does not show the detailed contents of a data store — the specific structure and data elements are defined in the **data dictionary**
- A data store must be **connected to a process with a data flow**

# Data Flow Diagrams

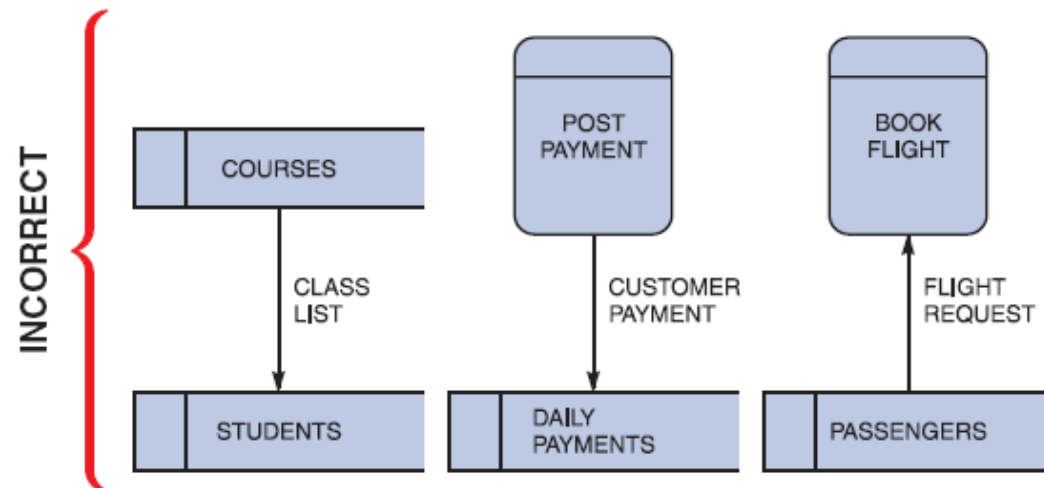
## ▶ DFD Symbols

- Data store symbol
  - Represent data that the system stores
  - The physical characteristics of a data store are unimportant because you are **concerned only with a logical model**

# Data Flow Diagrams (Cont. 6)

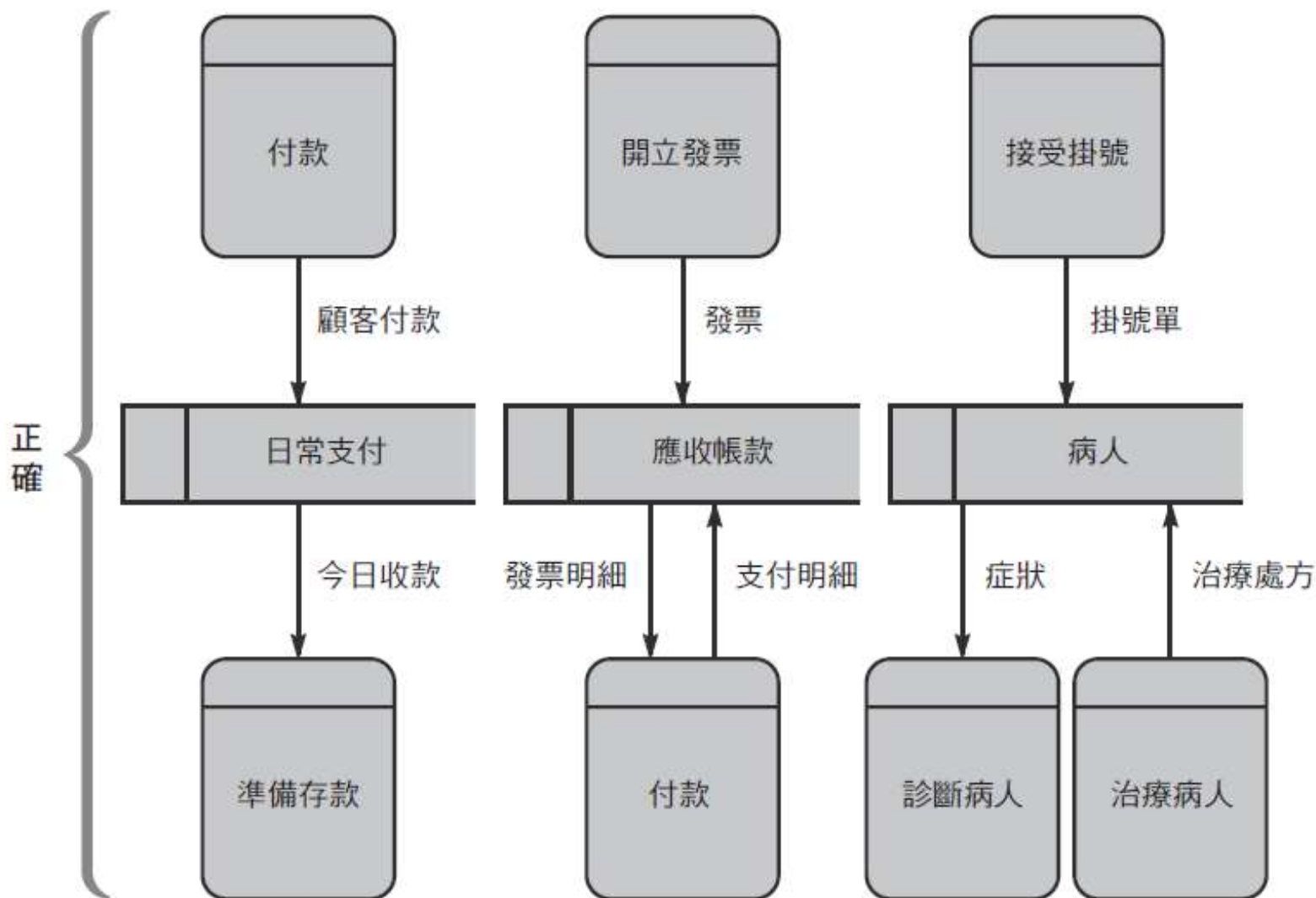


**FIGURE 5-5** Examples of correct uses of data store symbols in a data flow diagram

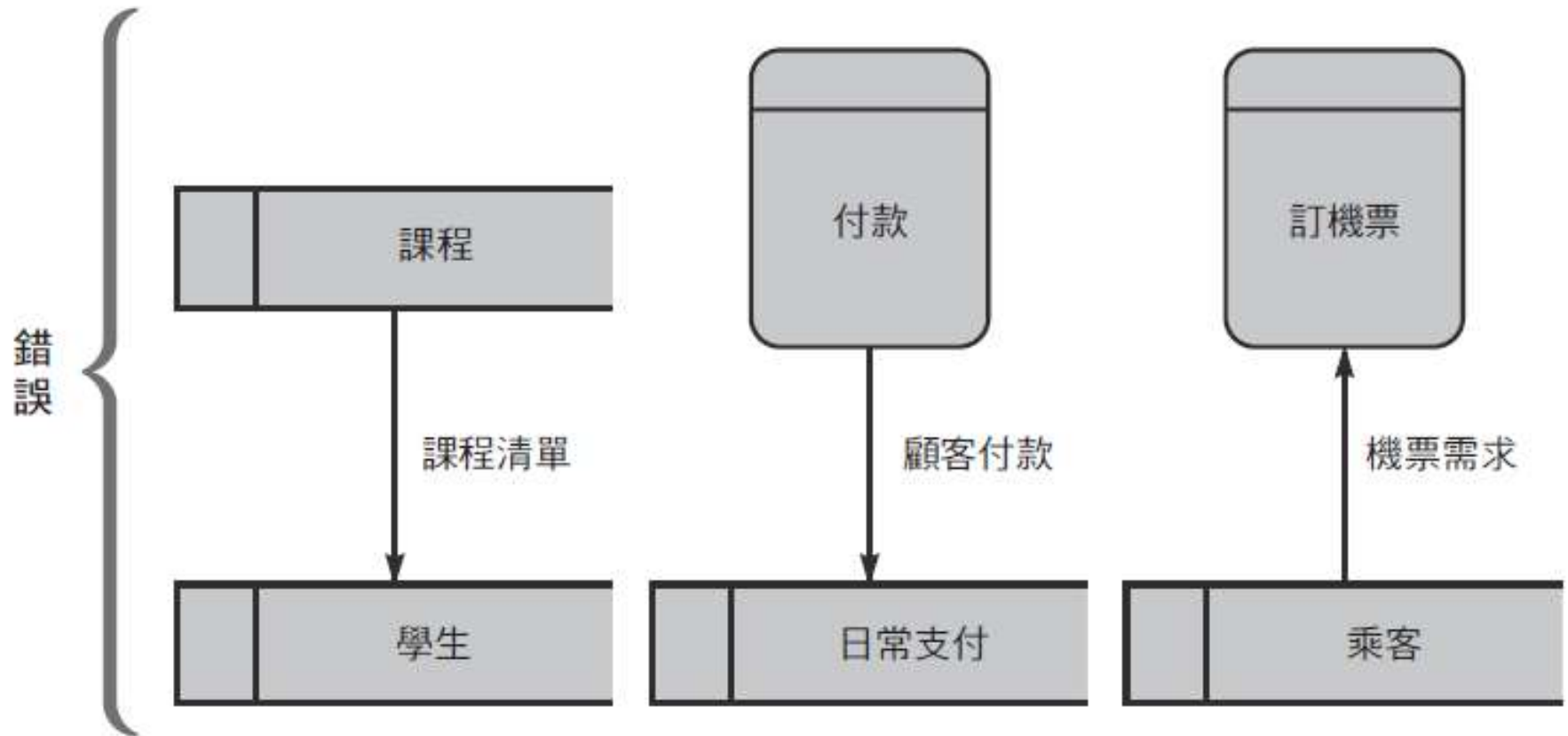


**FIGURE 5-6** Examples of incorrect uses of data store symbols: Two data stores cannot be connected by a data flow without an intervening process, and each data store should have an outgoing and incoming data flow

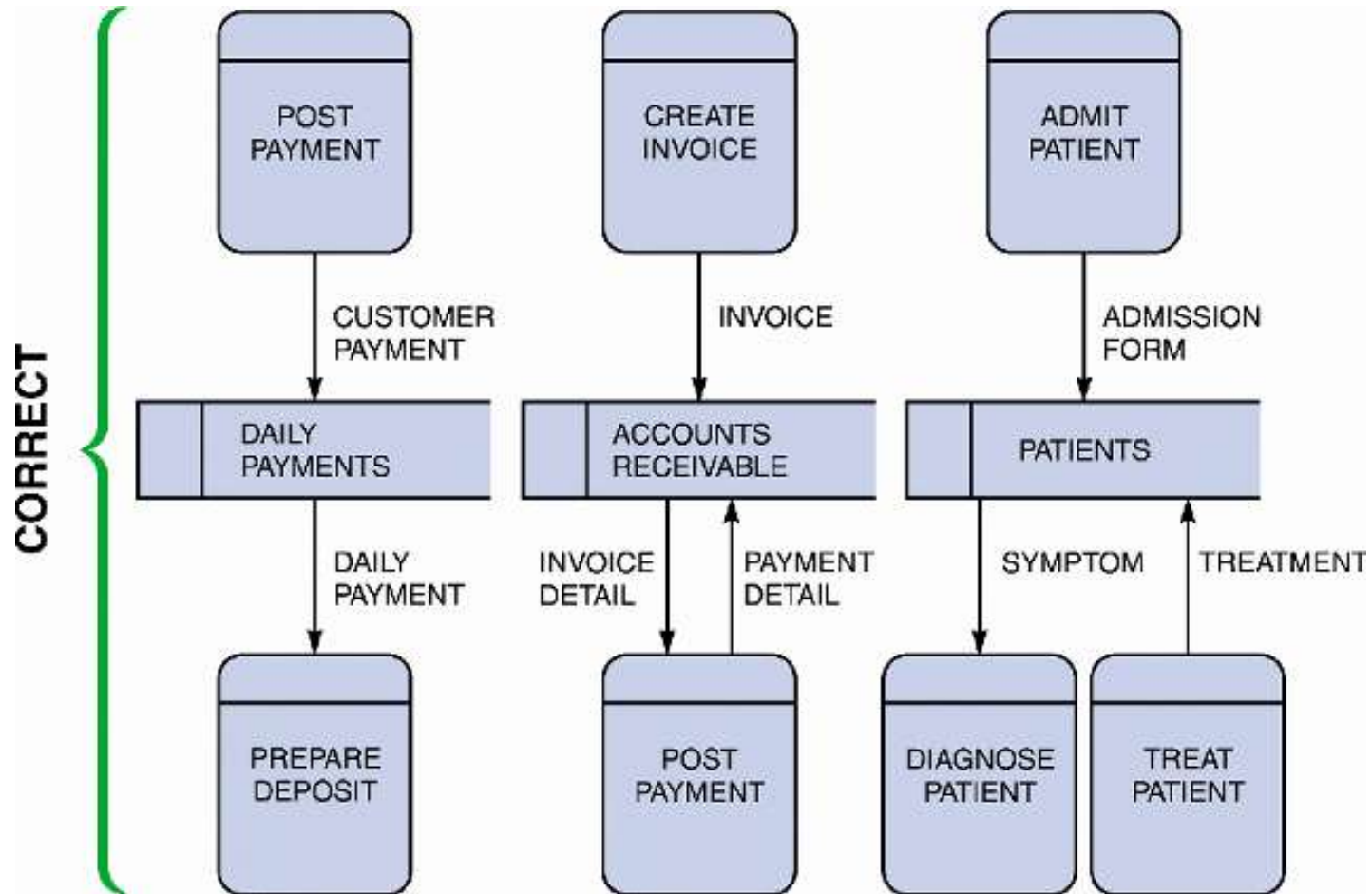
# 正確使用資料儲存的範例



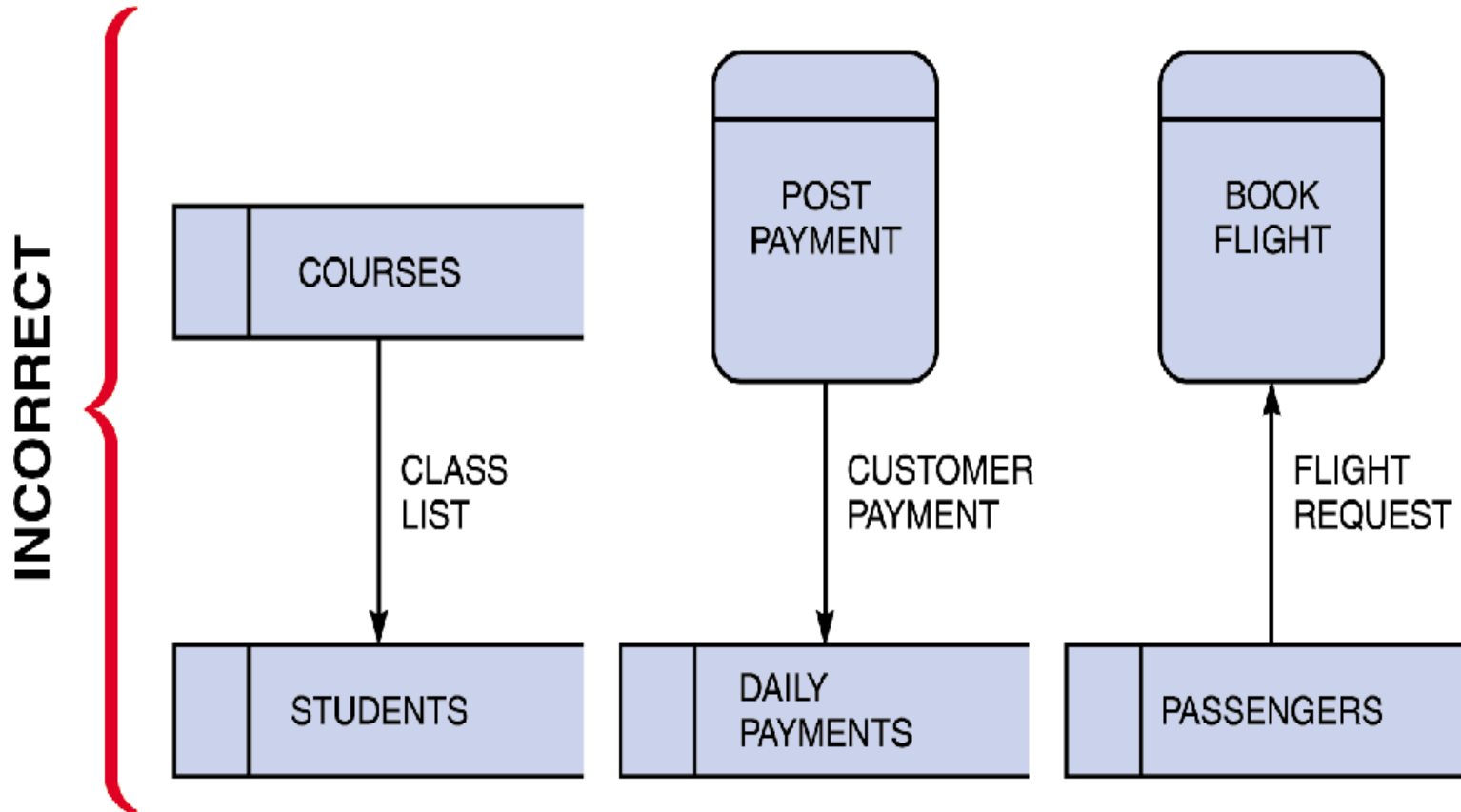
# 資料儲存的錯誤範例



# 正確使用資料儲存的範例



# 資料儲存的錯誤範例





# Data Flow Diagrams (Cont. 7)

## Entity Symbol

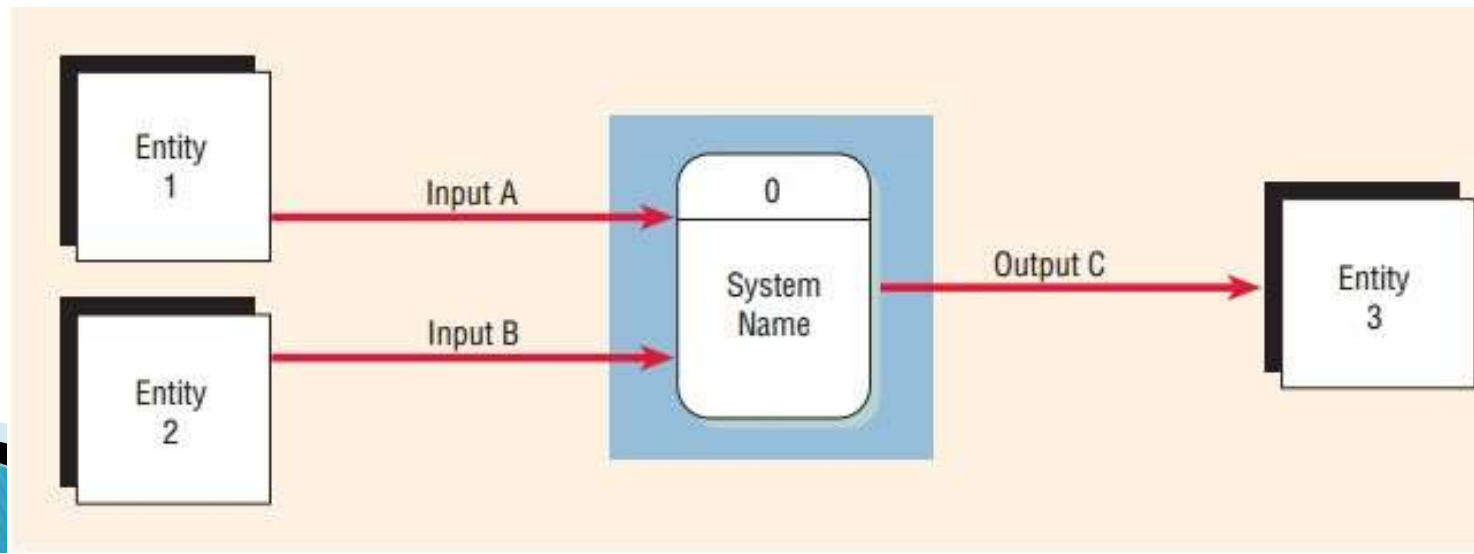
- Shows how the system interfaces with the outside world
- A DFD shows only **external entities** that provide data **to** the system or receive output **from** the system
- DFD entities also are called **terminators** because they are data origins or final destinations
- Each entity must be connected **to a process by a data flow**

