Customize Search Results Part 1
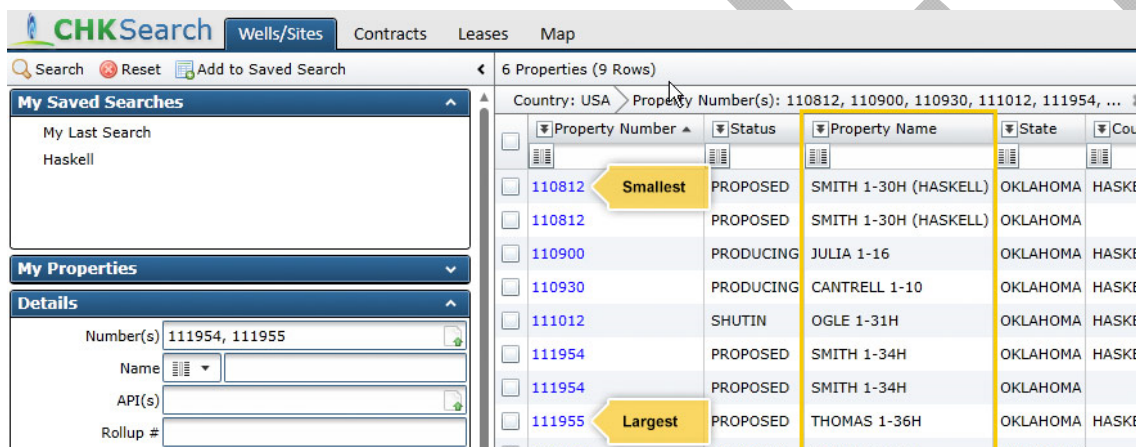
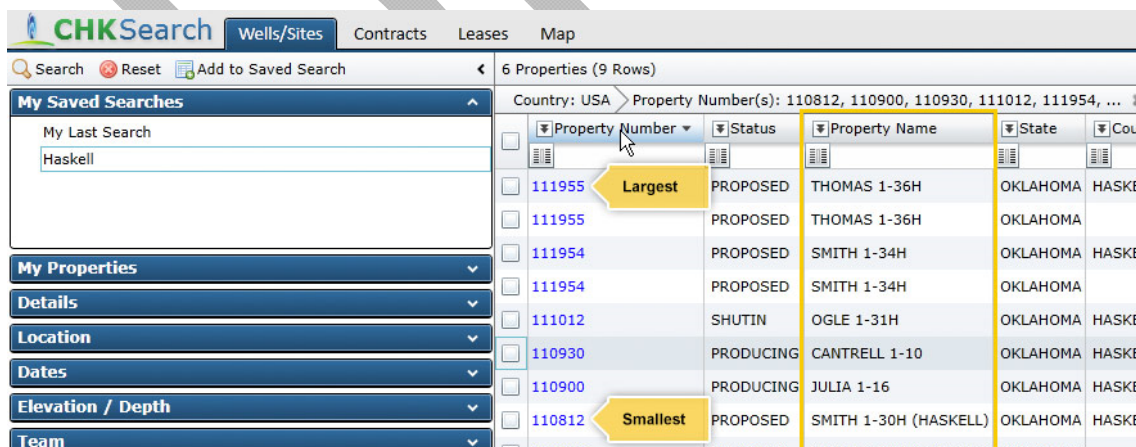| DISPLAYED GRAPHIC	TRANSCRIPT

Narrator: To sort by column, select any column name to sort search results by that column.

Narrator: Click the Property Number column. The properties are displayed by ascending number. That means they are arranged from the smallest to the largest property number.
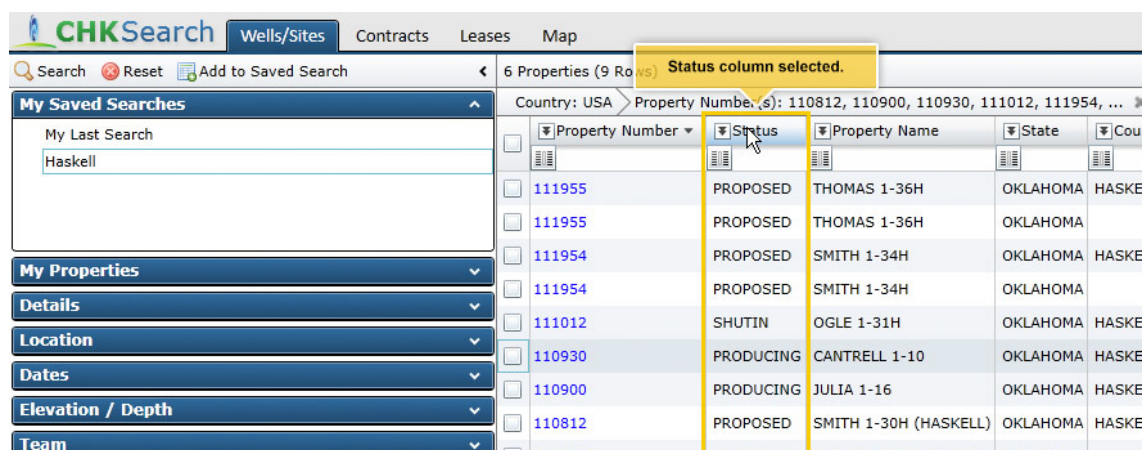
Narrator: Click the Property Number column again. The properties are displayed by descending number. That means they are arranged from the largest to the smallest property number.

Customize Search Results Part 1
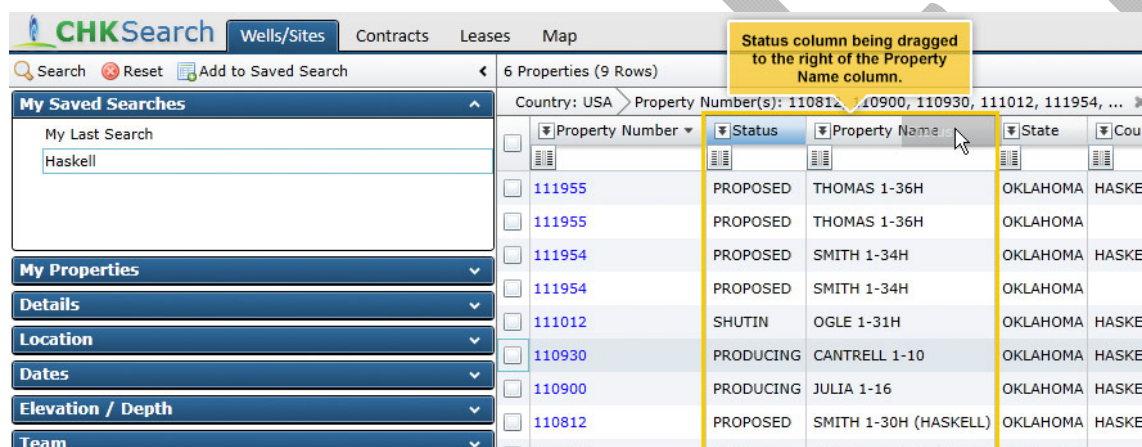
DISPLAYED GRAPHIC	TRANSCRIPT
	Narrator: To rearrange columns, select a column name and drag the column to a new location.
	Narrator: Click the Status column and drag it to the right of the Property Number column.
	Narrator: The Status column is now located to the right of the Property Name column.