

Conduct a Wells/Sites Search – Import List

DISPLAYED GRAPHIC

TRANSCRIPT

The screenshot shows the CHKSearch application with the 'Wells/Sites' tab selected. A yellow callout box points to the tab with the text 'The Wells/Sites tab is active.' The interface includes a search bar with 'Search', 'Reset', and 'Add to Saved Search' buttons. Below the search bar is a 'My Saved Searches' section. To the right of the sidebar is a table with columns: Property Number, Property Name, Operator, Status, and API. The table is currently empty.

Narrator: Verify that you are in the Wells/Sites tab.

This screenshot shows the same interface as the previous one, but with the search sidebar expanded. The sidebar now includes additional categories: Details, Location, Dates, Elevation / Depth, Team, A & D, Comments, Job, Production, and Event Milestones. The main table area is empty and displays the message 'No Search Results Selected'.

Narrator: Begin your search at the Search Sidebar.

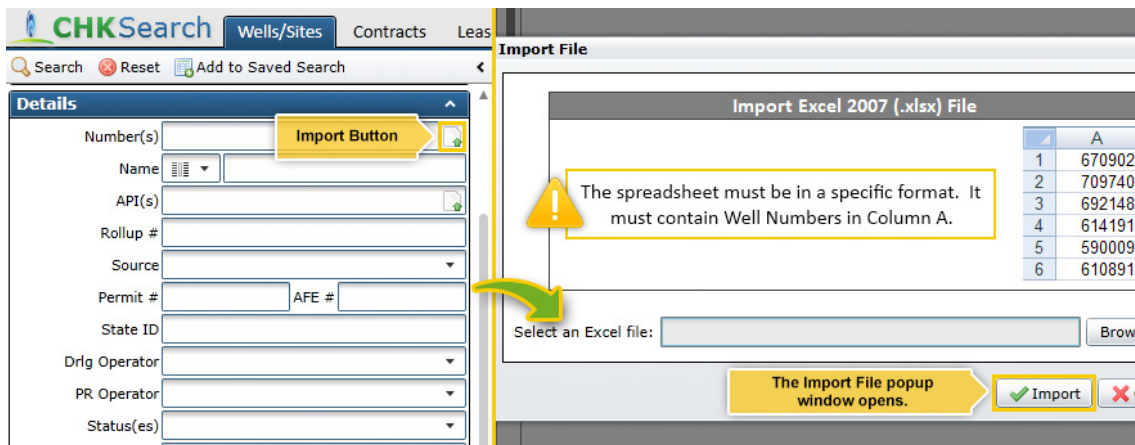
This screenshot shows the 'Details' search type expanded in the search sidebar. A yellow callout box points to the 'Details' title bar with the text 'The Details search type expands.' The expanded sidebar shows various search criteria: Number(s), Name, API(s), Rollup #, Source, Permit #, AFE #, State ID, Drig Operator, PR Operator, and Status(es). The main table area remains empty.

Narrator: Click the collapse/expand arrow located on the right of the Details search title bar.