# 實體(Entity) Symbol

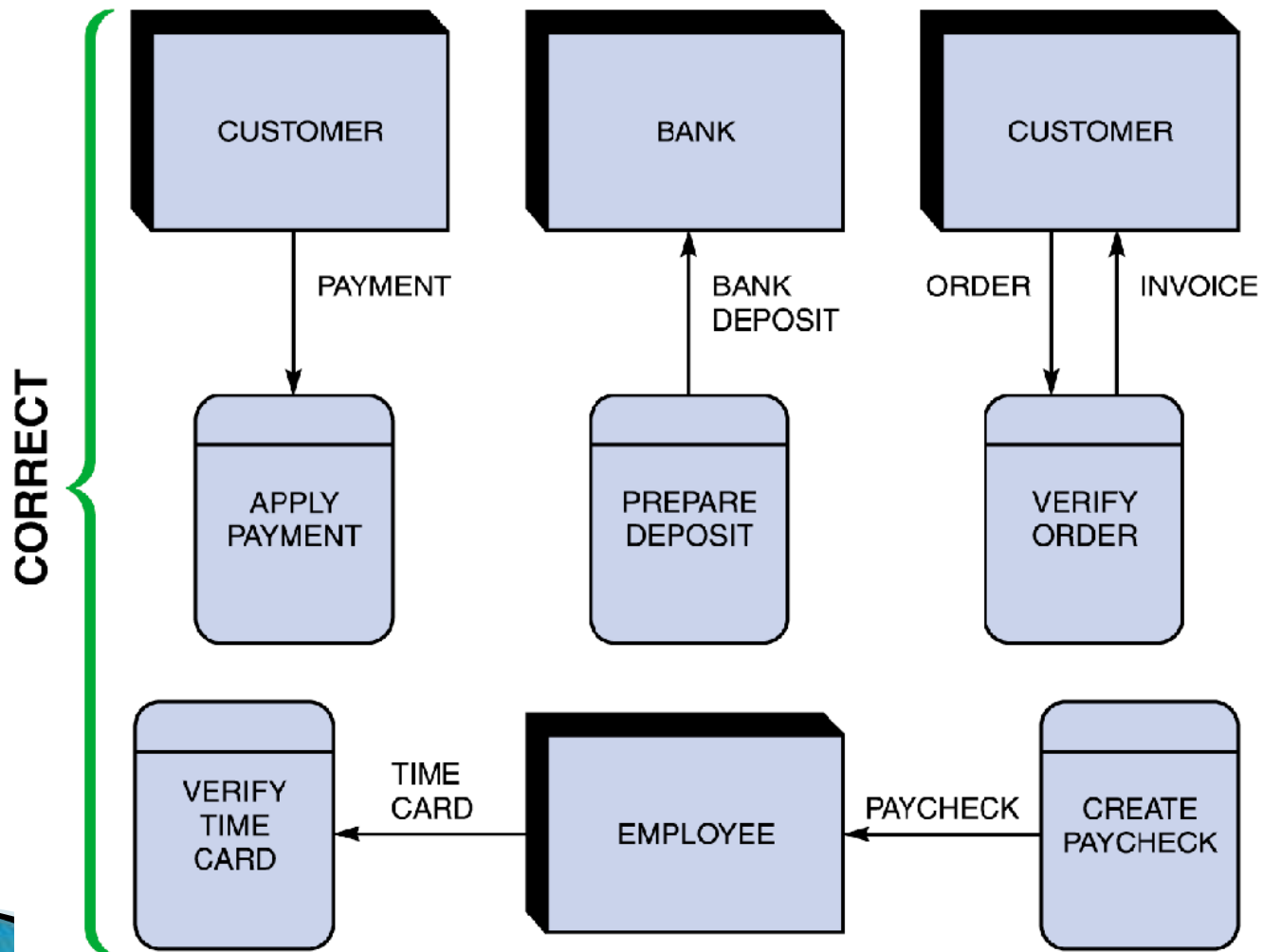
## 外部實體

Name of the entity appears inside the symbol

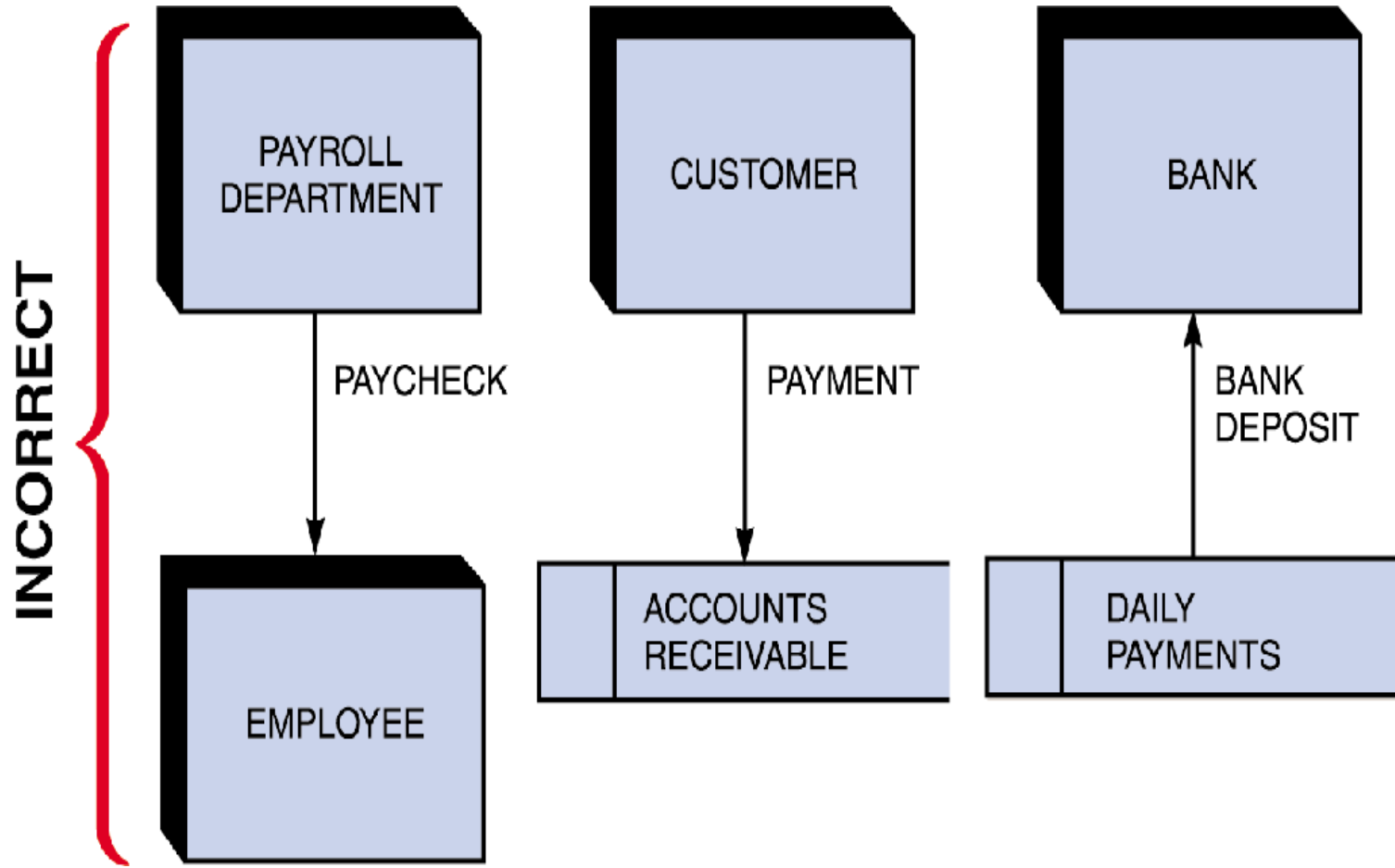
- Terminators 終端
- Source 來源端
- Sink 接收端



# Entity的正確範例



# Entity的錯誤範例



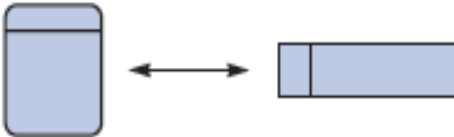

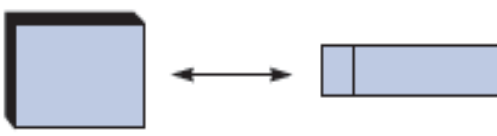



# 課堂練習

## 判斷DFD符號對錯










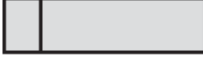


# Data Flow Diagrams

- ▶ Keep in mind:
  - All flow lines must be labeled
  - Large processes can be broken down into smaller components

Correct and Incorrect Examples of Data Flows		
	Process to Process	
	Process to External Entity	
	Process to Data Store	
	External Entity to External Entity	
	External Entity to Data Store	
	Data Store to Data Store	

**FIGURE 5-9** Examples of correct and incorrect uses of data flows

## 資料流符號的正確和錯誤使用範例

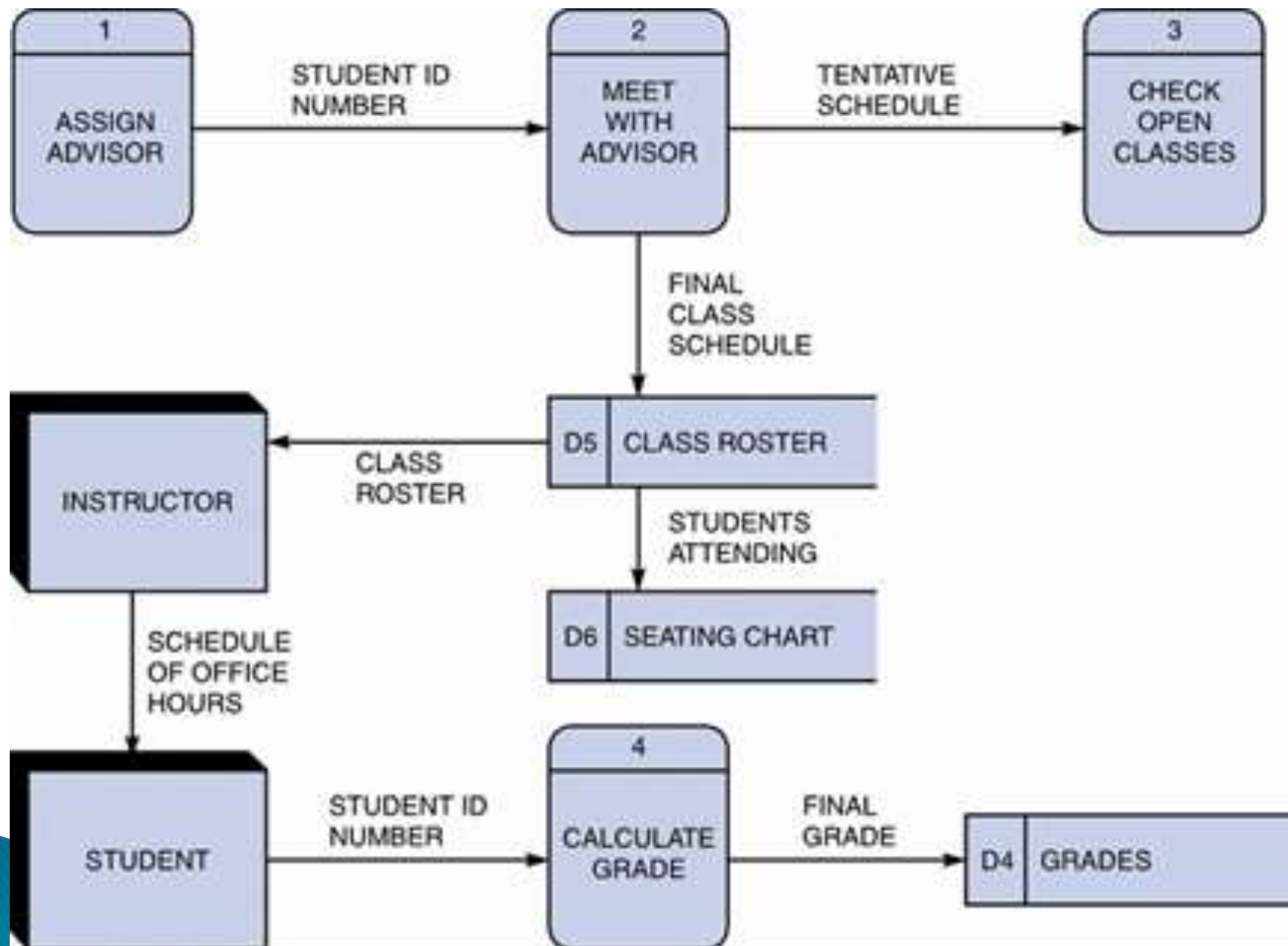
 ↔ 	程序與程序之間	✓
 ↔ 	程序與外部實體之間	✓
 ↔ 	程序與資料儲存處之間	✓
 ↔ 	外部實體與外部實體之間	✗
 ↔ 	外部實體與資料儲存處之間	✗
 ↔ 	資料儲存處與資料儲存處之間	✗

# 課堂練習

## 大家來找碴

請直接將錯誤標示及說明在圖片上，  
將結果拍照或截圖上傳到ZUVIO

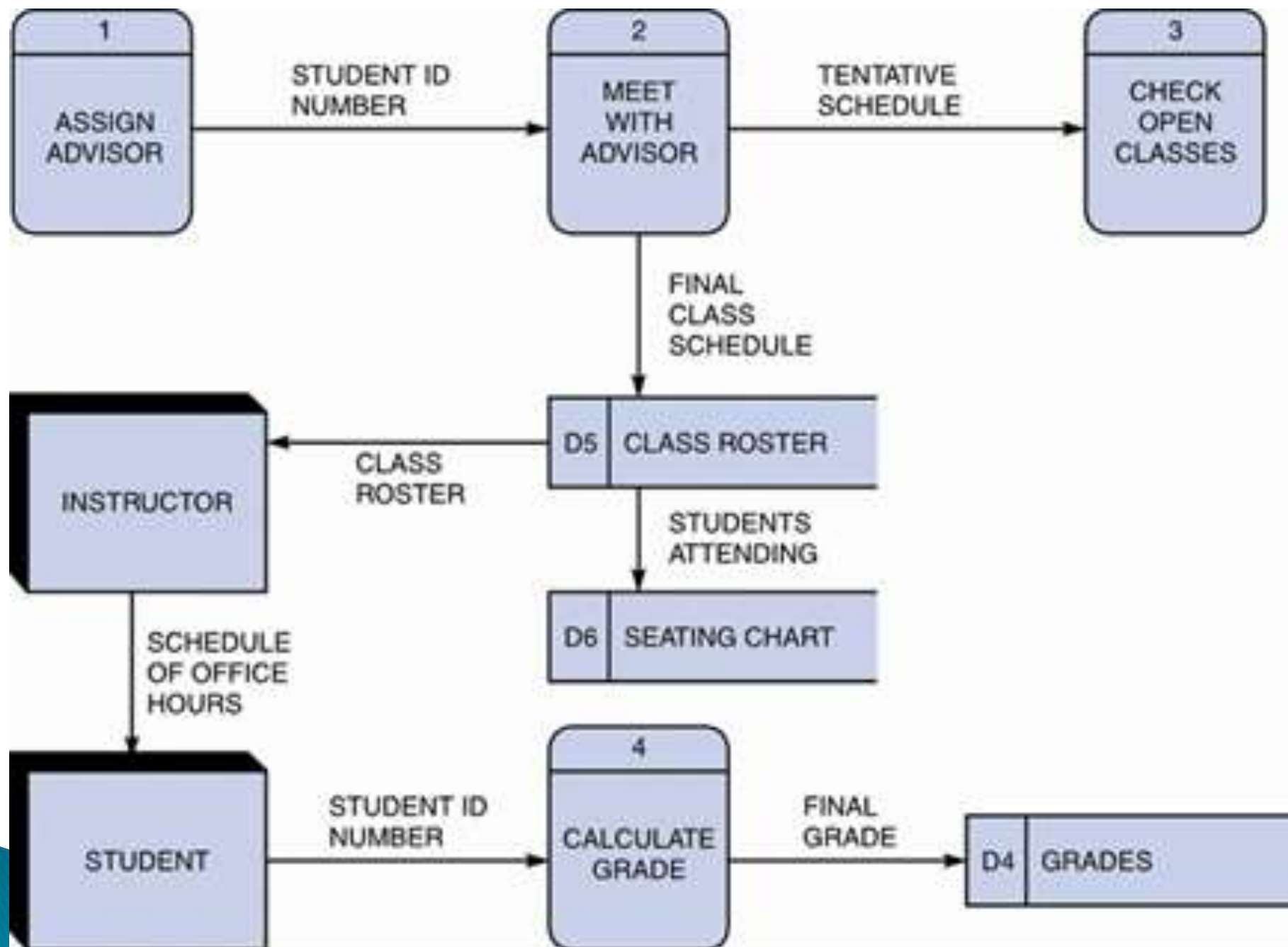




- ▶ Big Ten University You are the IT director at Big Ten University. As part of a training program, you decide to draw a DFD that includes some obvious mistakes to see whether your newly hired junior analysts can find them. You came up with the diagram 0 DFD shown in Figure 4–22. Based on the rules explained in this chapter, how many problems should the analysts find?

- ▶ *The DFD is presented as diagram 0, and it should follow the rules presented in the text. Some of the errors include the following:*
  1. *ASSIGN ADVISOR, process 1, is a miracle.*
  2. *CHECK OPEN CLASSES, process 3, is a black hole.*
  3. *CALCULATE GRADE, process 4 is a gray hole.*
  4. *INSTRUCTOR and STUDENT external entities cannot be connected with a data flow.*
  5. *INSTRUCTOR entity does not connect to a process.*
  6. *GRADES data store is a black hole.*
  7. *SEATING CHART data store is a black hole.*
  8. *CLASS ROSTER and SEATING CHART data stores cannot be connected with a data flow.*





# Creating a Set of DFDs

# Creating a Set of DFDs

- ▶ Create a graphical model of the information system based on your **fact-finding** results
- ▶ First, you will review a set of **guidelines** for drawing DFDs.
- ▶ Then you will learn how to apply these guidelines and create a set of DFDs using a three-step process

# Creating a Set of DFDs

## ▶ Guidelines for Drawing DFDs

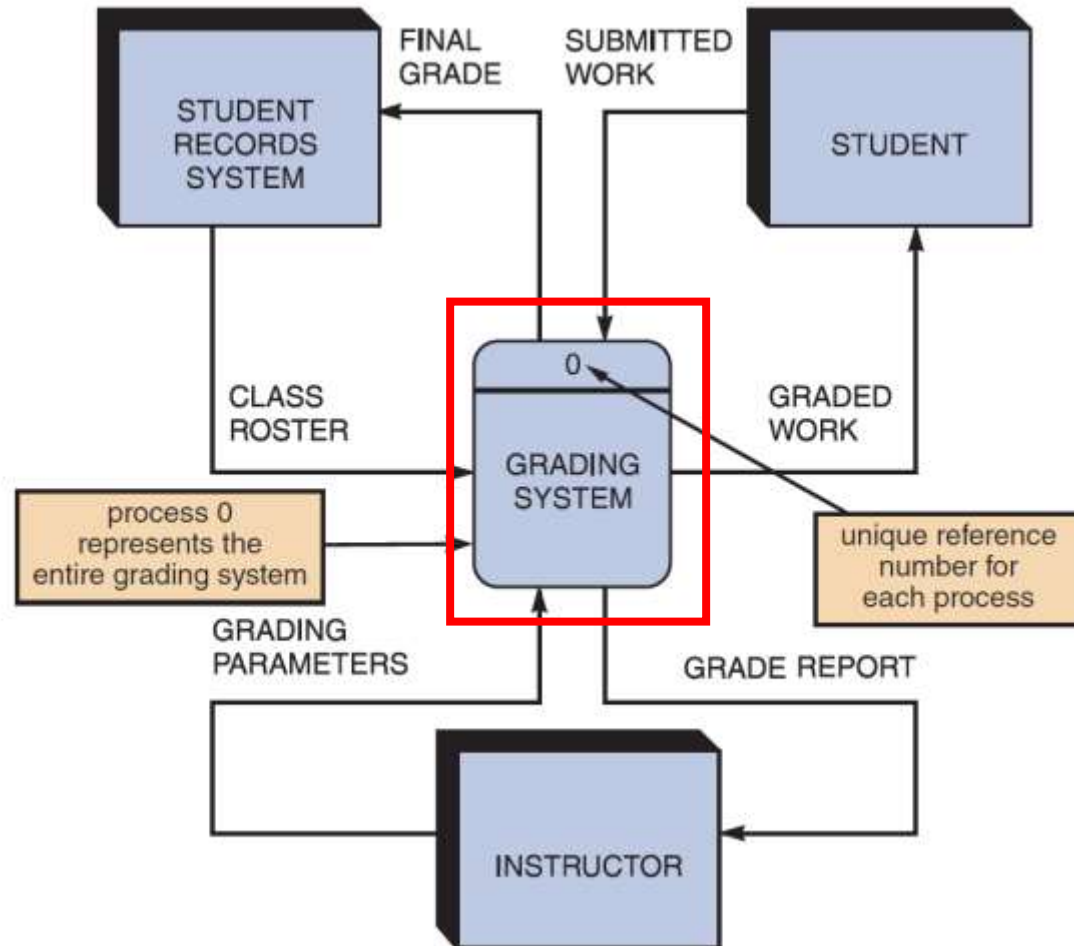
- Draw the **context diagram** 系統環境全景圖
- so that it **fits on one page**
- Use **the name of the information system as the process name in the context diagram**
- Use **unique** names within each set of symbols

# Creating a Set of DFDs

- ▶ Guidelines for Drawing DFDs
  - **Do not cross lines**
  - Provide a **unique name and reference number** for each process
  - Obtain as much user input and feedback as possible



