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| Joshua  west |  |  |  | |
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| Objective |  |  | CONTACT | |
| To provide quality customer service in a friendly and patient manner. To provide accurate and timely service that aids in customer acquisition and retention. |  |  | Phone icon | 435-313-2399 |
| Message icon | Cedar City, UT |
| Email icon | Joshwest.biz@gmail.com |
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| EXPERIENCE |  |  | SKILLS | |
| Redhead Supports 2018-2021  House supervisor. Coordinated and managed client and staff needs and schedules. Maintained professional relationships with community partners, families, and other agency staff. Participated in conflict resolution with both clients and their families in order to best meet the needs of clients. |  |  | * Interpersonal skills * Active Listening Skills * Collaborative Problem Solving * Typing Speed 40 WPM * Familiar with multiple data entry systems   EDUCATION | |
| Danville Services 2012-2018  Shift supervisor. Coordinated client daily activities. Reviewed and followed up on staff paperwork on clients’ daily interactions. Assisted with client shopping. Direct supervision over clients, requiring patients and an understanding of each clients’ unique situation. |  |  |
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| **Quality Park Products** 2007-2012  Assistant Waste Management Engineer. Responsible for maintaining shipping logs and managing the disposal of company paper waste. Active on the company’s safety team and waste reduction teams. |  |  | Advanced Tech Academy 2000-2004  Las Vegas, Nevada  High School Diploma | |
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