





## Candidate INFO Page

First Name

Last Name

Date of Birth

Age

Gender

Current Address

Street Address

City

Pincode

State

Email Address

Mobile Number

Aadhar Number

Qualification

Experience

Position Applied

How did you hear about us

Language



Available start date

upload cv

cover letter

SUBMIT

NEW PROCESS PAGE

Basic Information

Process Information

Process Name

OPS Manager 'OPERATIONS' Salary Budget

Target Date

Resource Requirement Info. Salary Range

C/SR

Total COUNT

REQUIRE

BOFFER

SUPERVISOR

Team leader

TOTAL SAL MAX SAL

## Resource Req Info.

Job Role

☐ ✓

MIN

MAX.

SUBMIT

## CEO Page

### Process List

Process Name	ProcessID	OOPS Mngs	Target Date	<sup>X</sup> APPROVE	<sup>X</sup> REJECT	VIEW

## OOPS manager page ①

Process Name	ProcessID	Operations Manager	Target Date	view
				<u>view</u>



~~Recruitment page~~

View  
↓

## New Job Requisition Setup

### Process information

Process Name	Process ID	Target Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Resource Requirements

Job Name	Total	Req	Def
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Qualification

Experience

~~Skills~~

Skills

Language

Gender

### Detailed Job Description

# Recruitment Page

Date   /  /    
Page       

## New Process Candidates Requirements List.

Process Name	Process ID	Position & Res.		
		Operations manager	total CSR	total sup
			20	
			2	
			4	
total TL	view			

## Search Candidates Required Process

Process Name	Process ID	operations Manager	Total CSR
total supervisors	total Team leader		

Search For candidate



List of user



call and schedule Interview



## oops manager page ⑤

candidate info

candidate view

comments

- understand the process requirements
- Job knowledge / work B&P
- Result oriented / initiative
- Languages known & fluency
- Communication skills
- Personality, listening / empathy
- Thinks strategically.
- Team Player.
- Flexibility to work in shifts

SAVE

PASS

REJECT

## Recruitment page (2)

candidate info


cv


Comments of oops


Process

move

☒

other department




# H R ~~head~~ ops

candidate info


CV


Comments of all interview panel members


Scout letter


Complete this

Proceed to offer

Offer letter


Doc  
for