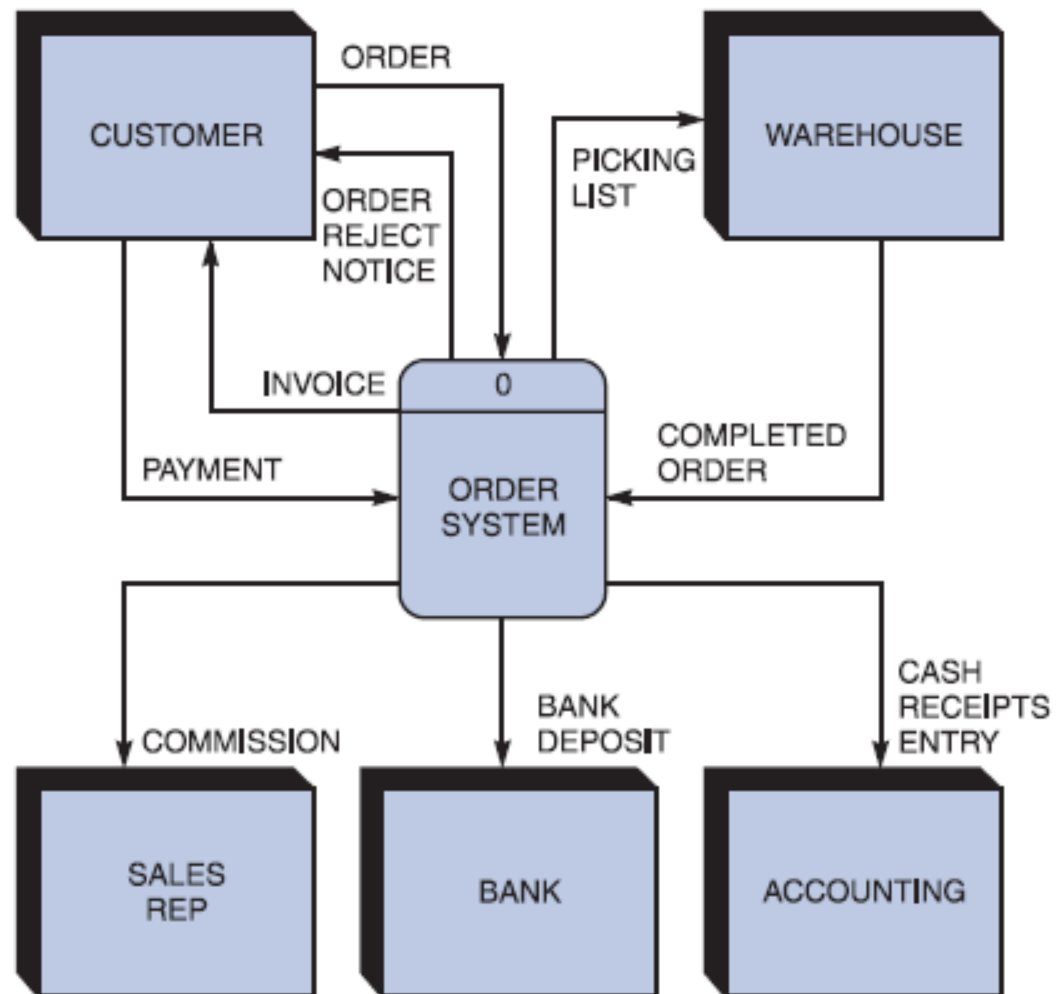
# Creating a Set of DFDs (Cont.2)



**FIGURE 5-10** Context diagram DFD for grading system

# Creating a Set of DFDs (Cont. 3)

## ► Step 1: Draw a Context Diagram

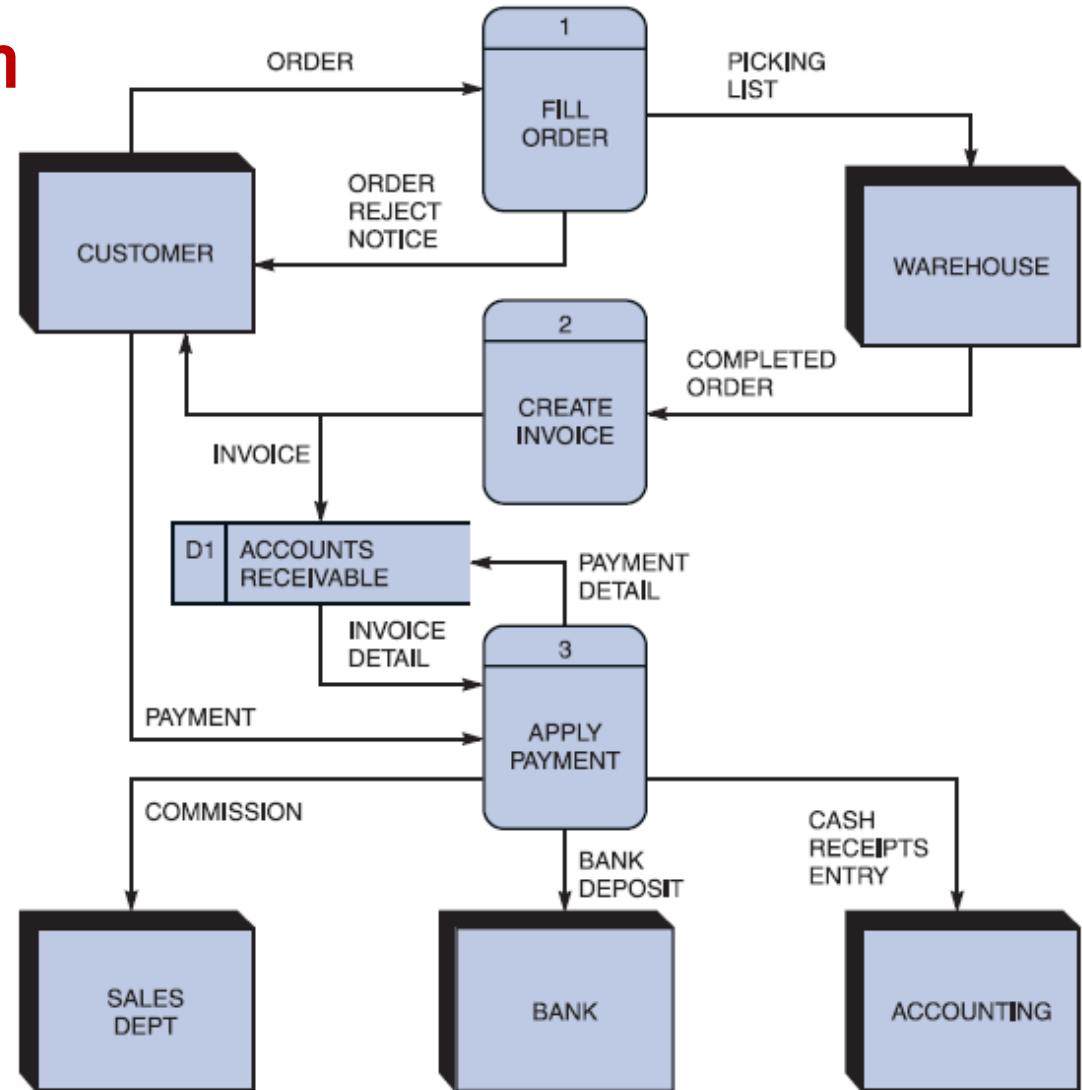


**FIGURE 5-11** Context diagram DFD for an order system

# Creating a Set of DFDs (Cont. 4)

## ► Step 2: Draw a **Diagram 0** DFD

- If same data flows in both directions, you can use a double-headed arrow
- Diagram 0 is an exploded view of process 0
- **Parent** diagram
- **Child** diagram
- Functional primitive

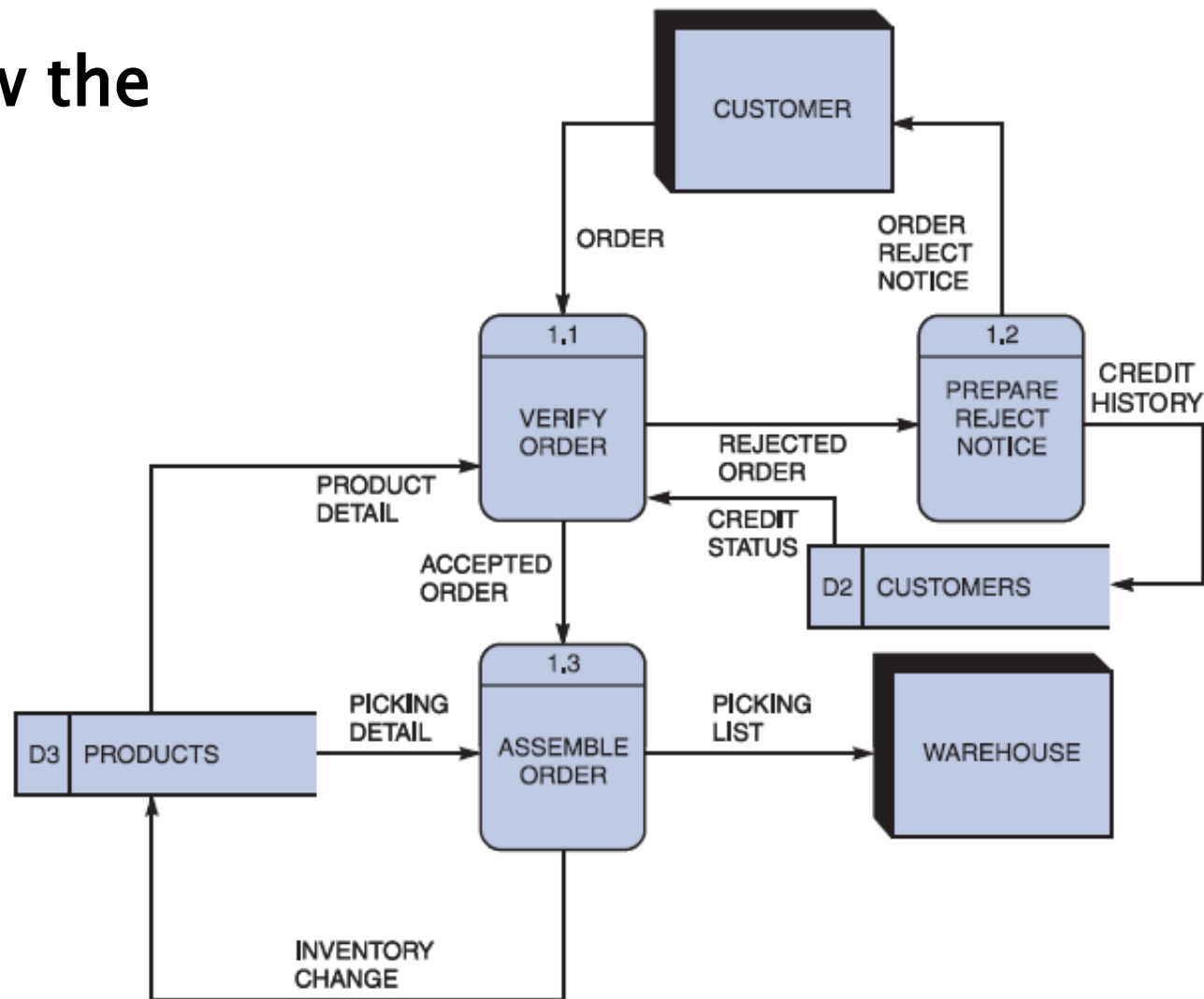


**FIGURE 5-13** Diagram 0 DFD for the order system

# Creating a Set of DFDs (Cont. 5)

## ► Step 3: Draw the Lower Level Diagrams

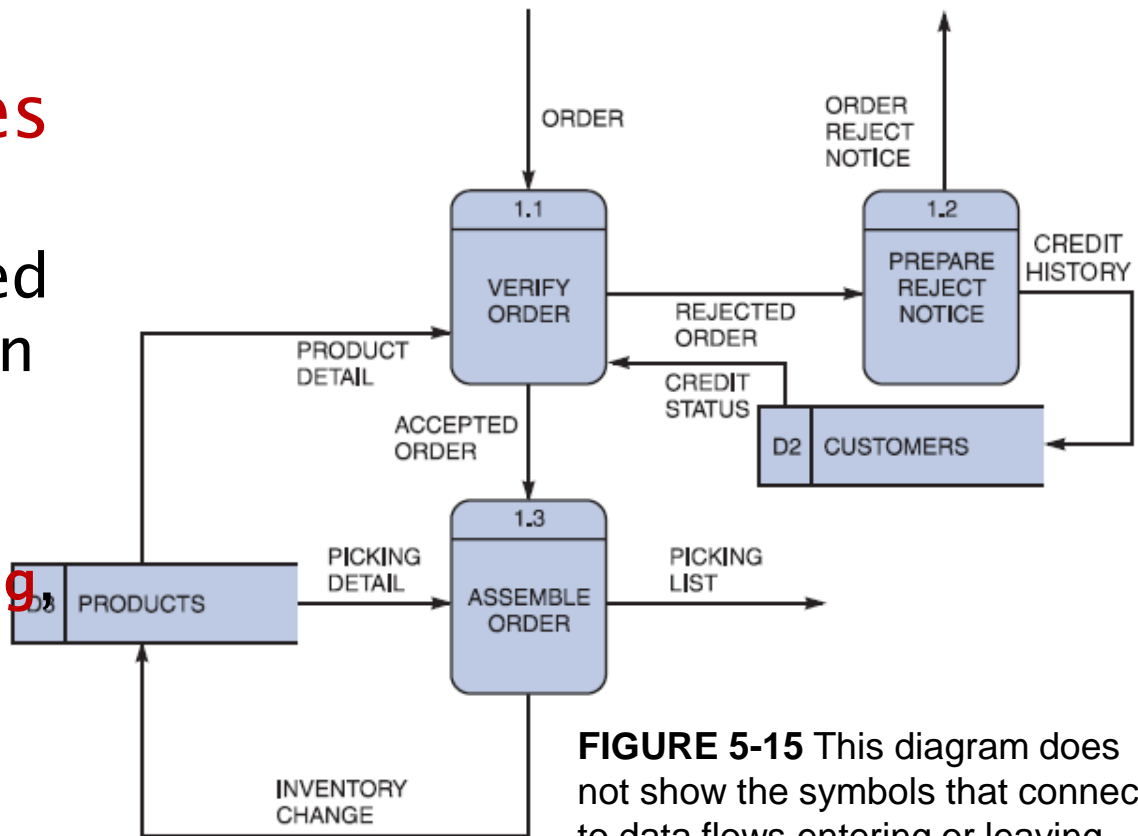
**FIGURE 5-14** Diagram 1 DFD shows details of the FILLORDER process in the order system



# Creating a Set of DFDs

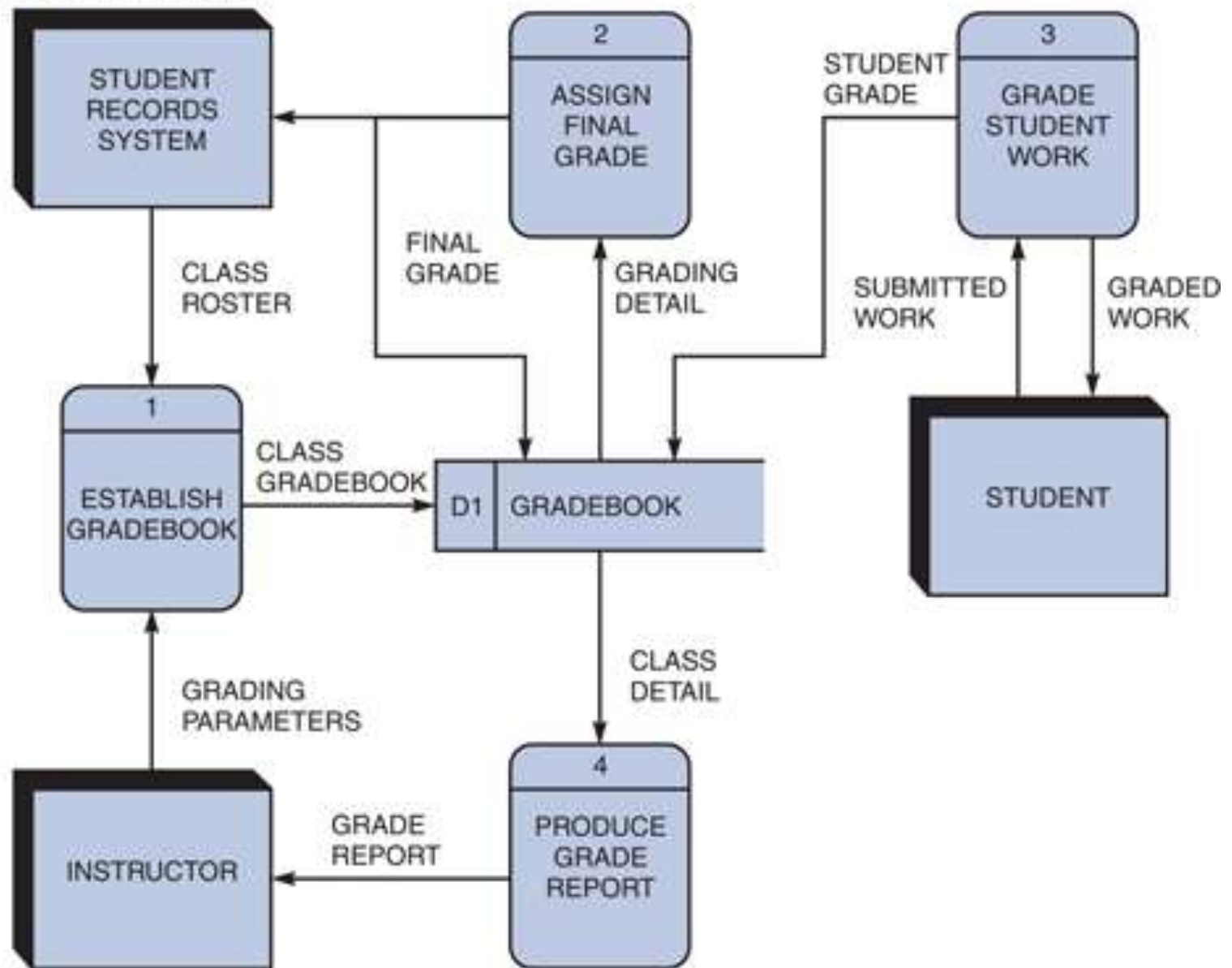
(Cont. 6)

- ▶ Must use **leveling** and **balancing** techniques
- ▶ **Leveling examples**
  - Uses a series of increasingly detailed DFDs to describe an information system
  - **Exploding, partitioning, or decomposing**



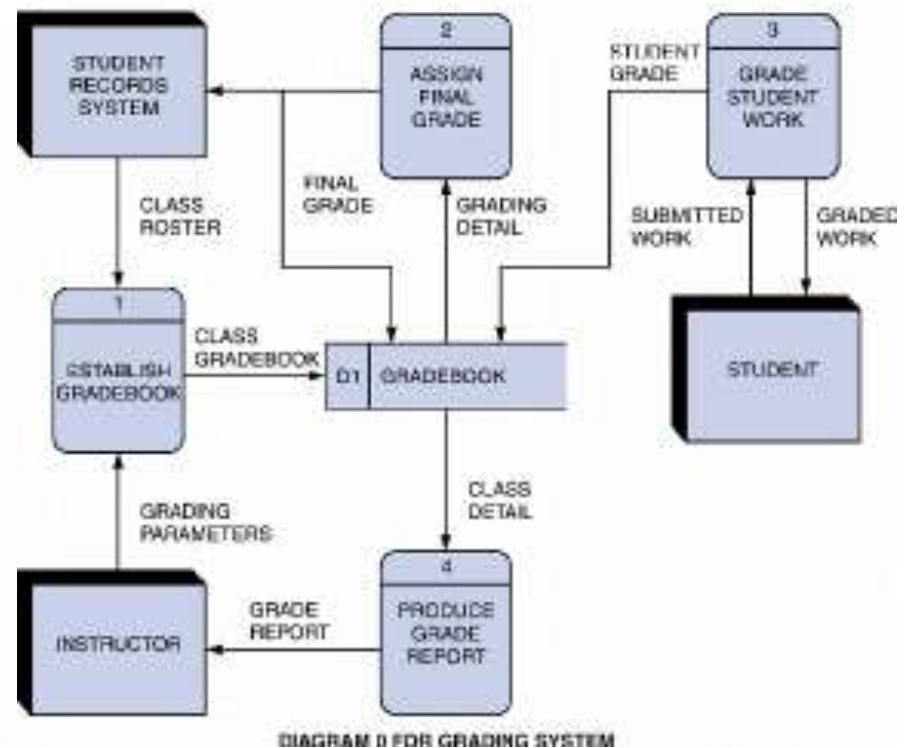
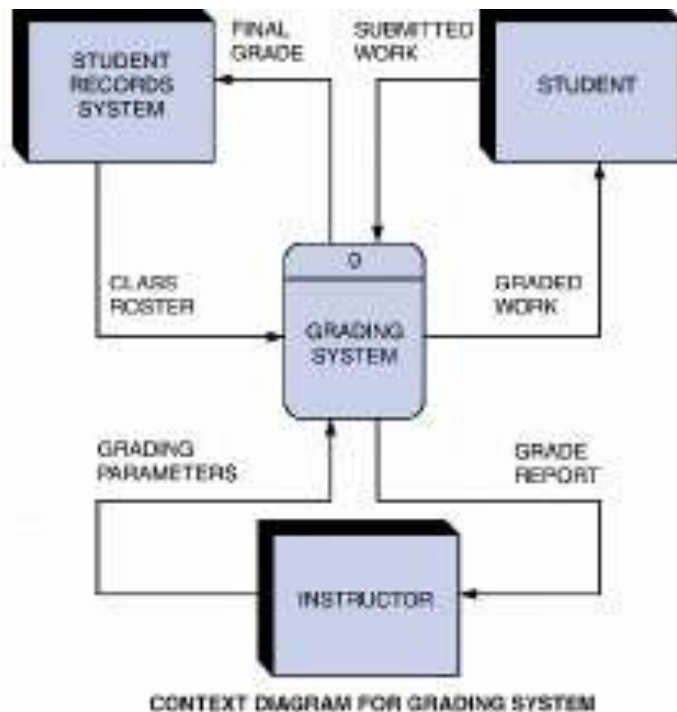
**FIGURE 5-15** This diagram does not show the symbols that connect to data flows entering or leaving FILL ORDER on the context diagram