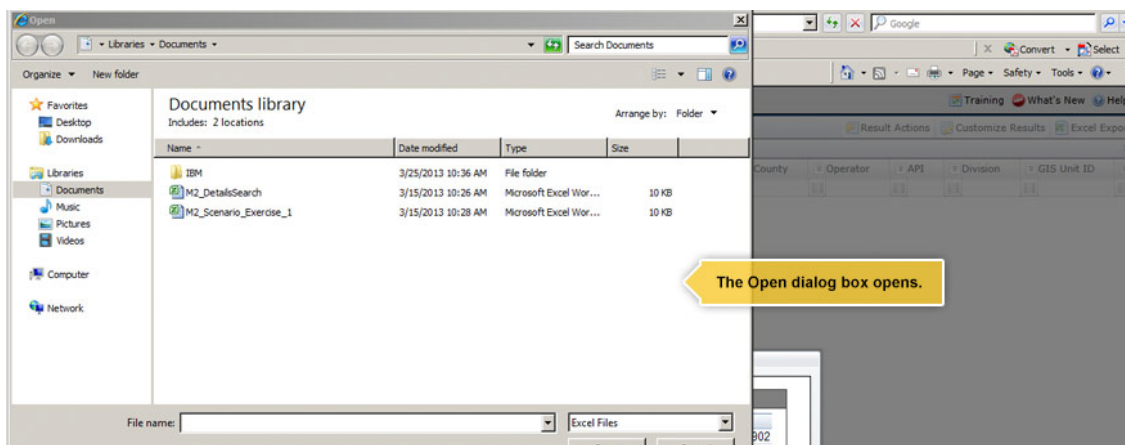
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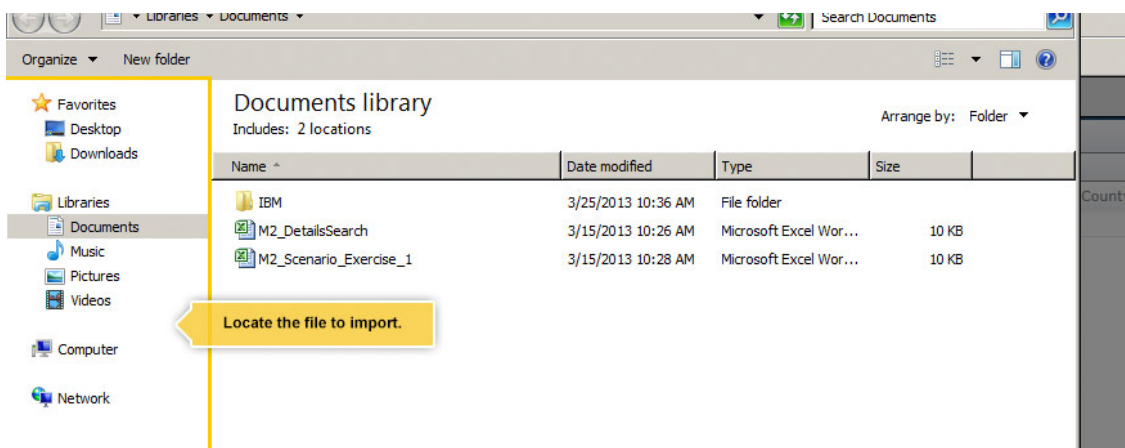
TRANSCRIPT



Narrator: Click the Import button located to the right of the Number(s) field. The Import File popup window opens.



Narrator: Click the Browse button. The Open dialog box opens.

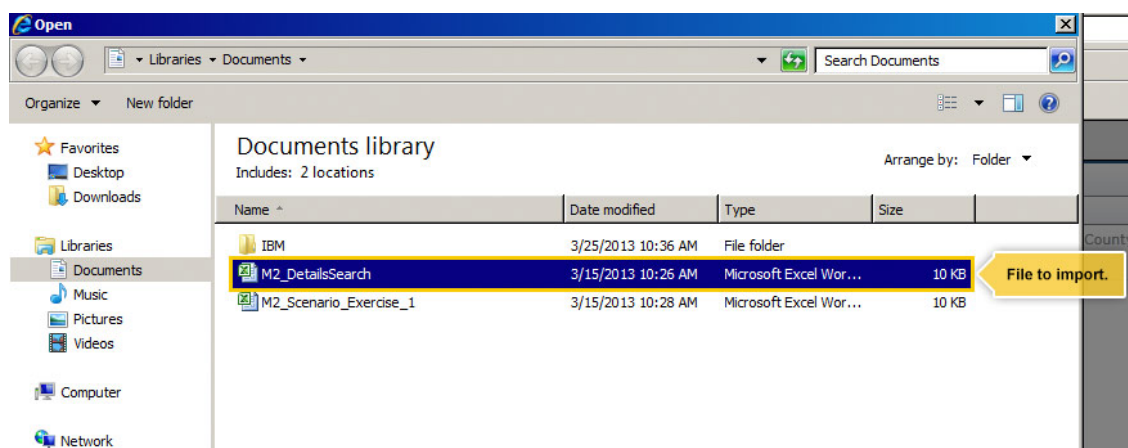


Narrator: Navigate to the location on your computer where the file you'd like to import is stored.

