Sunny Pramod Chebrolu
+91-9059135083
Sunnypramodchebrolu@outlook.com

Professional Summary:

Having Around 2 years of experience in talent acquisition and candidate sourcing within the tech industry, I specialize in executive search, contract recruitment, and staff augmentation. I employ diverse sourcing strategies, utilizing social media, job boards, and professional networks to build a qualified candidate pool. My expertise includes leveraging platforms like LinkedIn Recruiter and Boolean Search techniques to identify and attract top technical talent.

 I excel in conducting comprehensive candidate assessments, managing end-to-end recruitment processes, and cultivating effective relationships with both hiring managers and candidates.

Technical Skills:

- Sourcing Strategies
- Communication
- Negotiation
- Talent Acquisition
- **IT Recruitment**
- Head Hunting
- Contract Staffing

- **US Staffing**
- LinkedIn Recruiter
- Technical Recruitment
- End to End Recruitment
- US Recruitment

- Human Resources Support
- Employee Hiring
- Employee Relations

Work History:

HR Associate   **Dec 2023- Present**
Quiddity Software solutions Pvt Ltd, Hyderabad.
Responsibilities:

- Recruit candidates based on client requirements to match suitable positions in their desired companies.
- Worked on End-to-End Recruitment on Contract to Hire (C2H) and Full time Employment (FTE)
- Specialized in Recruiting Software Engineers/Architects, Database architects/Developers/Administrators, Web Developers, Embedded Developer, Sales Positions, C-Level Positions.
- Collaborated with stakeholders across the organization to maintain proper flow of communication and execution of planned initiatives and projects.
- Partnered with departmental managers to ascertain hiring needs and subsequently provide candidate recommendations.
- Followed programs closely to assess effectiveness and make proactive changes to meet changing demands.
- Performed administrative and customer service functions by responding to general employee inquiries, addressing employee relations issues, and scheduling meetings.
- Monitored employee attendance and performance, addressing issues in accordance with company policies and procedures.
- Worked effectively in fast-paced environments.
- Self-motivated, with a strong sense of personal responsibility.
- Strengthened communication skills through regular interactions with others.
- Excellent communication skills, both verbal and written.

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US IT Recruiter   **Dec 2022- Dec 2023**
Quiddity Infotech LLC
Responsibilities:

- Utilized cutting-edge search techniques to identify passive candidates with in-demand IT skills.
- Built relationships with colleges and universities to stay informed on new technical talent.
- Developed strong relationships with hiring managers to understand their unique needs for each IT position.
- Recruited consultants on W2, C2C, 1099 positions with visa status like H1B, EAD, GC and Citizens.
- Screen candidates for availability, interest level, eligibility to work in the US, Salary expectations, relocation needs, some technical skills and core competencies.
- Focus on sourcing passive candidates through networking, cold calling, internet searches and research.
- Use job boards like Dice, Monster, CareerBuilder, Zip Recruiter ETC.,
- Manage external vendor relationships, negotiate right to hire agreements and rates.
- Drove the hiring process in a high volume and time sensitive environment, working directly with hiring managers for all area clients and managing candidates through the process to have them placed on assignments.
- Specialized in Recruiting Software Engineers/Architects, Database architects/Developers/Administrators, Web Developers, Quality Assurance Test Engineers, Business Analysts and Project managers.
- Effectively recruited candidates through internet research, internal database, cold calling, referrals, networking, job fairs and other strategies.
- Responsible for checking references, negotiating rates and terms for each project, extending offers, and closing candidates.
- Developed databases for client and candidates contact information.
- Assisted with writing job postings and job descriptions for boards.
- Used Boolean searches to develop applicant portfolios for expected openings.
- Worked well in a team setting, providing support and guidance.

Certifications:
Administrative Human Resources (LinkedIn), Requirements Elicitation and Analysis (LinkedIn), Engaging Stakeholders for Success (Cisco), Naukri Maestro (Naukri).