Diagram 0 for Grading System



# Creating a Set of DFDs

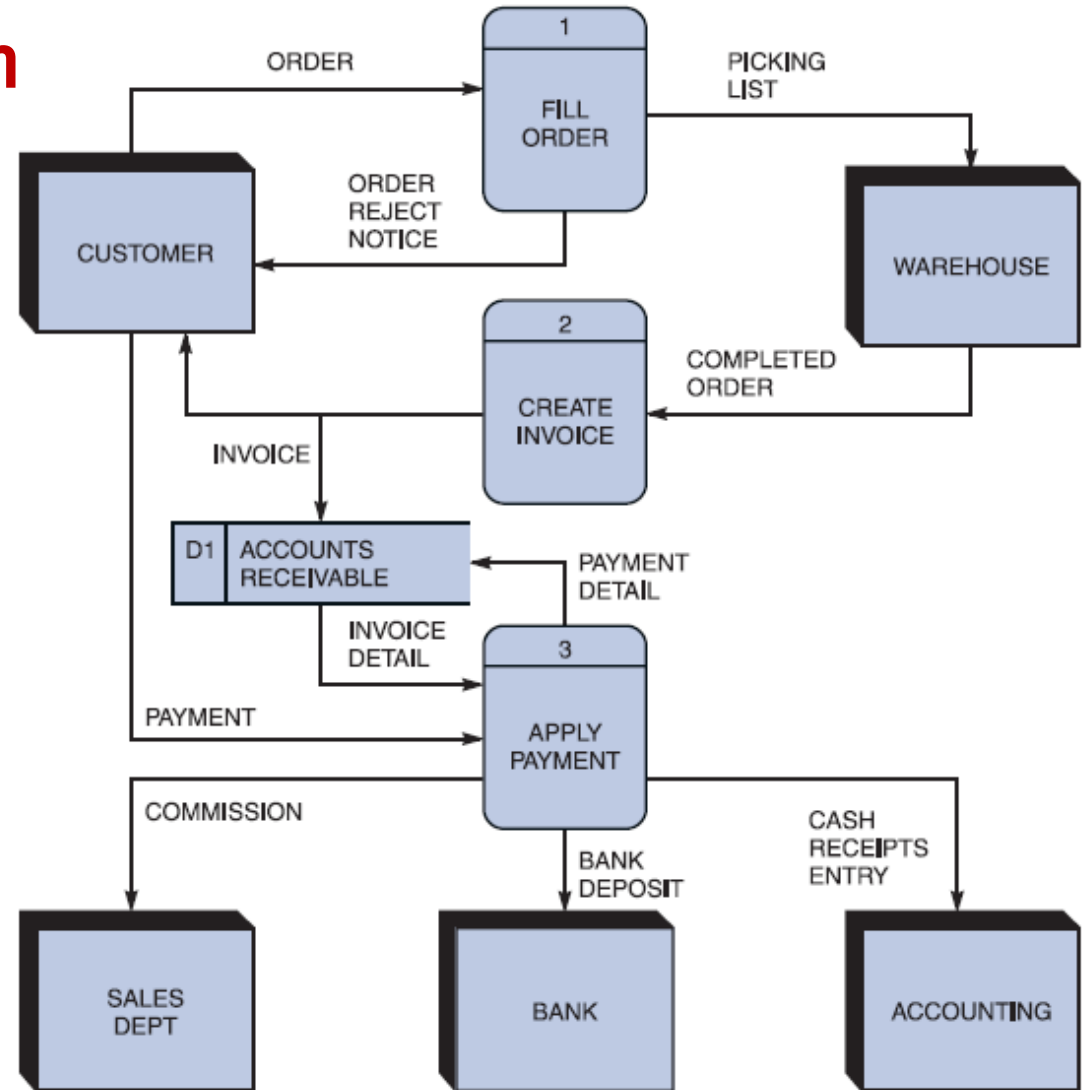
- ▶ Step 2: Draw a Diagram 0 DFD



# Creating a Set of DFDs (Cont. 4)

## ► Step 2: Draw a **Diagram 0** DFD

- If same data flows in both directions, you can use a double-headed arrow
- Diagram 0 is an exploded view of process 0
- **Parent** diagram
- **Child** diagram
- Functional primitive



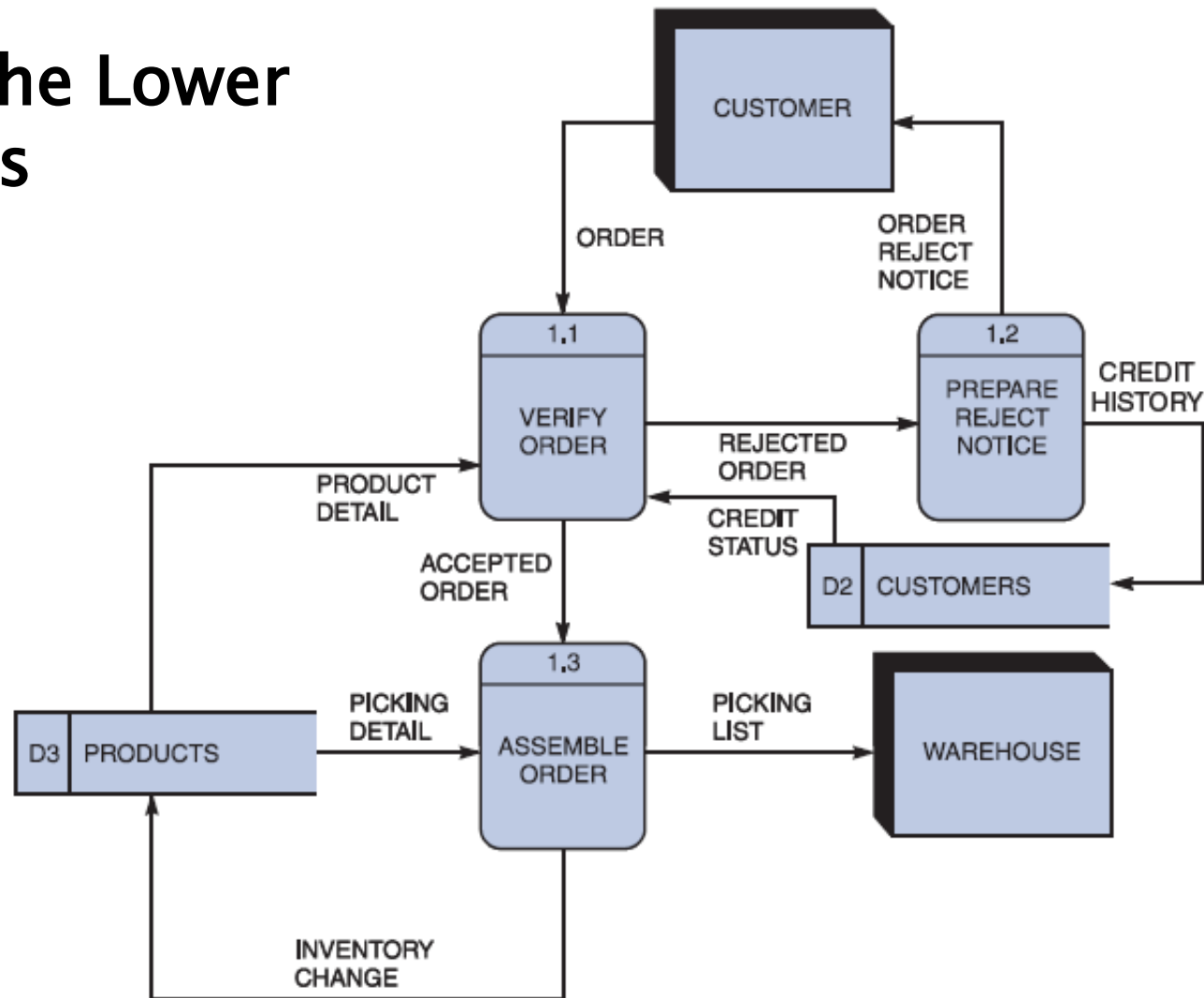
**FIGURE 5-13** Diagram 0 DFD for the order system



# Creating a Set of DFDs (Cont. 5)

## ► Step 3: Draw the Lower Level Diagrams

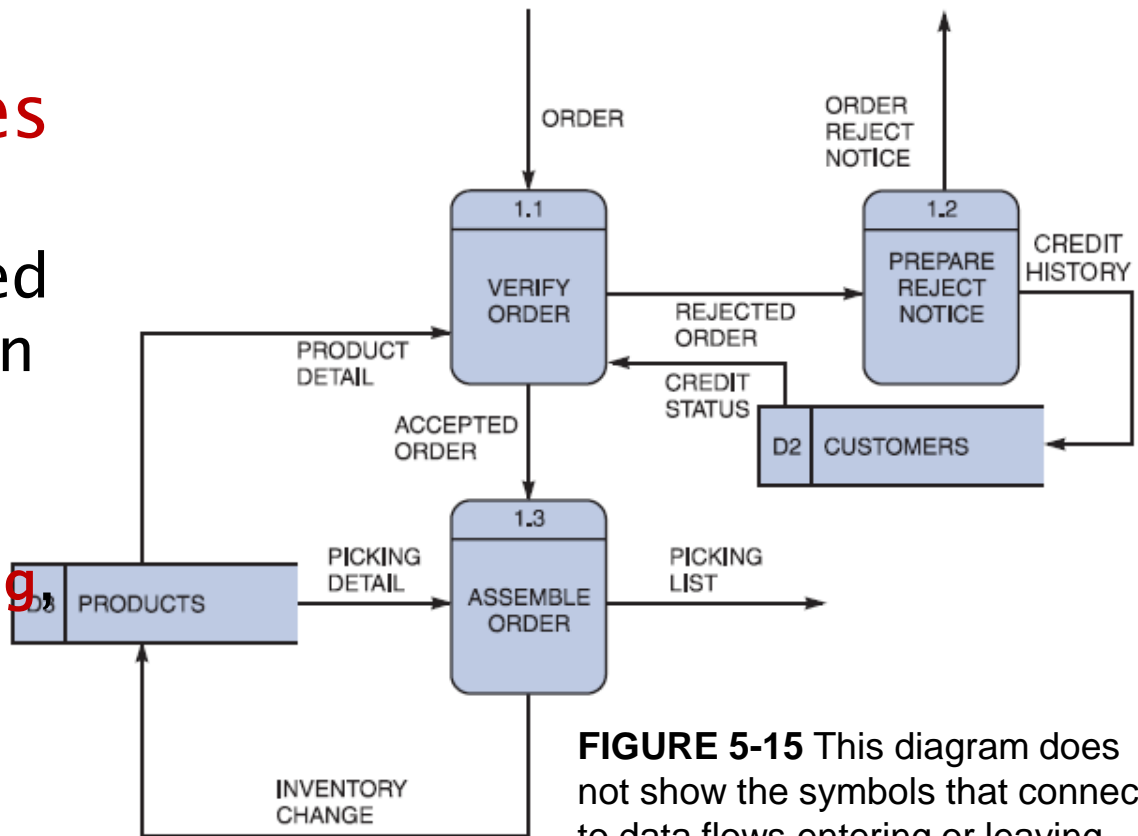
**FIGURE 5-14** Diagram 1 DFD shows details of the FILLORDER process in the order system



# Creating a Set of DFDs

(Cont. 6)

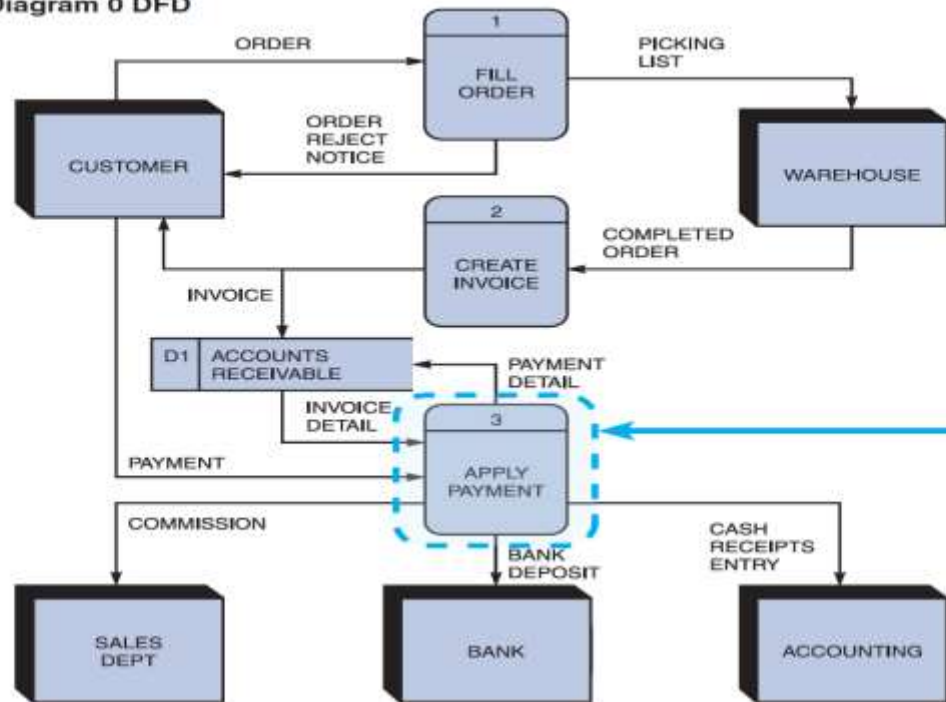
- ▶ Must use **leveling** and **balancing** techniques
- ▶ **Leveling examples**
  - Uses a series of increasingly detailed DFDs to describe an information system
  - **Exploding, partitioning, or decomposing**



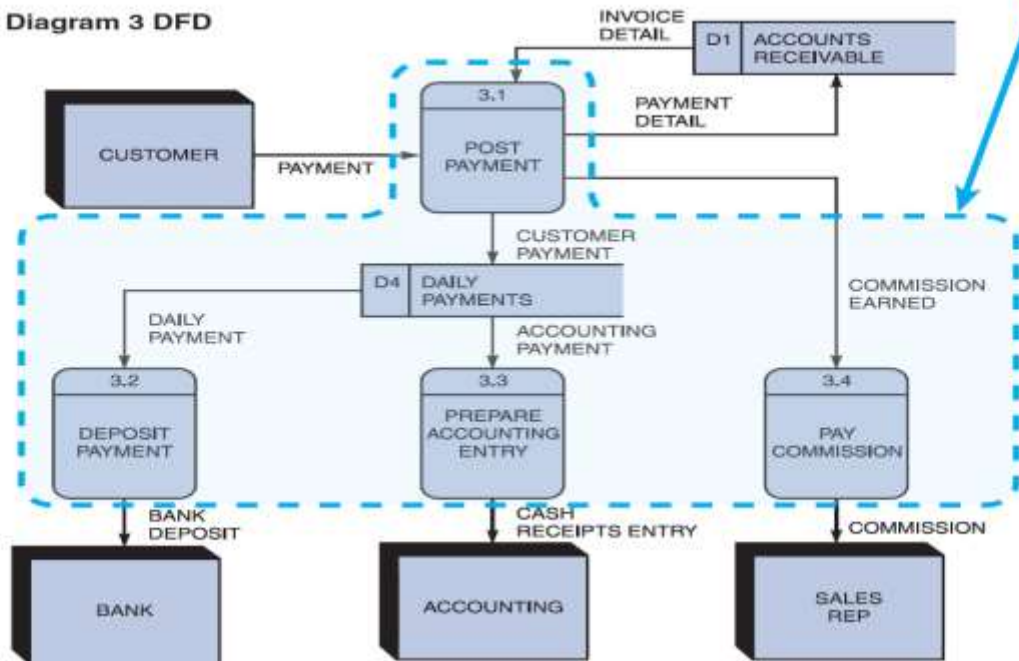
**FIGURE 5-15** This diagram does not show the symbols that connect to data flows entering or leaving **FILL ORDER** on the context diagram

# Creating

Order System Diagram 0 DFD

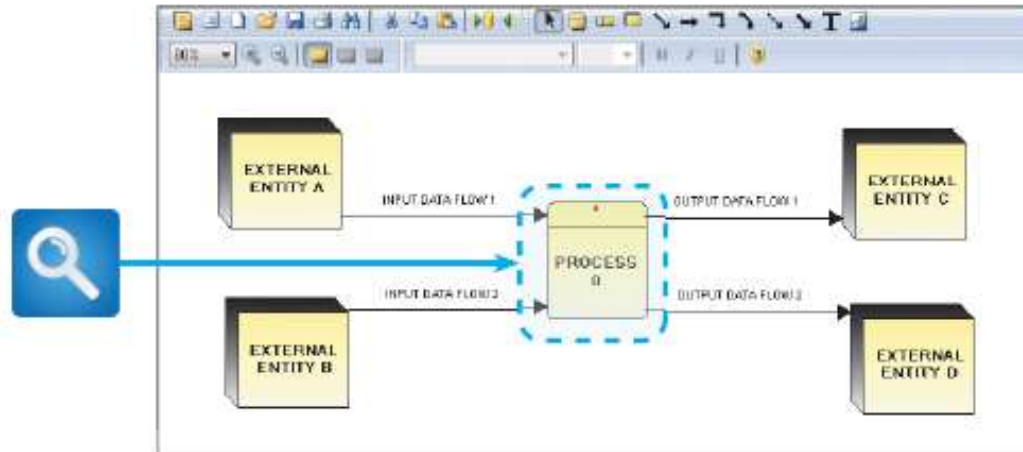


Order System Diagram 3 DFD



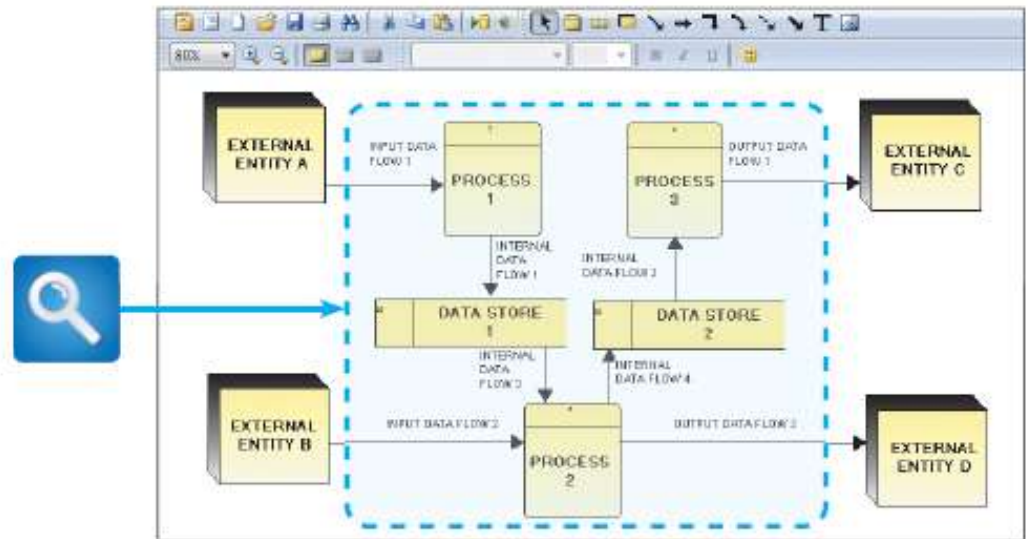
**FIGURE 5-16** The order system diagram 0 is shown at the top of the figure, and exploded diagram 3 DFD (for the APPLY PAYMENT process) is shown at the bottom. The two DFDs are balanced because the child diagram at the bottom has the same input and output flows as the parent process 3 shown at the top

# Creating a Set of DFDs (Cont. 8)



**FIGURE 5-17** Example of a parent DFD diagram, showing process 0 as a black box


**FIGURE 5-18** In the next level of detail, the process 0 black box reveals three processes, two data stores, and four internal data flows — all of which are shown inside the dashed line



# Apply Your Skills


**HANDLE ORDER**  
process

# HANDLE ORDER process

- ▶ **Background Information**
  - ▶ You have been assigned to develop a DFD for an order processing system.
  - ▶ When you interviewed users, you learned that
    - an **entity** called CUSTOMER;
    - three **processes** called HANDLE ORDER, GENERATE INVOICE, and HANDLE PAYMENT;
    - two **data stores** called PRICE FILE and INVOICE FILE.
- 

Description	Name	From	To
A CUSTOMER places an <b>ORDER</b> , which is received by the HANDLE ORDER process.	ORDER	CUSTOMER entity	HANDLE ORDER process
The PRICE FILE data store sends <b>PRICING DATA</b> to the HANDLE ORDER process.	PRICING DATA	PRICE FILE data store	HANDLE ORDER process
The HANDLE ORDER sends <b>BILLING DATA</b> to the GENERATE INVOICE process.	BILLING DATA	HANDLE ORDER process	GENERATE INVOICE process
The GENERATE INVOICE process creates an <b>INVOICE</b> and sends it to the CUSTOMER.	INVOICE	GENERATE INVOICE process	CUSTOMER entity
The GENERATE INVOICE process also sends <b>OPEN INVOICE DATA</b> to the INVOICE FILE data store.	OPEN INVOICE DATA	GENERATE INVOICE process	INVOICE FILE data store
When the CUSTOMER receives the invoice, he or she sends a <b>PAYMENT</b> , which is received by the HANDLE PAYMENT process.	PAYMENT	CUSTOMER entity	HANDLE PAYMENT process
When a payment is received, the HANDLE PAYMENT process sends an <b>INVOICE QUERY</b> to the INVOICE FILE data store.	INVOICE QUERY	HANDLE PAYMENT process	INVOICE FILE data store
In response to the invoice query, the INVOICE FILE data store sends <b>OPEN INVOICE DATA</b> to the HANDLE PAYMENT process.	OPEN INVOICE DATA	INVOICE FILE data store	HANDLE PAYMENT process
The HANDLE PAYMENT process matches the payment with the open invoice data and sends <b>PAID INVOICE DATA</b> to the INVOICE FILE.	PAID INVOICE DATA	HANDLE PAYMENT process	INVOICE FILE data store
The HANDLE PAYMENT process also sends a <b>PAYMENT RECEIPT</b> to the CUSTOMER.	PAYMENT RECEIPT	HANDLE PAYMENT process	CUSTOMER entity

