



The 46th Annual Ohio District Circle K Convention

Andrew Littlefield Outstanding Treasurer Award

Name of Nominee _____

Circle K Club of _____

This award is given to the outstanding club treasurer who has displayed exceptional performance in fulfilling the duties of the office of treasurer. All club money matters including club budget, dues collection, and other financial concerns of the club should have been handled to the best of this person's ability. They shall also have remained active and interested in other club activities.

The Outstanding Treasurer should be nominated by their home club.

The Ohio District Board will base their decision on the following criteria:

1. Club involvement
2. Fundraising Efforts
3. Contributions to the club above and beyond their written duties
4. Attendance at Club and Kiwanis Family projects
5. Other information you feel makes your treasurer outstanding

Submission of above information must be short answer essays for each of the five criteria by a Kiwanian, Kiwanis or Faculty Advisor or a Circle K club member.

In order for the club treasurer to be eligible for this award they must include:

1. Club budget (must be received by the District Treasurer by January 25, 2003)
2. Nine monthly financial reports (must be received by the District Treasurer by January 25, 2003)
3. Date initial dues were paid for the club (include number of members paid for)