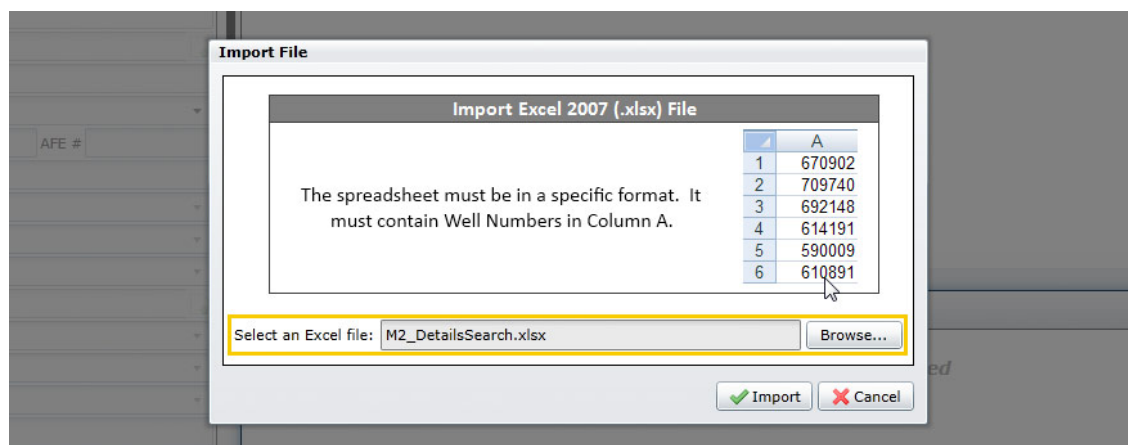
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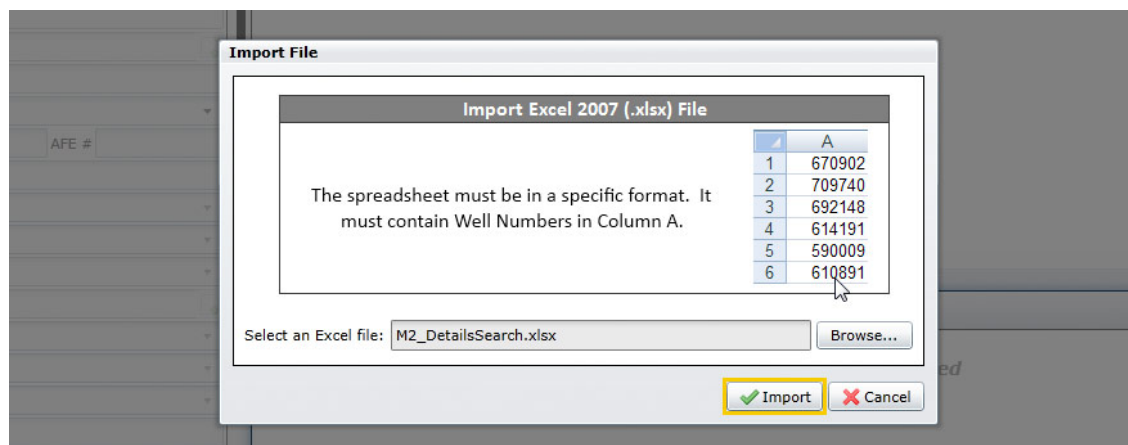
TRANSCRIPT



Narrator: Click the file you'd like to import.



Narrator: Click the Open button. The Open dialog box closes and the Select an Excel file field in the Import File popup window populates with the name of the import file.



Narrator: Click the Import button. The Number(s) field populates with the imported lease numbers separated by commas.

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My Saved Searches

My Last Search
Test

The Data Grid will expand with the results. You can also hit the "Enter" key on your keyboard, instead of the Search button.

My Properties

Details

Number(s) 110812, 110900, 110930, 111012,

Name

API(s)

Rollup #

Source

Permit # AFE #

Country: USA > Property Number(s): 110812, 110900, 110930, 111012, 111954, ...

	Property Number	Status	Property Name	State	Country
	110812	PROPOSED	SMITH 1-30H (HASKELL)	OKLAHOMA	HASKE
	110812	PROPOSED	SMITH 1-30H (HASKELL)	OKLAHOMA	HASKE
	110900	PRODUCING	JULIA 1-16	OKLAHOMA	HASKE
	110930	PRODUCING	CANTRELL 1-10	OKLAHOMA	HASKE
	111012	SHUTIN	OGLE 1-31H	OKLAHOMA	HASKE
	111954	PROPOSED	SMITH 1-34H	OKLAHOMA	HASKE
	111954	PROPOSED	SMITH 1-34H	OKLAHOMA	HASKE
	111955	PROPOSED	THOMAS 1-36H	OKLAHOMA	HASKE
	111955	PROPOSED	THOMAS 1-36H	OKLAHOMA	HASKE

TRANSCRIPT

Narrator: Once the search criteria have been filled in click the Search button. The data grid will expand with the results. You can also hit the Enter key on your keyboard, instead of the Search button.