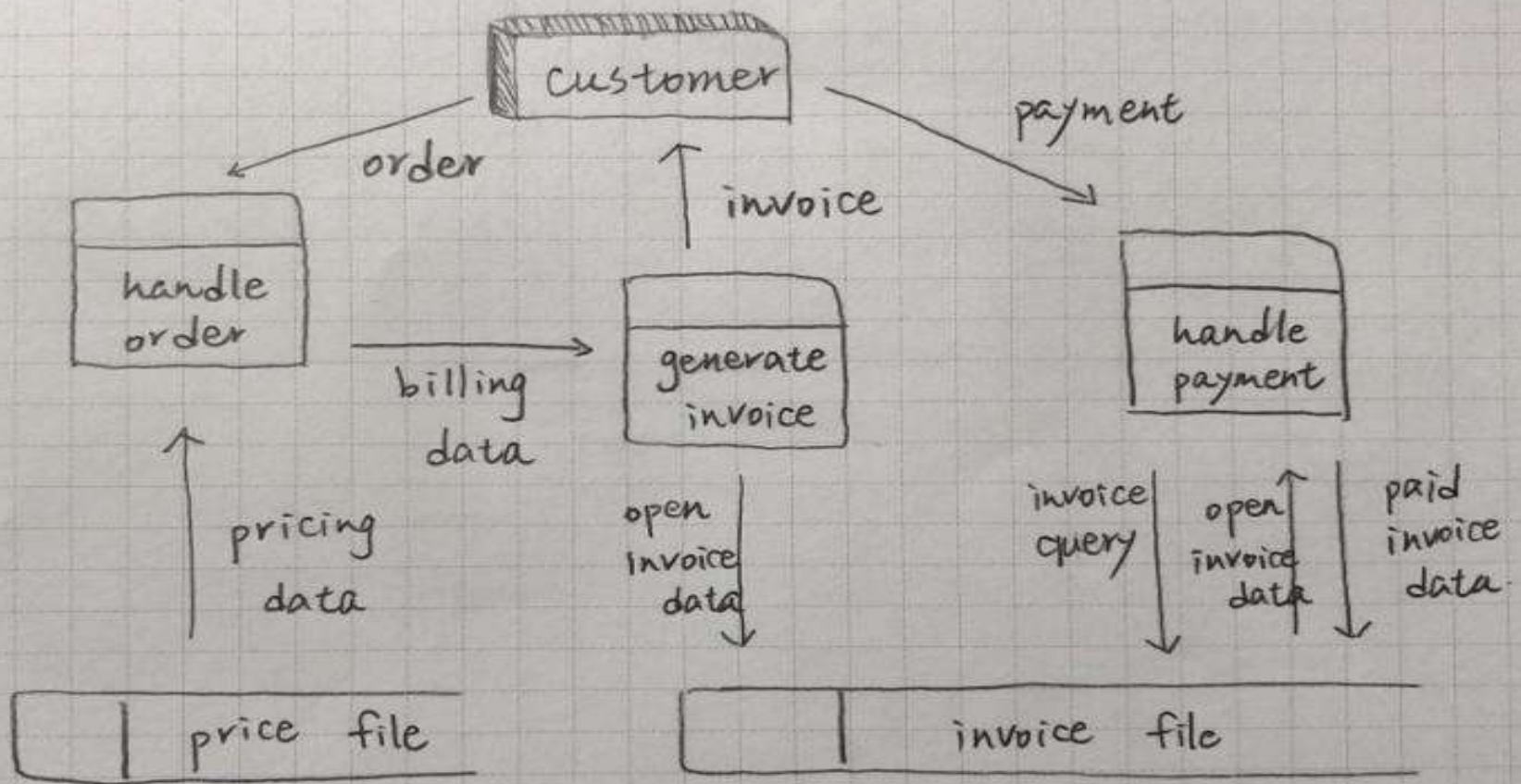
# Apply Your Skills

- ▶ Task A. Draw symbols for the entity, the three processes, and the two data stores that you identified. You can use a software application, or just a pencil and paper.
  - ▶ Task B. Using the information in the Data Flow Information table, add the ten data flows and label them. You might want to print the table for easy reference.
- 

