Key Objectives:

Have ownership of tasking

Get to know the team and key stakeholders

Set goals and KPIs

Establish myself as an SME

Week 1
- Set up IT
- Get to know the office commute
- Start setting up coffee chats and introductions with the team
- Start getting to know my responsibilities
    - Understand relevant controls and objectives of business unit

Month 1
- Have coffee chats with everyone in my team (virtual/in person)
- Fully understand role and responsibilities
    - Attending meetings to discuss cyber roadmaps
    - Support development of metrics
- Develop SMART objectives and KPIs

Month 3
- Establish routine
- Able to work completely independently and have ownership of tasking
    - Attending meetings alone/without BISO
    - Establish myself as an SME
- Scheduled regular meetings with team and stakeholders

Month 6
- Review objectives with manager and establish new ones
- Seek feedback from colleagues on performance to date