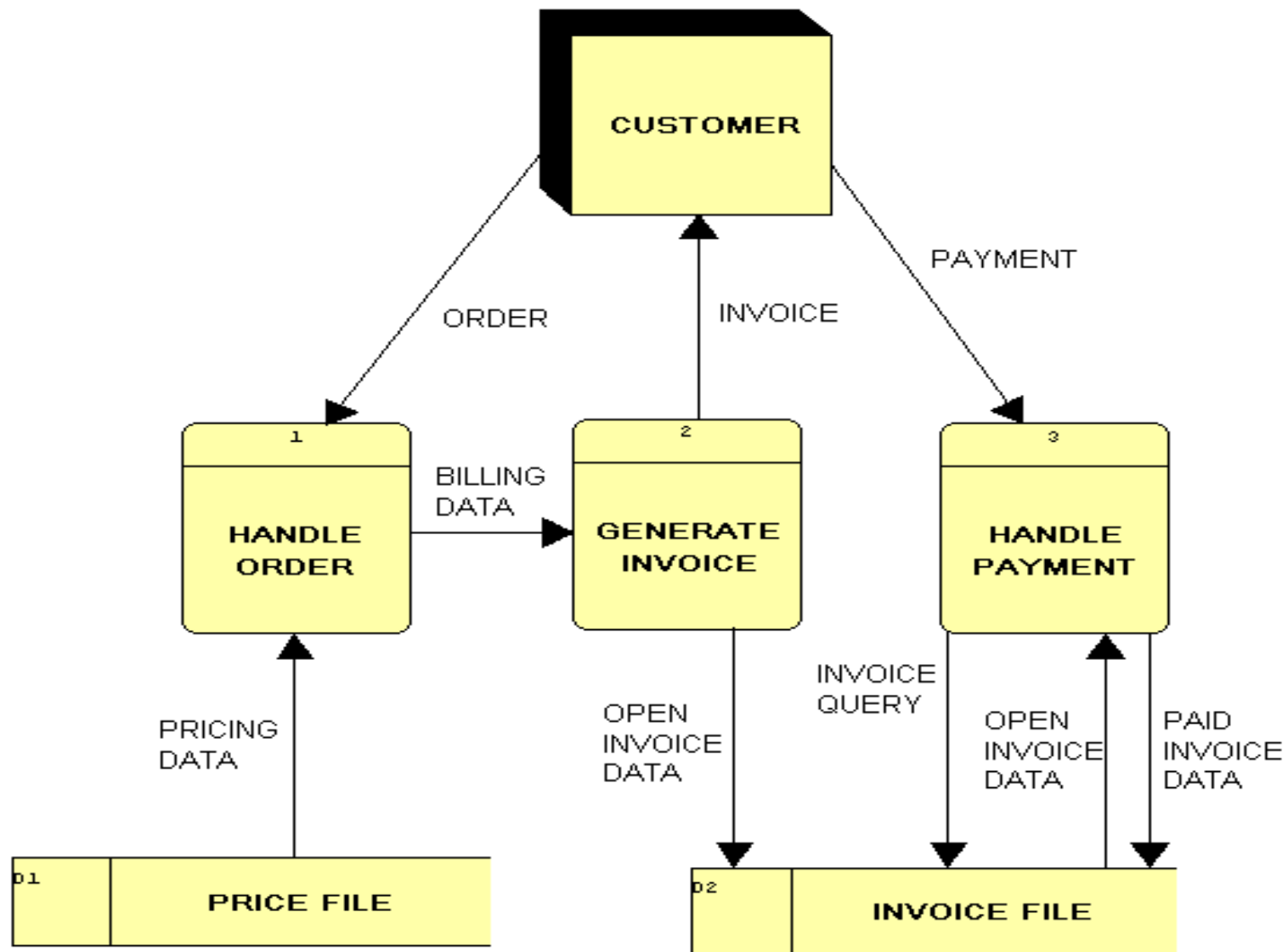


# HANDLE ORDER process



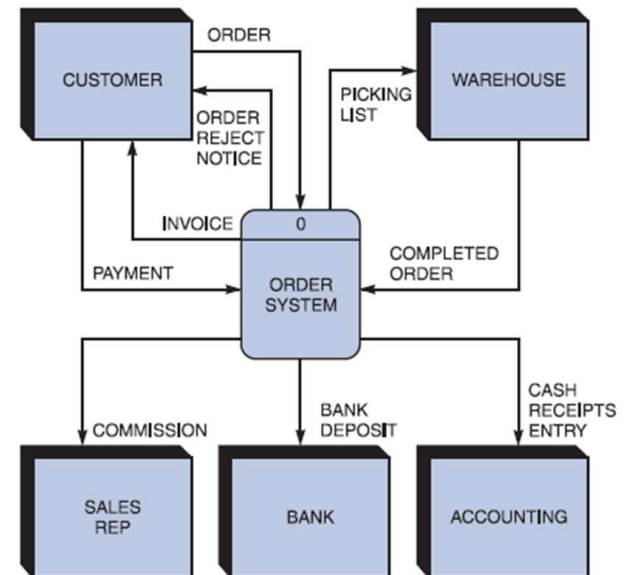


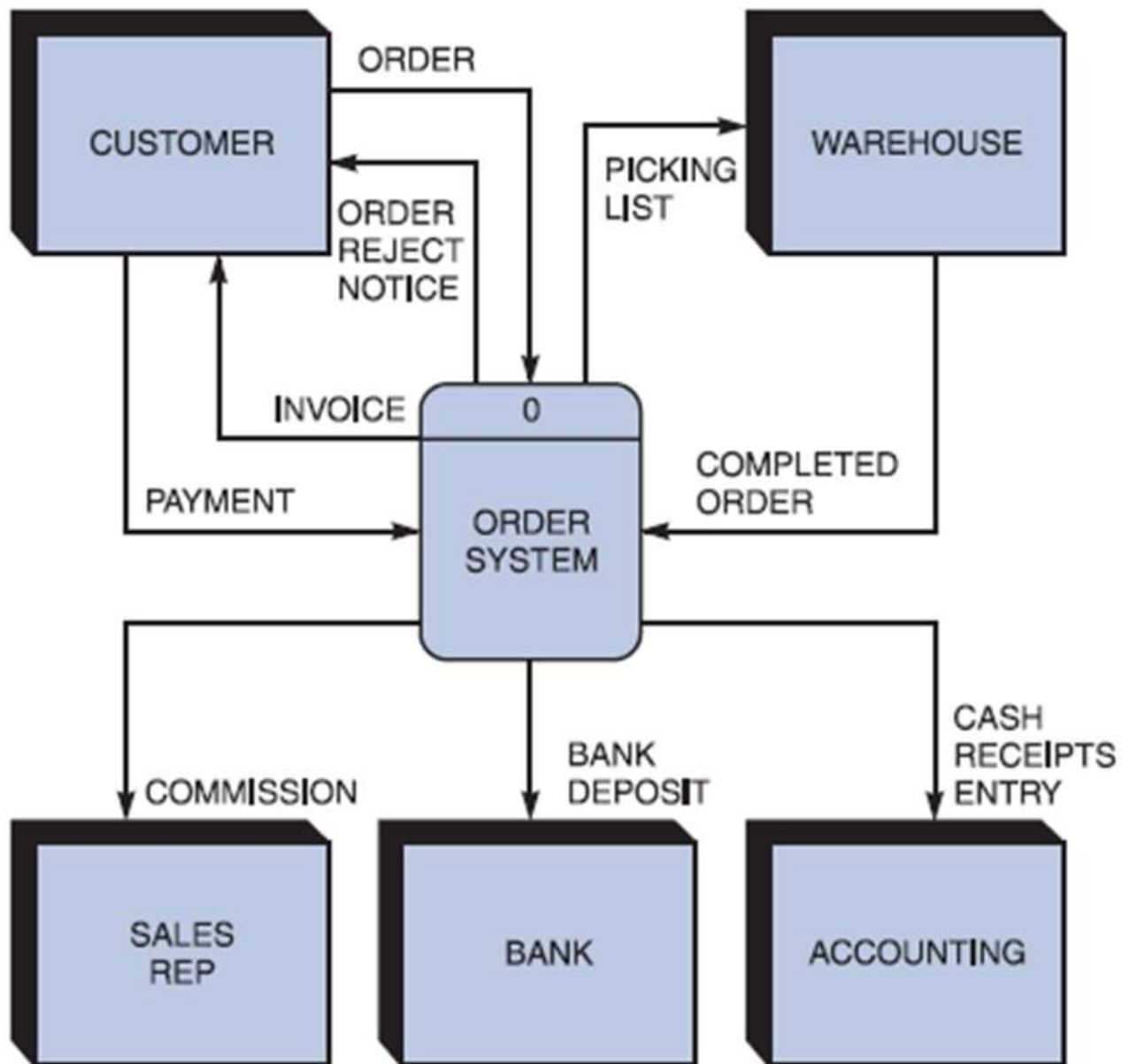
# Tasks A and B: Sample DFD

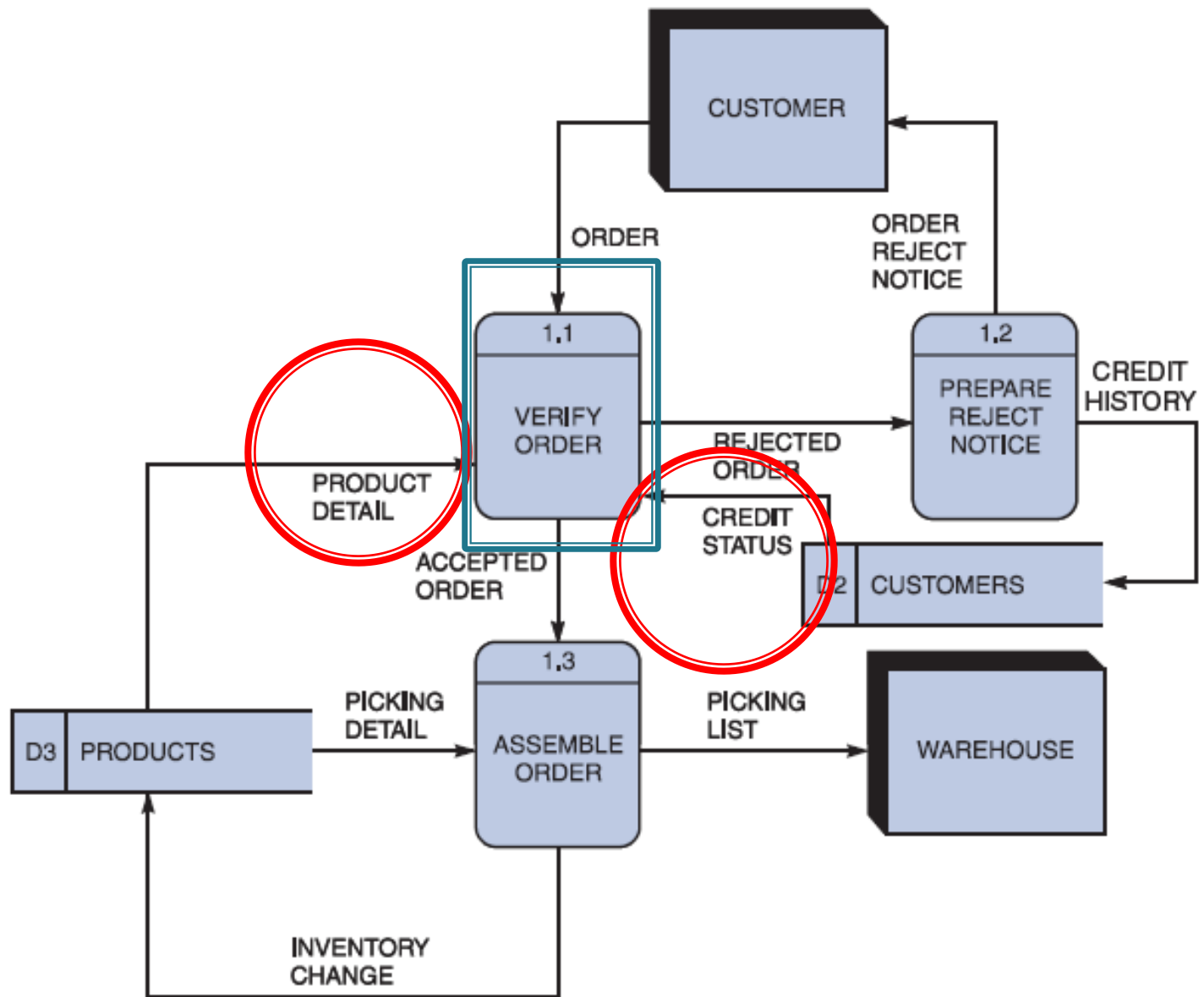


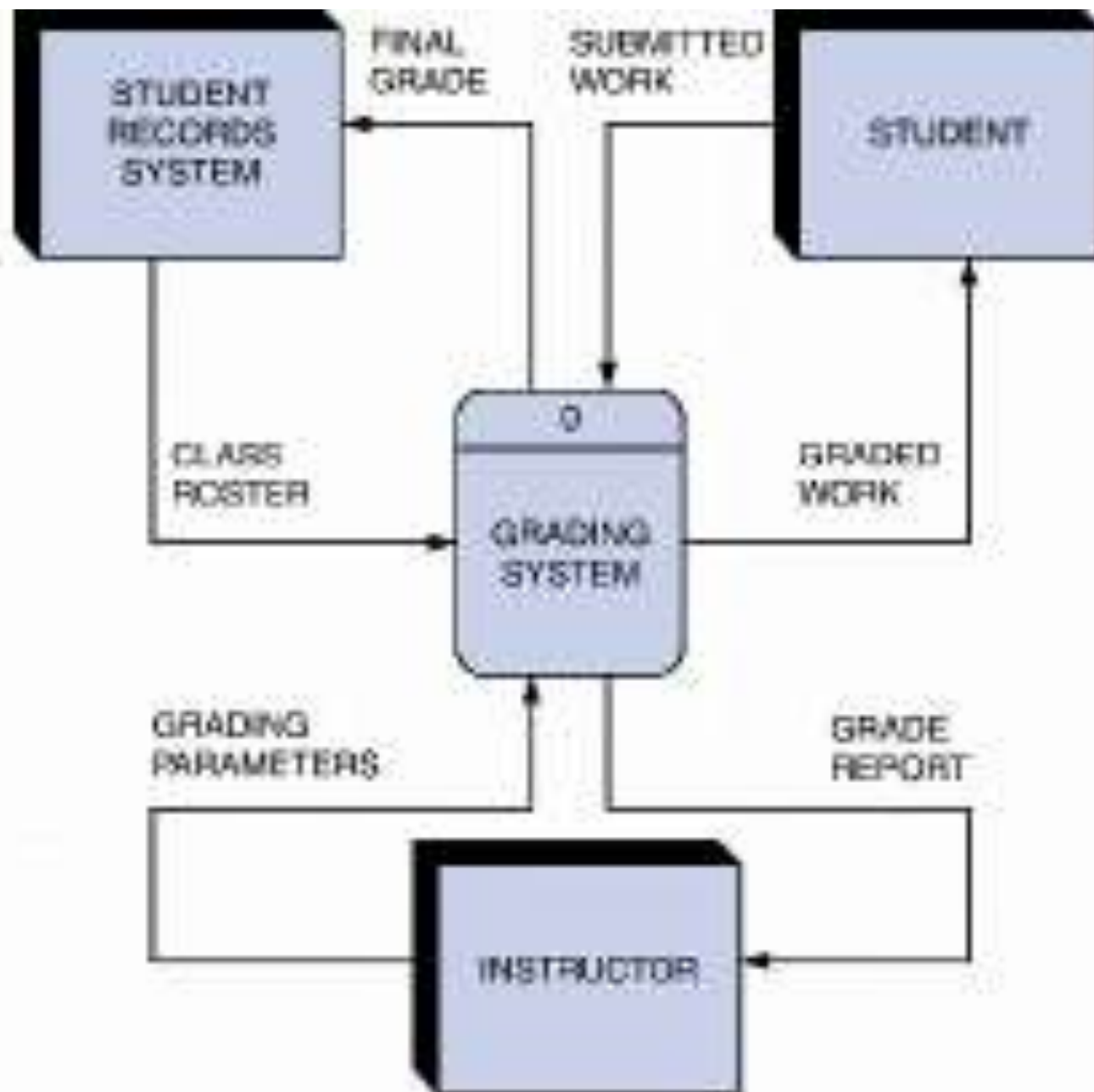
# 分組練習

請畫出分組專案資訊系統的DFD之  
Context Diagram



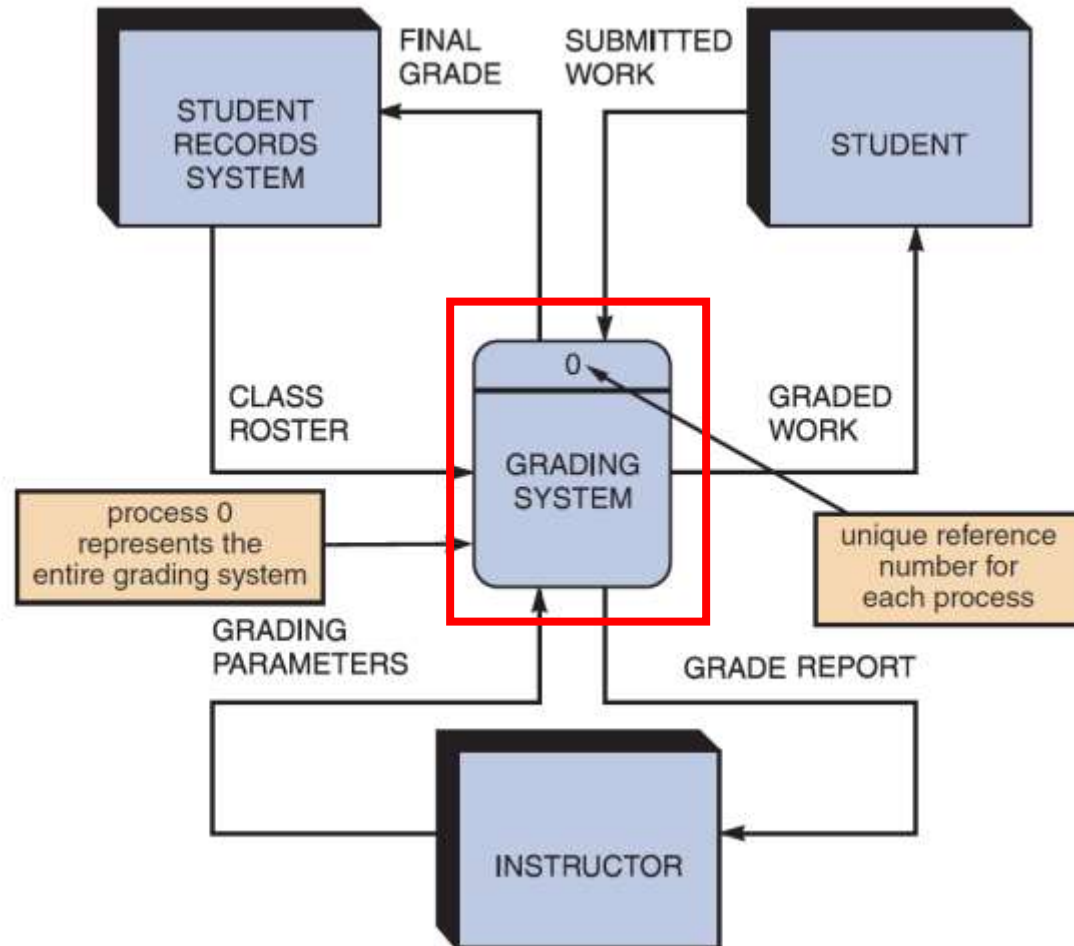






CONTEXT DIAGRAM FOR GRADING SYSTEM

# Creating a Set of DFDs (Cont.2)

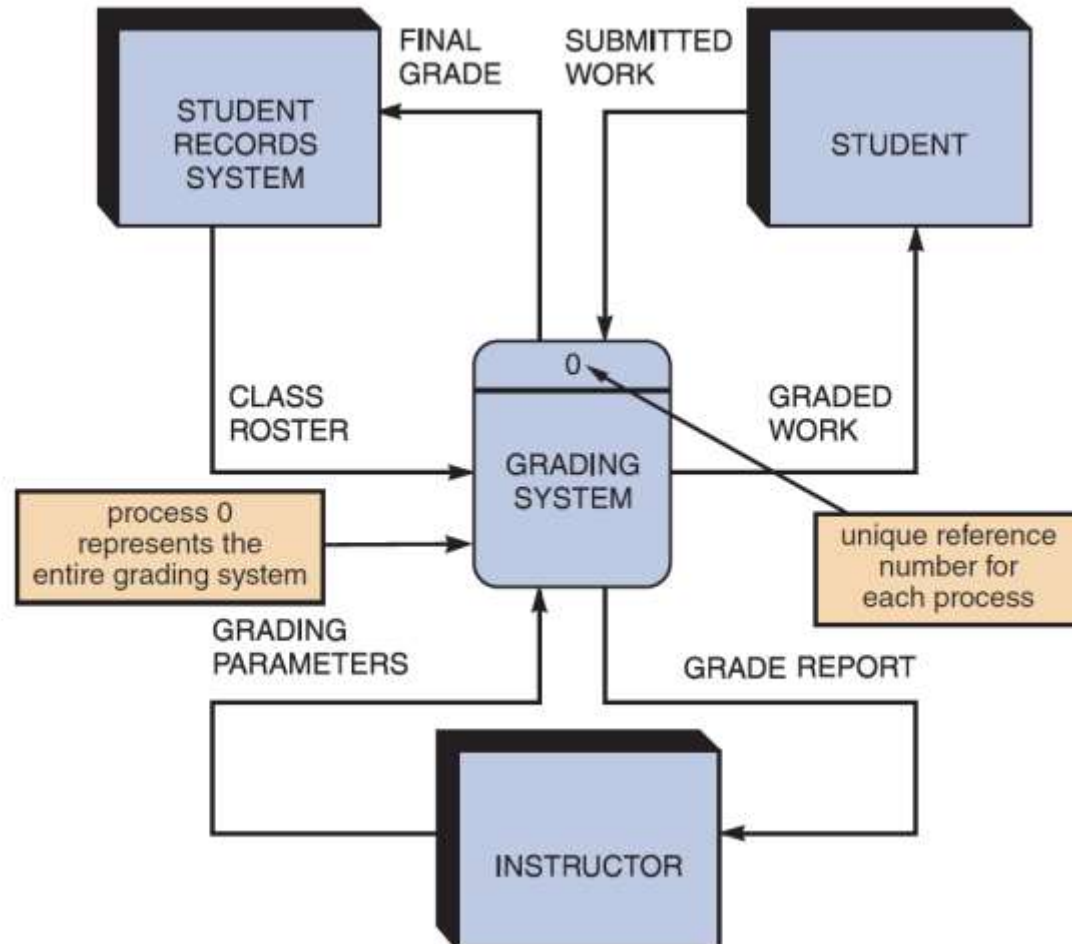


**FIGURE 5-10** Context diagram DFD for grading system



# Creating a Set of DFDs (Cont. 3)

## ► Step 1: Draw Context Diagram



**FIGURE 5-11** Context diagram for an order system

# Creating a Set of DFDs

- Step 2: Draw a Diagram 0 DFD

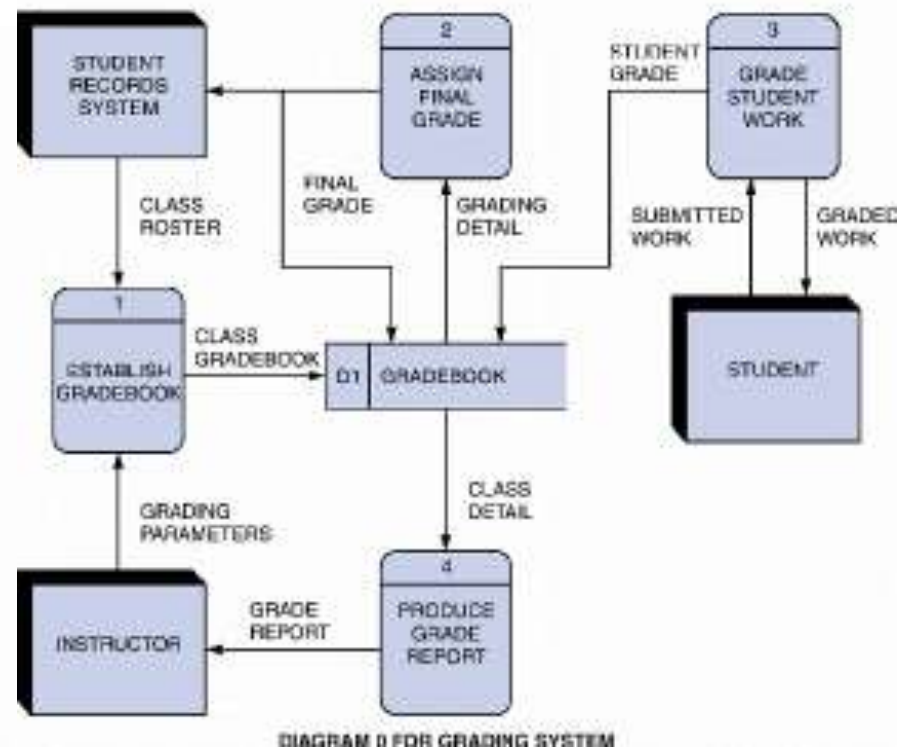
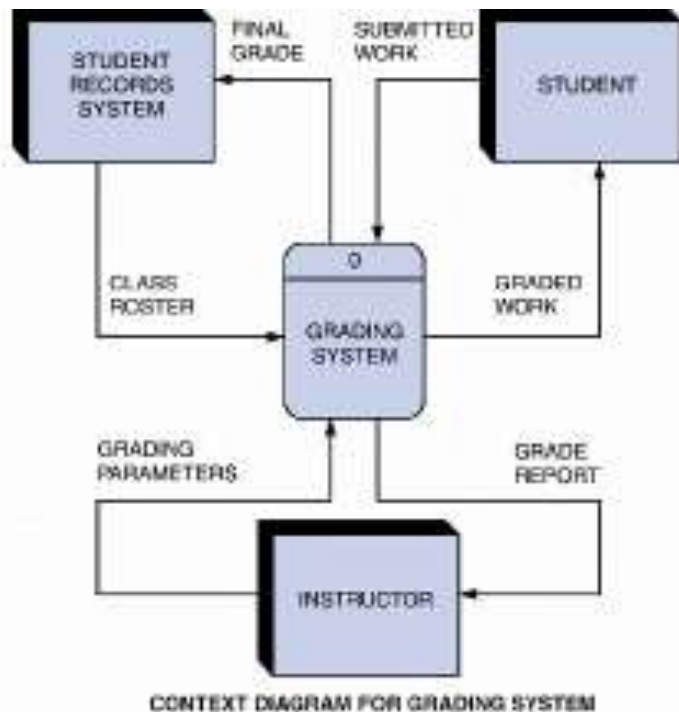
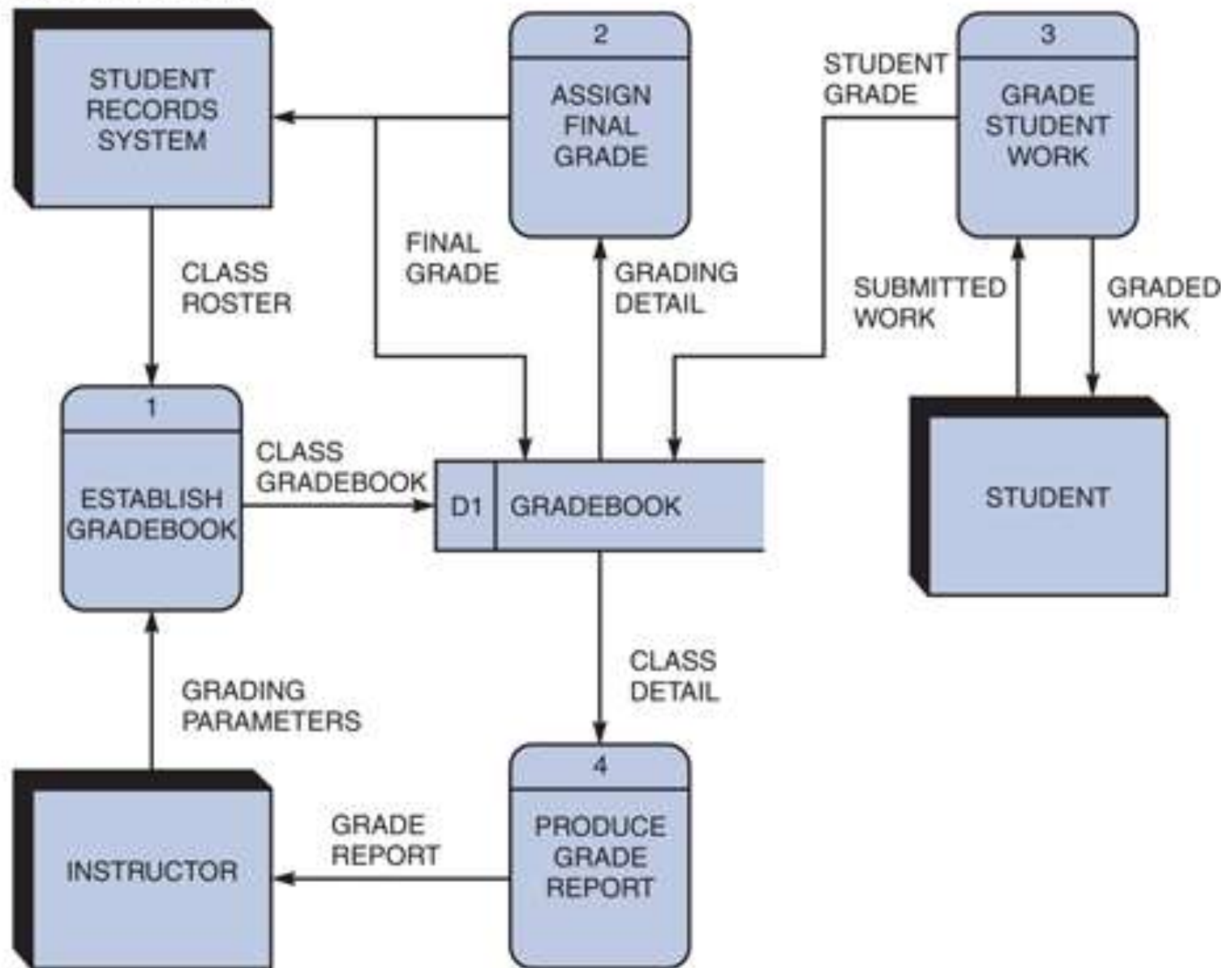


Diagram 0 for Grading System



# Part 2

## Data Dictionary Process Description Tools

Decision TABLES  
Decision Trees

# Data Dictionary

# Data Dictionary

- ▶ A **data dictionary**, or data repository, is a central **storehouse of information** about the system's data
- ▶ An analyst uses the data dictionary to collect, document, and organize specific facts about the system
- ▶ Also defines and describes all data elements and meaningful combinations of **data elements**

# Data Dictionary

- ▶ A **data element**, also called a **data item** or **field**, is the smallest piece of data that has meaning
- ▶ Data elements are combined into **records**, also called **data structures**
- ▶ A record is a meaningful combination of related data elements that is included in a data flow or retained in a data store

# Data Dictionary

- ▶ Using **CASE Tools** for Documentation
  - The more complex the system, the more difficult it is to maintain full and accurate documentation
  - Modern CASE tools simplify the task
  - A CASE repository ensures data consistency
  - You will learn more about CASE tools in Part 2 of the Systems Analyst's Toolkit



# Data Dictionary

- ▶ Documenting the **Data Elements**
  - You must document every data element in the data dictionary
  - The objective is the same: to provide clear, comprehensive information about the data and processes that make up the system

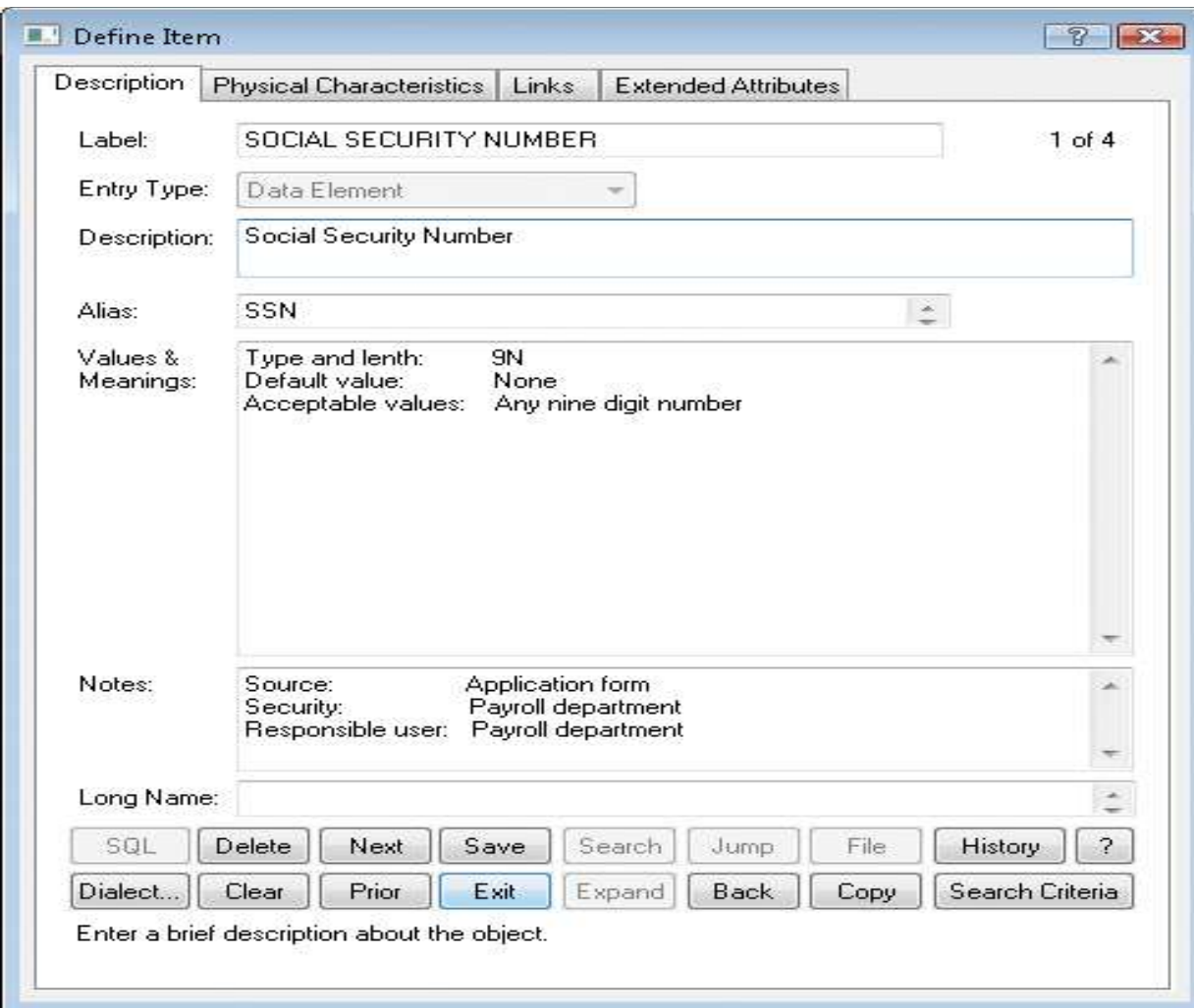
The screenshot shows a web browser window with the title "Data Dictionary Online Documentation Form (Data Element) / Microsoft Internet Explorer". The browser's address bar shows "http://www.abc.com". The page has a yellow header bar with the text "Data Dictionary Online Documentation Form (Data Element)". Below the header, there is a "Subject:" label followed by the text "Data Dictionary Online Documentation Form (Data Element)". The main content area is a table with two columns. The first column contains the following text: "System: Payroll", "Label: Social Security Number", "Type and Length: IN", "Source: Employee application form", "Security: Payroll department", and "Description and comments:". The second column contains the following text: "Data: November 15, 2011", "Alias: SSN", "Default value: None", "Acceptable values: Any positive number", "User responsibility: Payroll department", and a large empty text area for additional comments.

System: Payroll	Data: November 15, 2011
Label: Social Security Number	Alias: SSN
Type and Length: IN	Default value: None
Source: Employee application form	Acceptable values: Any positive number
Security: Payroll department	User responsibility: Payroll department
Description and comments:	

# Data Dictionary

- ▶ Documenting the **Data Elements**
  - The following attributes usually are recorded and described
    - Data element name and label
    - Alias
    - Type and length
    - Default value
    - Acceptable values – Domain and validity rules

# Data Dictionary



**Define Item**

Description | Physical Characteristics | Links | Extended Attributes

Label: SOCIAL SECURITY NUMBER 1 of 4

Entry Type: Data Element

Description: Social Security Number

Alias: SSN

Values & Meanings:

Type and length:	9N
Default value:	None
Acceptable values:	Any nine digit number

Notes:

Source:	Application form
Security:	Payroll department
Responsible user:	Payroll department

Long Name:

SQL Delete Next Save Search Jump File History ?

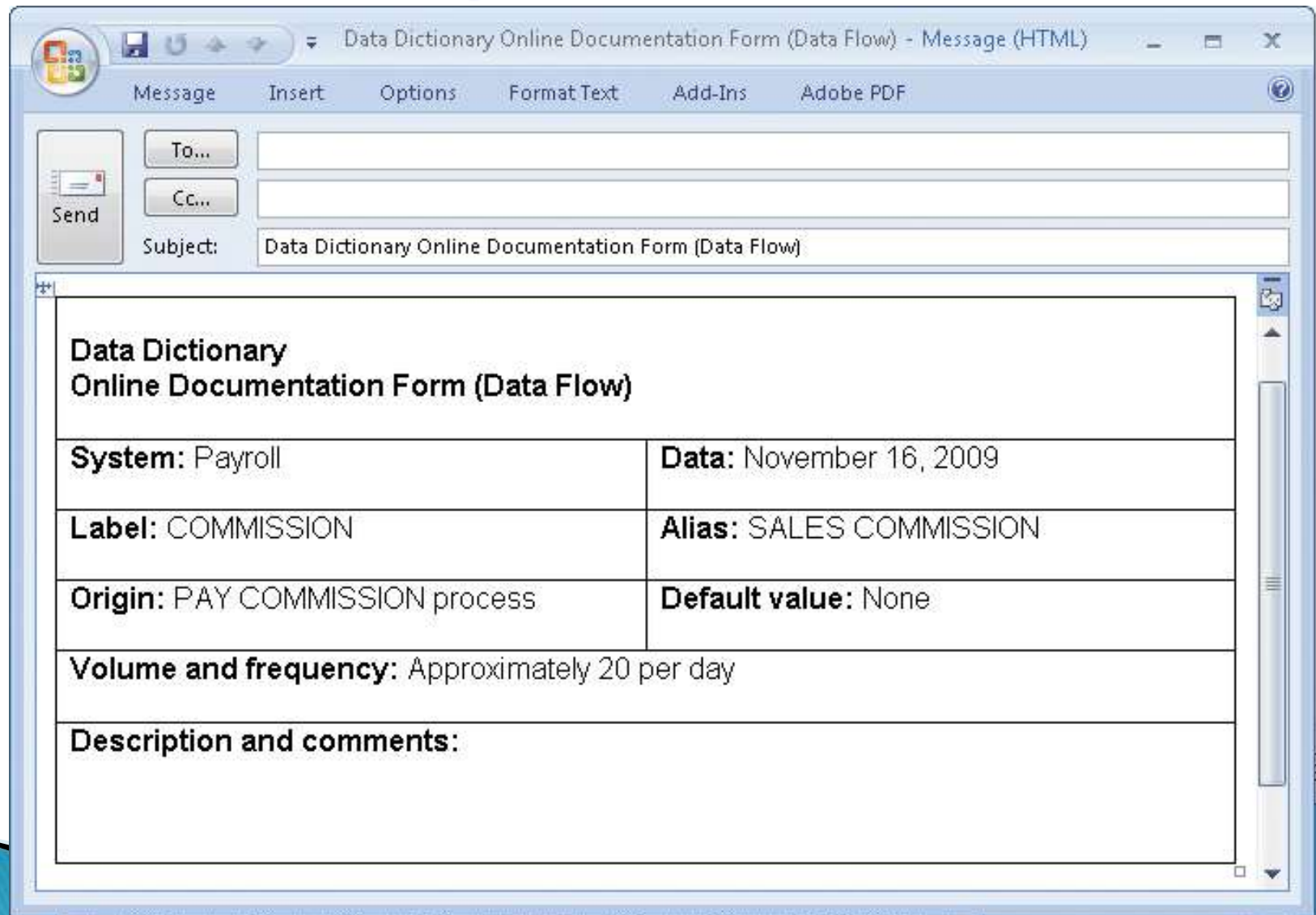
Dialect... Clear Prior Exit Expand Back Copy Search Criteria

Enter a brief description about the object.

# Data Dictionary

- ▶ Documenting the **Data Elements**
  - The following attributes usually are recorded and described
    - Source
    - Security
    - Responsible user(s)
    - Description and comments

# Data Dictionary



The screenshot shows an email client window with the following details:

- Title Bar:** Data Dictionary Online Documentation Form (Data Flow) - Message (HTML)
- Menu Bar:** Message, Insert, Options, Format Text, Add-Ins, Adobe PDF
- Message Header:**
  - To...** [Empty]
  - Cc...** [Empty]
  - Subject:** Data Dictionary Online Documentation Form (Data Flow)
- Message Body:**

**Data Dictionary  
Online Documentation Form (Data Flow)**

<b>System:</b> Payroll	<b>Data:</b> November 16, 2009
<b>Label:</b> COMMISSION	<b>Alias:</b> SALES COMMISSION
<b>Origin:</b> PAY COMMISSION process	<b>Default value:</b> None
<b>Volume and frequency:</b> Approximately 20 per day	
<b>Description and comments:</b>	

# Data Dictionary

Define Item

Description Locations Links

Label: COMMISSION 1 of 3

Entry Type: Data Flow

Description: Commission earned by sales rep on paid order

Alias: SALES COMMISSION

Attributes:

Name	Type	Length	Null
COMMISSION DATA	Undefined		Yes

Add

Notes: Origin: PAY COMMISSION process  
Destination: SALES REP external entity  
Volume and frequency: Approximately 20 per day

Long Name:

SQL Delete Next Save Search Jump File History ?

Dialect... Clear Prior Exit Expand Back Copy Search Criteria

Enter a brief description about the object.

- ▶ Documenting the **Data Flows**
  - The typical attributes are as follows
    - Data flow name or label
    - Description
    - Alternate name(s)
    - Origin
    - Destination
    - Record
    - Volume and frequency

# Data Dictionary

## ▶ Documenting the **Data Stores**

### ◦ Typical characteristics of a data store are

- Data store name or label
- Description
- Alternate name(s)
- Attributes
- Volume and frequency

Define Item

Description Locations Links

Label: IN STOCK 1 of 3

Entry Type: Data Store

Description: Raw materials, assemblies, and finished goods

Alias: AVAILABLE

Attributes:

Name	Type	Length	Null
INVENTORY CHANGE			
PICKING DETAIL			
PRODUCT DETAIL			

Add PRODUCT DETAIL

Notes: Volume and frequency: 5,000 - 10,000 product records; 300 - 500 changes per month

Long Name:

SQL Delete Next Save Search Jump File History ?

Dialect... Clear Prior Exit Expand Back Copy Search Criteria

Press F1 for Help.



# Data Dictionary

Define Item

Description Locations Links

Label: VERIFY ORDER 1 of 3

Entry Type: Process

Description: Accept or reject customer order based on credit status and product availability

Process #: 1

Process Description: Input data flows: ORDER, CREDIT STATUS, PRODUCT DETAIL  
Output data flows: REJECTED ORDER, ACCEPTED ORDER

Notes:

Long Name:

SQL Delete Next Save Search Jump File History ?

Dialect... Clear Prior Exit Expand Back Copy Search Criteria

Enter a brief description about the object.

- ▶ Documenting the **Processes**
  - Typical characteristics of a process
    - Process name or label
    - Description
    - Process number
    - Process description



# Data Dictionary

- ▶ Documenting the **Entities**
  - Typical characteristics of an entity include
    - Entity name
    - Description
    - Alternate name(s)
    - Input data flows
    - Output data flows

Define Item

Description Locations Links

Label: WAREHOUSE 1 of 3

Entry Type: External Entity

Description: Products currently available for shipment

Alias: INVENTORY

Values & Meanings: Input data flows: PICKING LIST  
Output data flows: COMPLETED ORDER

Notes:

Long Name:

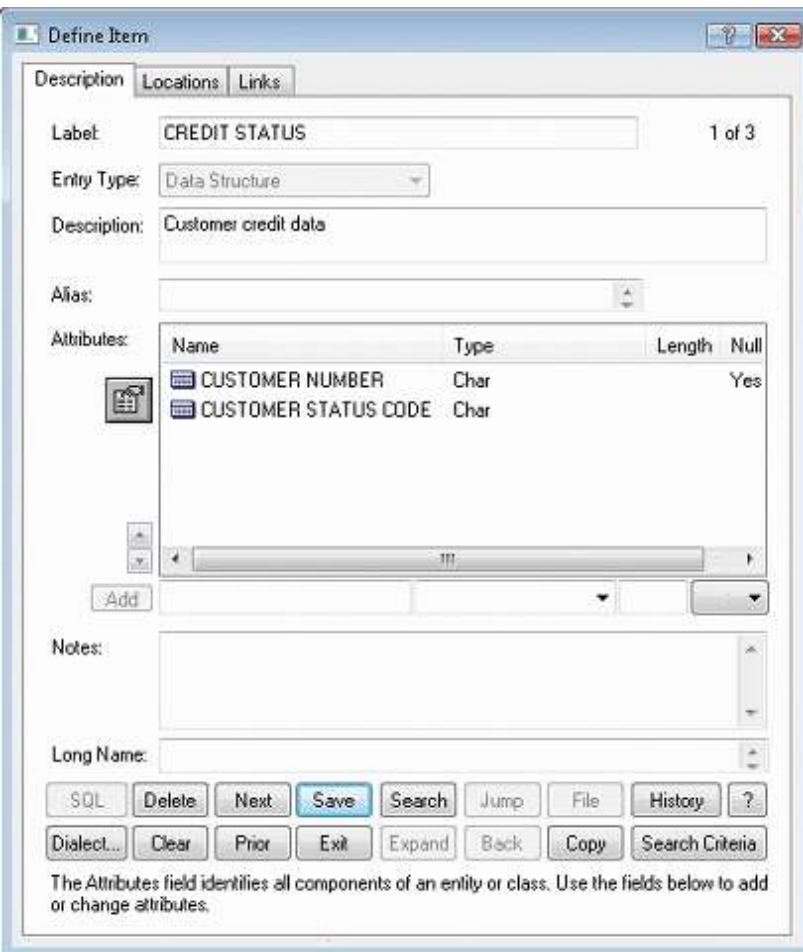
SQL Delete Next Save Search Jump File History ?

Dialect... Clear Prior Exit Expand Back Copy Search Criteria

Press F1 for Help.

p.221 FIGURE5-28

# Data Dictionary



Define Item

Description Locations Links

Label: CREDIT STATUS 1 of 3

Entry Type: Data Structure

Description: Customer credit data

Alias:

Attributes:

Name	Type	Length	Null
CUSTOMER NUMBER	Char		Yes
CUSTOMER STATUS CODE	Char		

Add

Notes:

Long Name:

SQL Delete Next Save Search Jump File History ?

Dialect... Clear Prior Exit Expand Back Copy Search Criteria

The Attributes field identifies all components of an entity or class. Use the fields below to add or change attributes.

- ▶ Documenting the **Records**
  - Typical characteristics of a record include
    - Record or data structure name
    - Definition or description
    - Alternate name(s)
    - Attributes

# Data Dictionary

- ▶ Documenting the **Data Flows**
  - The typical attributes are as follows
    - Data flow name or label
    - Description
    - Alternate name(s)
    - Origin
    - Destination
    - Record
    - Volume and frequency

# Data Dictionary

- ▶ Documenting the **Data Stores**
  - Typical characteristics of a data store are
    - Data store name or label
    - Description
    - Alternate name(s)
    - Attributes
    - Volume and frequency

# Data Dictionary

- ▶ Documenting the **Processes**
  - Typical characteristics of a process
    - Process name or label
    - Description
    - Process number
    - Process description

# Data Dictionary

- ▶ Documenting the **Entities**
  - Typical characteristics of an entity include
    - Entity name
    - Description
    - Alternate name(s)
    - Input data flows
    - Output data flows

# Data Dictionary

- ▶ Documenting the **Records**
  - Typical characteristics of a record include
    - Record or data structure name
    - Definition or description
    - Alternate name(s)
    - Attributes

# Data Dictionary

- Data Dictionary **Reports**

- Many valuable reports

- An alphabetized list of all data elements by name
    - A report describing each data element and indicating the user or department that is responsible for data entry, updating, or deletion
    - A report of all data flows and data stores that use a particular data element
    - Detailed reports showing all characteristics of data elements, records, data flows, processes, or any other selected item stored in the data dictionary



# 分組練習

請寫出專案資訊系統的Context Diagram  
中的Processes的Data Dictionary

The screenshot shows a 'Define Item' dialog box with the following fields and content:

- Label:** VERIFY ORDER (1 of 3)
- Entry Type:** Process
- Description:** Accept or reject customer order based on credit status and product availability
- Process #:** 1
- Process Description:**
  - Input data flows: ORDER, CREDIT STATUS, PRODUCT DETAIL
  - Output data flows: REJECTED ORDER, ACCEPTED ORDER
- Notes:** (Empty text area)
- Long Name:** (Empty text area)

At the bottom, there is a row of buttons: SQL, Delete, Next, Save, Search, Jump, File, History, ?, Dialect..., Clear, Prior, Exit, Expand, Back, Copy, Search Criteria. Below the buttons is a text area with the prompt: 'Enter a brief description about the object.'

# Process Description Tools

# Process Description Tools

- ▶ **Process description:** Documents the details of a functional primitive and represents a specific set of processing steps and business logic
- ▶ Tools – structured English, decision tables, and decision trees
- ▶ Used in object-oriented development
  - O-O analysis – combines data and the processes that act on the data into things called objects, and similar objects can be grouped together into classes
  - O-O processes are called methods

# Process Description Tools (Cont. 3)

## ► Decision Tables

- Show a **logical structure**, with all possible combinations of **conditions and resulting actions**
  - Every possible outcome should be considered to ensure that nothing has been overlooked
- Number of rules doubles each time a **condition** is added
- Can have more than two possible **outcomes**
- Are the best way to describe a complex set of conditions

# Process Description Tools

- A process description documents the details of a **functional primitive**, which represents a specific set of **processing steps and business logic**
- It should be noted that this chapter deals with structured analysis, but the process description tools also can be used in **object-oriented development**, which is described in Chapter 6

# Process Description Tools

## ▶ Modular Design

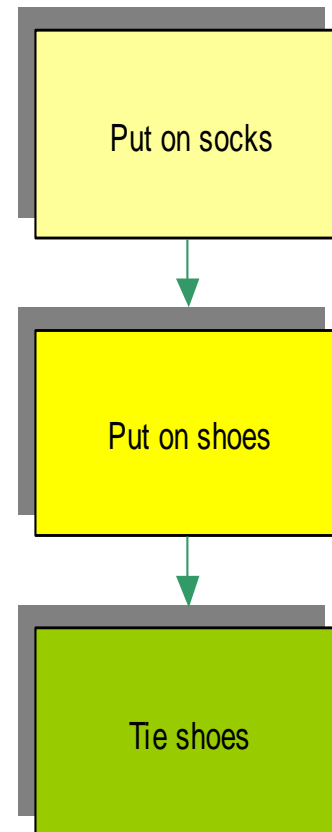
- Based on combinations of three logical structures, sometimes called control structures, which serve as building blocks for the process
  - Sequence
  - Selection
  - Iteration – looping

# Sequence structure



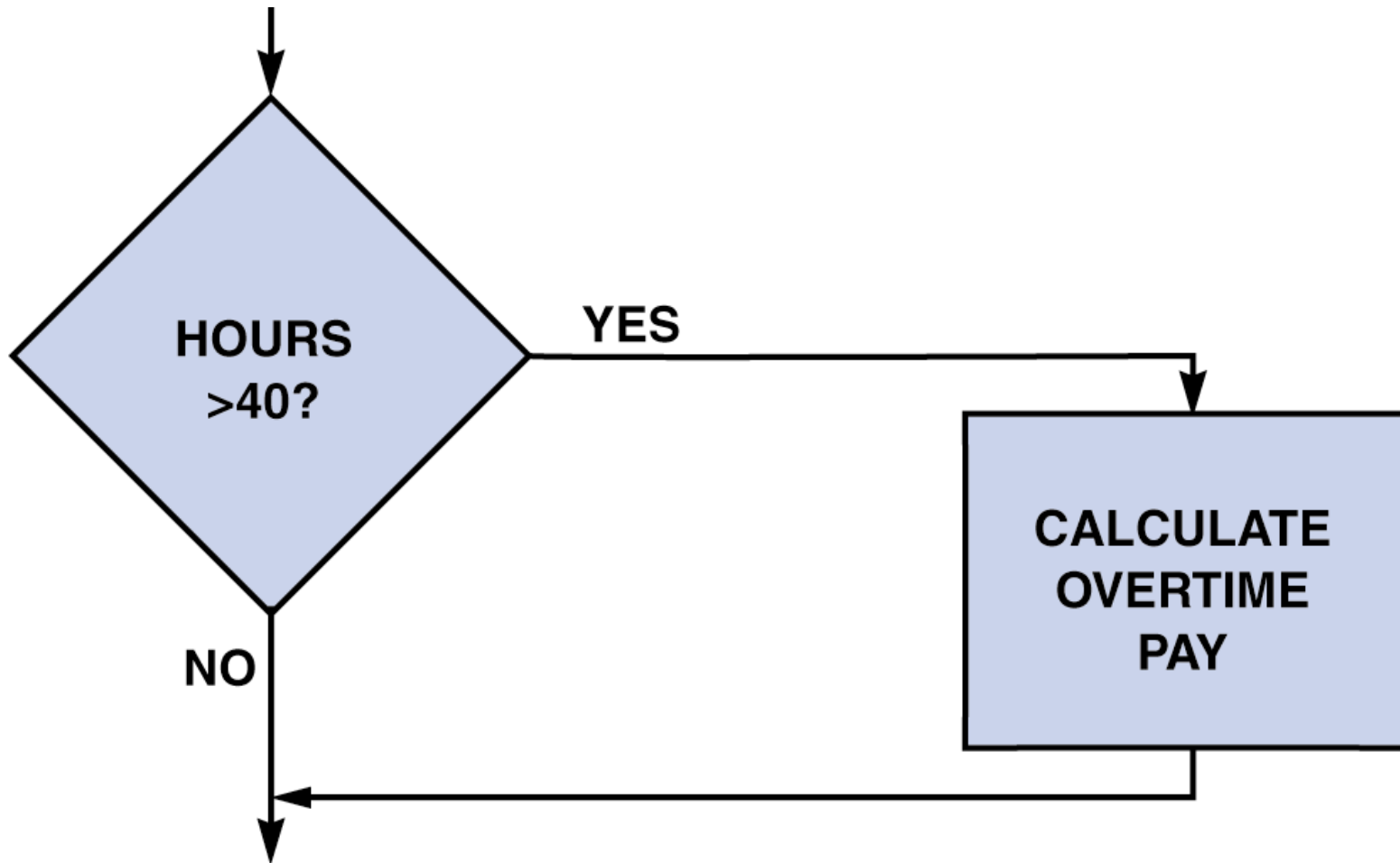
# After CLASS ACTIVITIES

- ▶ Encourage students to draw a diagram similar to Figure 5–30 to show how the sequence structure might be applied to an everyday task. For example:



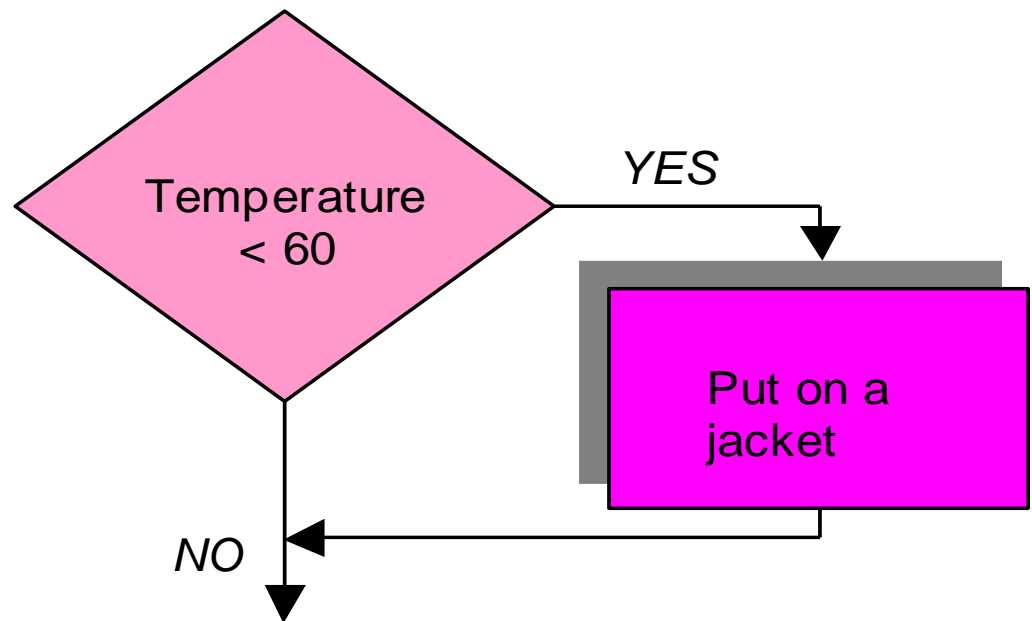


# Selection structure

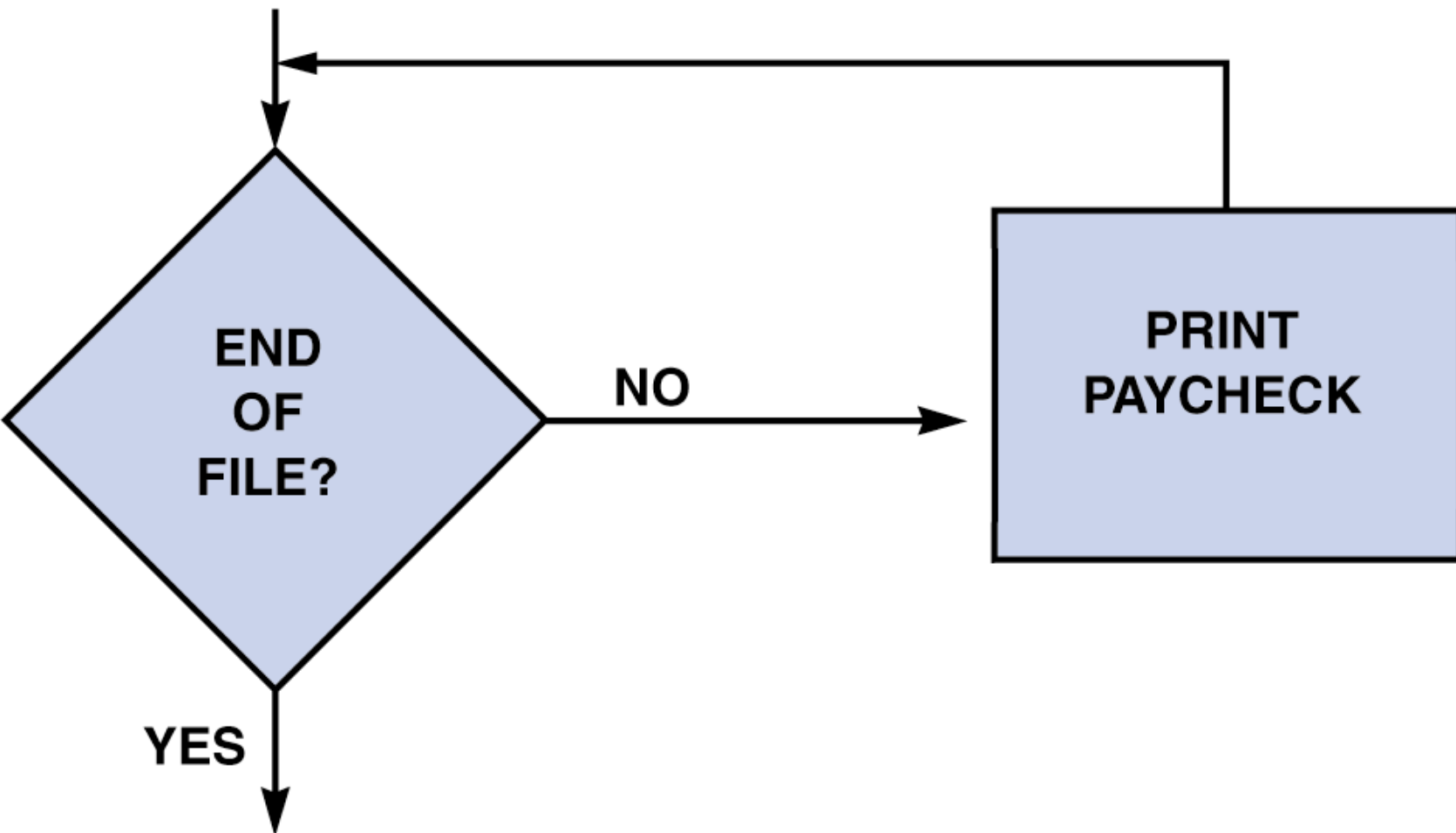


# For example

- ▶ Have students draw a diagram similar to Figure 4–31 to show how the selection structure might be applied to an everyday task. For example:

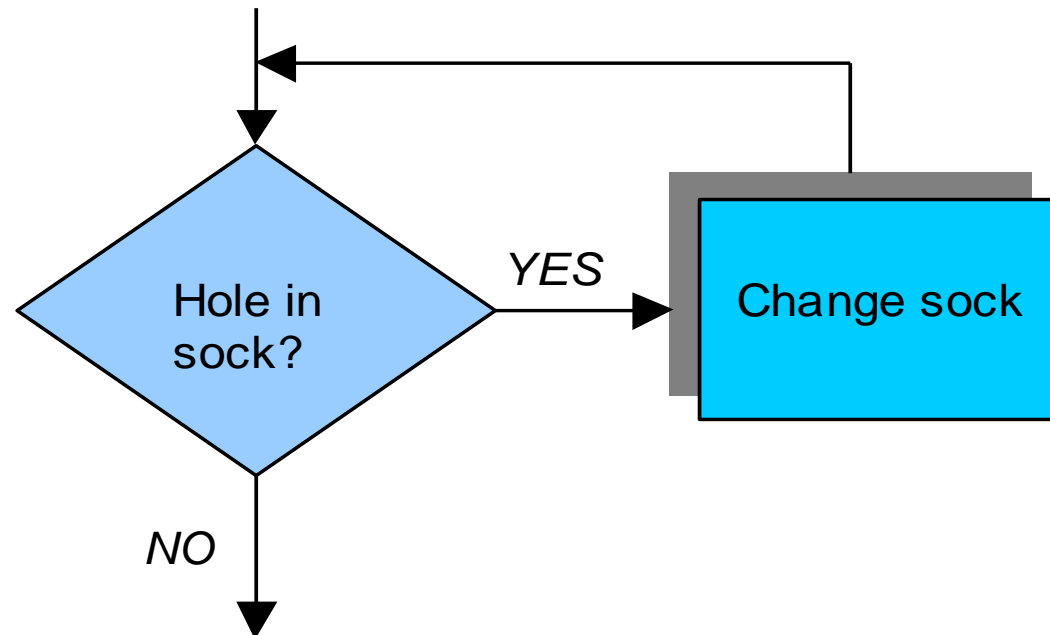


# Iteration structure



# For Example

- ▶ Have students draw a diagram similar to Figure 5–26 to show how the iteration structure might be applied to an everyday task. For example:



# Process Description Tools (Cont. 2)

## ► Structured English

### ◦ Rules

- Use only the three building blocks of sequence, selection, and iteration
- Use indentation for readability
- Use a limited vocabulary
  - standard terms used in the data dictionary
  - Specific words that describe the processing rules

The screenshot shows a software interface for describing a process. The 'Description' tab is active. The 'Label' field contains 'VERIFY ORDER' and '1 of 3'. The 'Entry Type' is 'Process'. The 'Description' field contains 'Accept or reject customer order based on credit status and product availability'. The 'Process #' field is empty. The 'Input data flows' are 'ORDER, CREDIT STATUS, PRODUCT DETAIL' and the 'Output data flows' are 'REJECTED ORDER, ACCEPTED ORDER'. The logic is written in structured English with indentation:

```
For each ORDER
  If CUSTOMER STATUS CODE = Y and if PRODUCT DETAIL = OK:
    Output ACCEPTED ORDER
  Else
    Output REJECTED ORDER
```

A callout box labeled 'structured English statements' points to the logic section.

Source: Visible Systems Corporation.

**FIGURE 5-27** The VERIFY ORDER process description includes logical rules and a structured English version of the policy. Notice the alignment and indentation of the logic statements

# Process Description Tools

## ▶ Structured English

- Must conform to the following rules
  - Use only the three building blocks of **sequence, selection, and iteration**
  - Use indentation for readability
  - Use a limited vocabulary, including standard terms used in the **data dictionary** and specific words that describe the **processing rules**

# Process Description Tools

**Define Item**

Tab: Description | Locations | Links

1 of 3

Label: VERIFY ORDER

Entry Type: Process

Description: Accept or reject customer order based on credit status and product availability

Process #: 1

Process Description:

Input data flows: ORDER, CREDIT STATUS, PRODUCT DETAIL  
Output data flows: REJECTED ORDER, ACCEPTED ORDER

For each ORDER  
If CUSTOMER STATUS CODE = Y and if PRODUCT DETAIL = OK  
Output ACCEPTED ORDER  
Else  
Output REJECTED ORDER

Notes:

Long Name:

SQL Delete Next Save Search Jump File History ?

Dialect... Clear Prior Exit Expand Back Copy Search Criteria

Press F1 for Help.

# Process Description Tools

## ▶ Structured English

- Must conform to the following rules
  - Use only the three building blocks of **sequence, selection, and iteration**
  - Use indentation for readability
  - Use a limited vocabulary, including standard terms used in the **data dictionary** and specific words that describe the **processing rules**



# Process Description Tools

- ▶ Structured English
  - Might look familiar to **programming** students because it resembles **pseudocode**
  - The primary purpose of structured English is to describe the underlying **business logic**

# Keroro



# 變裝 Keroro



# Pseudo Keroro



# Process Description Tools

## ▶ Decision Tables

- Shows a **logical structure**, with all possible combinations of **conditions** and **resulting actions**
- It is important to consider every possible outcome to ensure that you have overlooked nothing

# VERIFY ORDER Business Process

## VERIFY ORDER Business Process with Two Conditions

- An order will be accepted only if the product is in stock and the customer's credit status is OK.
- All other orders will be rejected.

### ▶ Two Conditions

- Product is in stock
- Customer's credit status is OK

### ▶ Two Actions

- Accept order
- Reject order

# VERIFY ORDER Process

	1	2	3	4
Credit status is OK	Y	Y	N	N
Product is in stock	Y	N	Y	N
Accept order	X			
Reject order		X	X	X



# VERIFY ORDER Business Process

## VERIFY ORDER Business Process with Three Conditions

- An order will be accepted only if the product is in stock and the customer's credit status is OK.
- The credit manager can waive the credit status requirement.
- All other orders will be rejected.

### ▶ Three Conditions:

- Customer's credit status is OK
- Product is in stock
- The credit manager can waive the credit status requirement

### ▶ Two Actions

- Accept order
- Reject order



# VERIFY ORDER Process with Credit Waiver

An accepted order requires that credit status is OK and the product is in stock. Otherwise, the order is rejected. This example is more complex, because the credit manager can waive the credit status requirement in certain cases.

	1	2	3	4	5	6	7	8
Credit status OK	Y	Y	Y	Y	N	N	N	N
Product is in stock	Y	Y	N	N	Y	Y	N	N
Waiver from credit manager	Y	N	Y	N	Y	N	Y	N
Accept order								
Reject order								

# VERIFY ORDER Process

## VERIFY ORDER Process with Credit Waiver (initial version)

	1	2	3	4	5	6	7	8
Credit status is OK	Y	Y	Y	Y	N	N	N	N
Product is in stock	Y	Y	N	N	Y	Y	N	N
Waiver from credit manager	Y	N	Y	N	Y	N	Y	N
Accept order	X	X			X			
Reject order			X	X		X	X	X

# Rule combination and simplification

	1	2	3	4	5	6	7	8
Credit status is OK	Y	Y	-	-	N	N	-	-
Product is in stock	Y	Y	N	N	Y	Y	N	N
Waiver from credit manager	-	-	-	-	Y	N	-	-
Accept order	X	X			X			
Reject order			X	X		X	X	X

## VERIFY ORDER Process with Credit Waiver (after rule combination and simplification)

	1 (COMBINES PREVIOUS 1,2)	2 (PREVIOUS 5)	3 (PREVIOUS 6)	4 (COMBINES PREVIOUS 3,4,7,8)
Credit status is OK	Y	N	N	-
Product is in stock	Y	Y	Y	N
Waiver from credit manager	-	Y	N	-
Accept order	X	X		
Reject order			X	X

# Process Description Tools

## *VERIFY ORDER Process with Credit Waiver (Initial version)*

	1	2	3	4	5	6	7	8
Credit status is OK	Y	Y	Y	Y	N	N	N	N
Product is in stock	Y	Y	N	N	Y	Y	N	N
Waiver from credit manager	Y	N	Y	N	Y	N	Y	N
Accept order	X	X			X			
Reject order			X	X		X	X	X

## *VERIFY ORDER Process with Credit Waiver (With rules marked for combination)*

	1	2	3	4	5	6	7	8
Credit status is OK	Y	Y	-	-	N	N	-	-
Product is in stock	Y	Y	N	N	Y	Y	N	N
Waiver from credit manager	-	-	-	-	Y	N	-	-
Accept order	X	X			X			
Reject order			X	X		X	X	X

## *VERIFY ORDER Process with Credit Waiver (After rule combination and simplification)*

	1 (COMBINES PREVIOUS 1, 2)	2 (PREVIOUS 5)	3 (PREVIOUS 6)	4 (COMBINES PREVIOUS 3, 4, 7, 8)
Credit status is OK	Y	N	N	-
Product is in stock	Y	Y	Y	N
Waiver from credit manager	-	Y	N	-
Accept order	X	X		
Reject order			X	X

# Sale Promotion Policy

## SAMPLE OF A SALES PROMOTION POLICY

- Preferred customers who order more than \$1,000 are entitled to a 5% discount, and an additional 5% discount if they used our charge card.
- Preferred customers who do not order more than \$1,000 receive a \$25 bonus coupon.
- All other customers receive a \$5 bonus coupon.

## STRUCTURED ENGLISH VERSION OF THE SALES PROMOTION POLICY

```
IF customer is a preferred customer, and
    IF customer orders more than $1,000 then
        Apply a 5% discount, and
        IF customer uses our charge card, then
            Apply an additional 5% discount
    ELSE
        Award a $25 bonus coupon
ELSE
    Award a $5 bonus coupon
```

# Three conditions

- ▶ Preferred customers
- ▶ Order \$1 000 or more
- ▶ Use charge card

## ? conditions

- ▶ 5% discount
- ▶ Additional 5% discount
- ▶ \$25 bonus coupon
- ▶ \$5 bonus coupon

# Process Description Tools

## Sales Promotion Policy (initial version)

	1	2	3	4	5	6	7	8
Preferred customer	Y	Y	Y	Y	N	N	N	N
Ordered \$1,000 or more	Y	Y	N	N	Y	Y	N	N
Used our charge card	Y	N	Y	N	Y	N	Y	N
5% discount	X	X						
Additional 5% discount	X							
\$25 bonus coupon			X	X				
\$5 bonus coupon					X	X	X	X



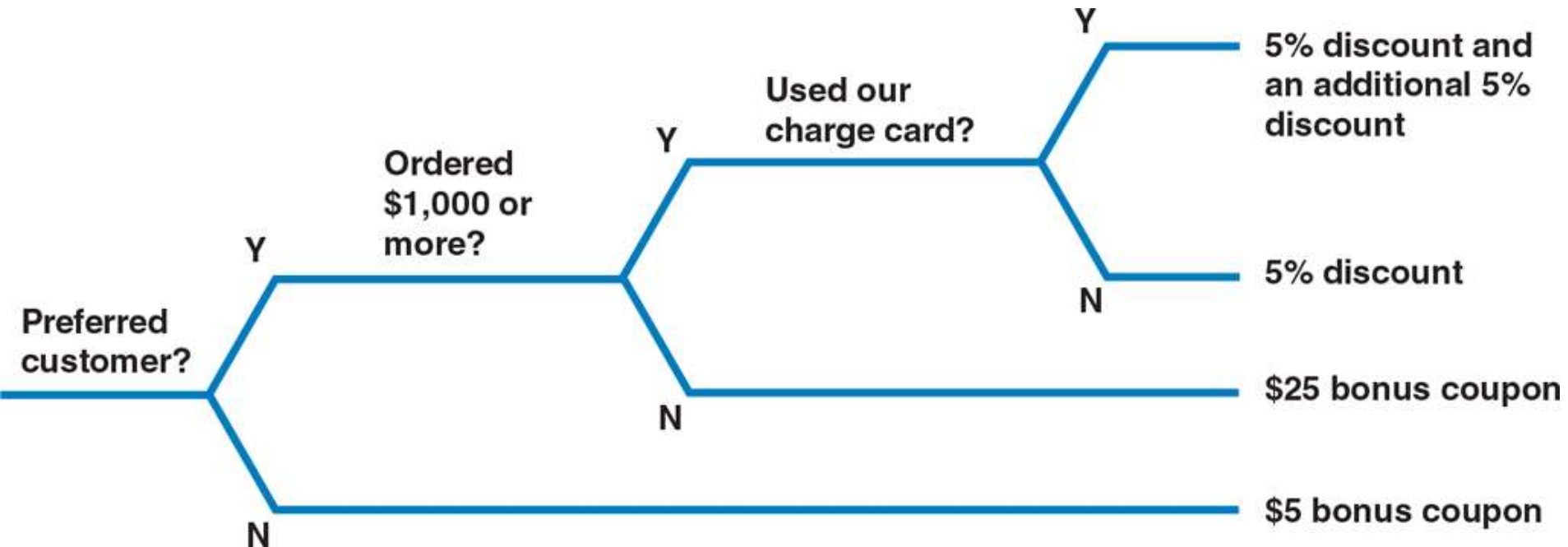
## Sales Promotion Policy (final version)

	1	2	3	4	5	6	7	8
Preferred customer	Y	Y	Y	Y	N	N	N	N
Ordered \$1,000 or more	Y	Y	N	N	-	-	-	-
Used our charge card	Y	N	-	-	-	-	-	-
5% discount	X	X						
Additional 5% discount	X							
\$25 bonus coupon			X	X				
\$5 bonus coupon					X	X	X	X



# Process Description Tools

## ▶ Decision Trees



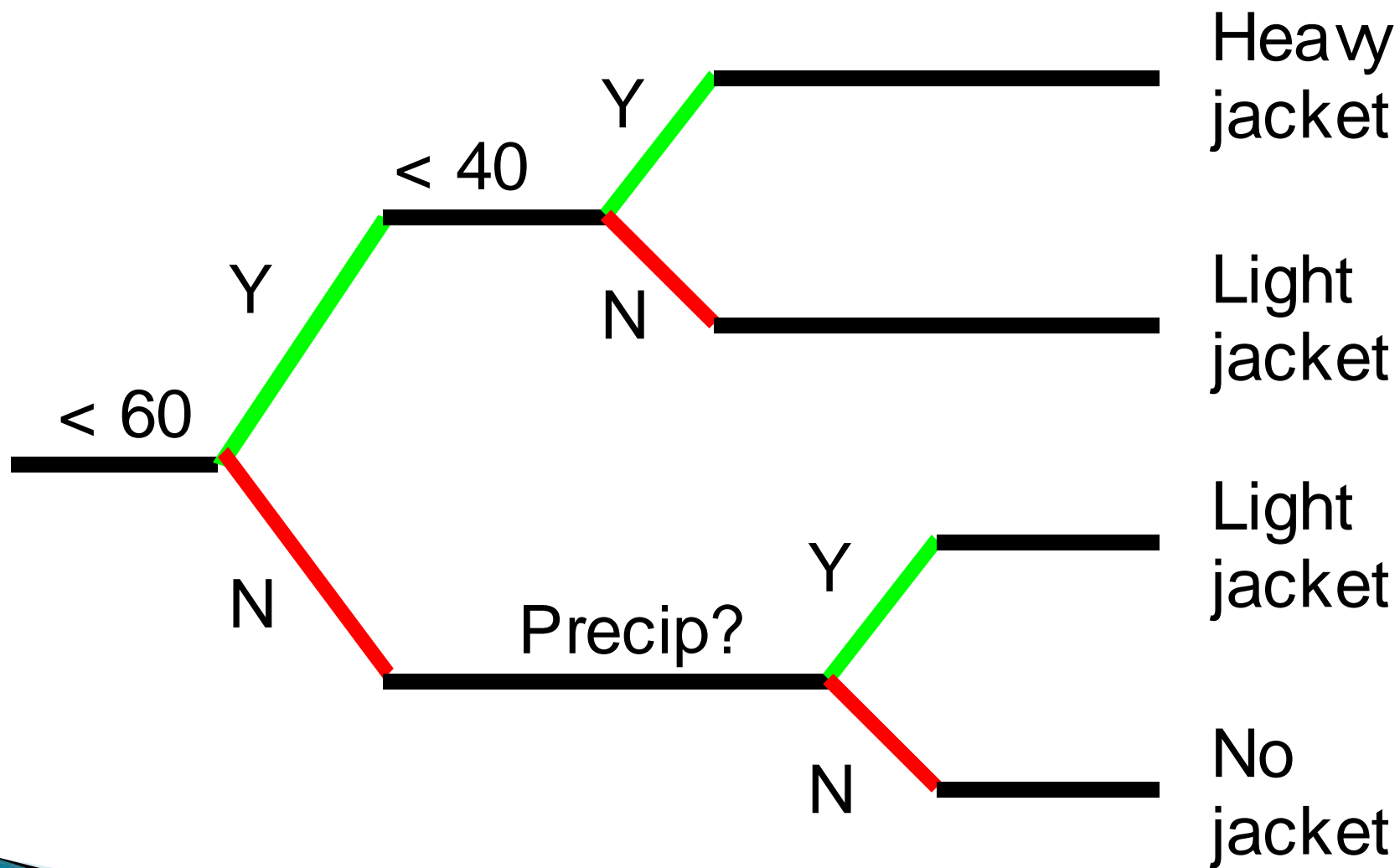
# CLASSROOM ACTIVITIES 1

- ▶ generate a decision table that can be used for a simple decision, such as determining whether to wear a heavy/light jacket, or no jacket depending on outside temperature (less than  $60^{\circ}$  or less than  $40^{\circ}$ ) and precipitation.

	<b><i>Rules</i></b>					
	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>Conditions:</b>						
<b>Temp &lt; 60°?</b>	N	N	Y	Y	Y	Y
<b>Temp &lt; 40°?</b>	N	N	N	N	Y	Y
<b>Precipitation?</b>	N	Y	N	Y	N	Y
<b>Actions:</b>						
<b>No jacket</b>	X					
<b>Light jacket</b>		X	X	X		
<b>Heavy jacket</b>					X	X

# CLASSROOM ACTIVITIES 2

- ▶ generate a decision tree that can be used for a simple decision, such as determining whether to wear a heavy/light jacket, or no jacket depending on outside temperature (less than  $60^{\circ}$  or less than  $40^{\circ}$ ) and precipitation.




- ▶ Leah Jones is the IT manager at Rock Solid Outfitters, a medium-sized supplier of outdoor climbing and camping gear. Steve Allen, the marketing director, has asked Leah to develop a special Web-based promotion.

- ▶ As Steve described it to Leah, Rock Solid will provide free shipping for any customer who either completes an online survey form or signs up for the Rock Solid online newsletter.
- ▶ Additionally, if a customer completes the survey and signs up for the newsletter, Rock Solid will provide a \$10 merchandise credit for orders over \$100 or more.

- ▶ Leah has asked you to develop a decision table that will reflect the promotional rules that a programmer will use. She wants you to show all possibilities, then to simplify the results to eliminate any combinations that would be unrealistic or redundant.



- ▶ Step 1: Design the table with three possible conditions and two possible outcomes.



RULES	1	2	3	4	5	6	7	8
Completed survey form?								
Signed up for newsletter?								
Order > \$100?								
Free shipping								
\$10 merchandise credit								

► Step 2: Now the rules can be simplified

RULES	1	2	3	4	5	6	7	8
Completed survey form?	y	y	y	y	n	y	n	n
Signed up for newsletter?	y	y	n	n	y	y	n	n
Order > \$100?	y	n	y	n	y	n	y	n
Free shipping	y	y	y	y	y	y	n	n
\$10 merchandise credit								

- ▶ Step 3: Finally, based on the analysis described in Step 2, the original eight rules can be combined into just five rules,

RULES	1	2	3	4	5	6	7	8
Completed survey form?								
Signed up for newsletter?								
Order > \$100?								
Free shipping								
\$10 merchandise credit								

# Logical versus Physical Models

- ▶ While structured analysis tools are used to develop a logical model for a new information system, such tools also can be used to develop physical models of an information system
- ▶ A physical model shows how the system's requirements are implemented

# Logical versus Physical Models

(Cont. 1)

## ▶ Sequence of Models

- Systems analysts create a physical model of the current system and then develop a logical model of the current system before tackling a logical model of the new system
  - Performing extra step allows to understand the current system better

# Logical versus Physical Models

(Cont. 2)

## ► Four-Model Approach

- Develop:
  - A physical model of the current system
  - A logical model of the current system
  - A logical model of the new system
  - A physical model of the new system
- Disadvantage – Additional time and cost

# Chapter Summary

- ▶ During data and process modeling, a systems analyst develops graphical models to show how the system transforms data into useful information
- ▶ The end product of data and process modeling is a logical model that will support business operations and meet user needs
- ▶ Data and process modeling involves three main tools: data flow diagrams, a data dictionary, and process descriptions

# Chapter Summary (Cont. 1)

- ▶ Data flow diagrams (DFDs) graphically show the movement and transformation of data in the information system
- ▶ DFDs use four symbols
- ▶ A set of DFDs is like a pyramid with the context diagram at the top
- ▶ The data dictionary is the central documentation tool for structured analysis



# Chapter Summary (Cont. 2)

- ▶ Each functional primitive process is documented using structured English, decision tables, and decision trees
- ▶ Structured analysis tools can be used to develop a logical model during one systems analysis phase, and a physical model during the systems design phase