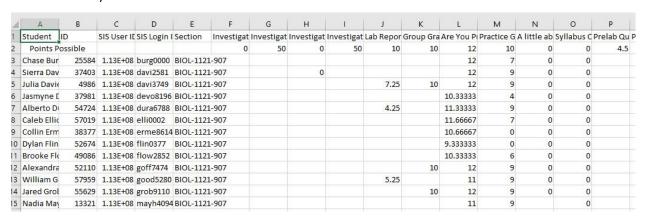
## A quick guide on peerEV calculator GUI

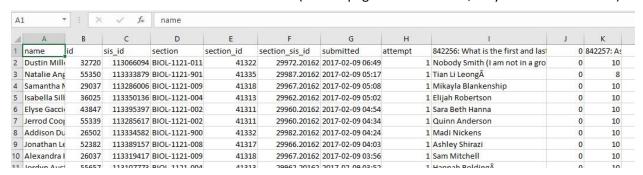
Version 2.3

## Some preparation before you launch the calculator GUI.

 Download the survey data of specific peer evaluation from Canvas. (Course page Quizzes section).



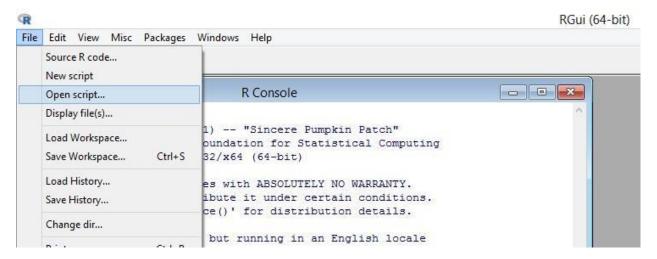
• Download the class roster from Canvas. (Course page Grades section, only need to do it once.)



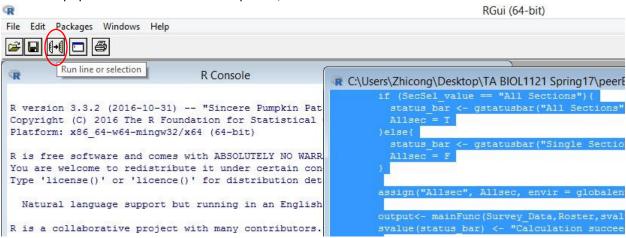
- Have R installed on your computer.
- Have the script ready.

Now, we are ready to launch the GUI, please follow the steps mentioned below.

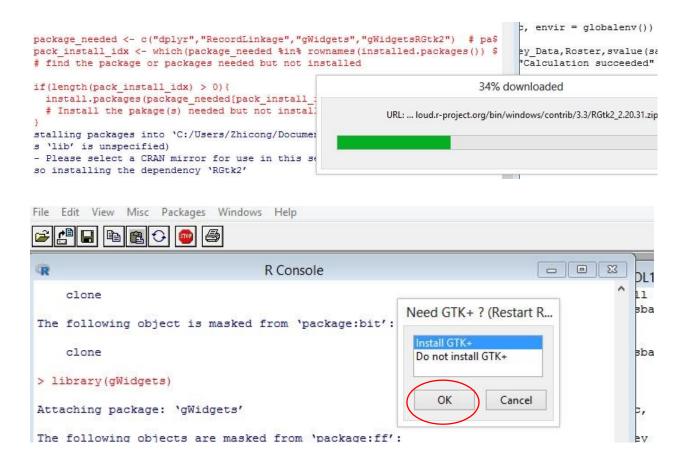
1. Launch R and open the script from R.



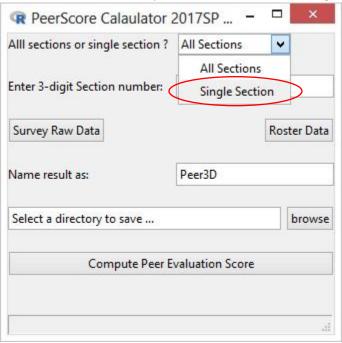
2. In the pop-out window with our script in it, select all and hit the button "Run line or selection".



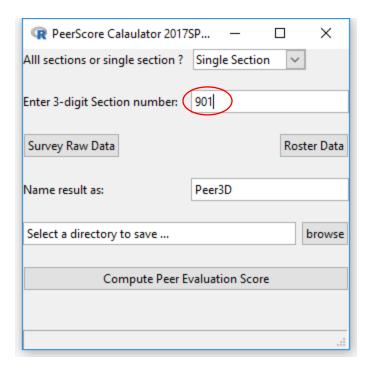
3. If this is the first time you run the script on your computer, then it will check some nesessary packages that do not come with basic R installation. It will download some packages automatically. And you may see some pop-out window to ask you to install some package or component, just go with the default and choose "Install". It may take several minutes. After all packages are installed and loaded, you will see the GUI app in anoter pop-out window.



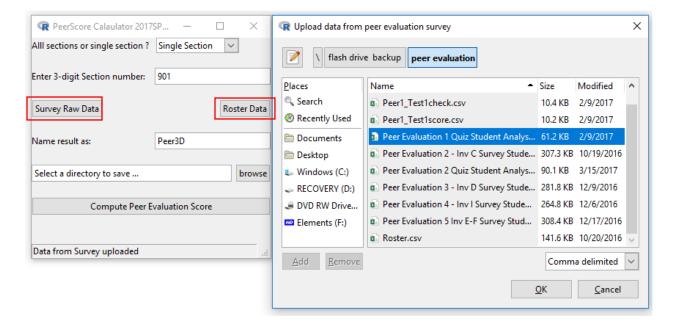
4. For single section calculation, click on the dropdown menu and select "Single Section".

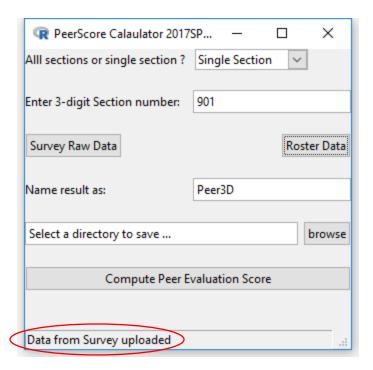


5. Enter the 3-digit section number. 3 digits please, no more and no less.

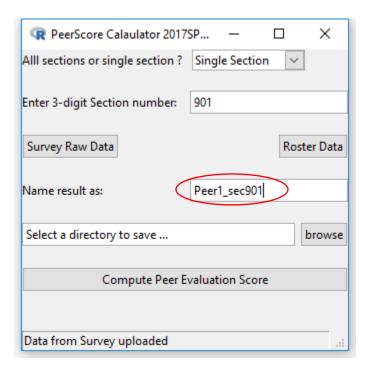


6. Upload raw data files by clicking the circled buttons. It will pop out a file browser. Just find the right directory where you save the data sets and click on "open". And after both data sets are successfully uploaded, you will see "Data from Survey / Roster uploaded." on the status bar at the bottom. If it fails to upload the file, you will see "Cannot upload". Please notice only csv files are acceptable.

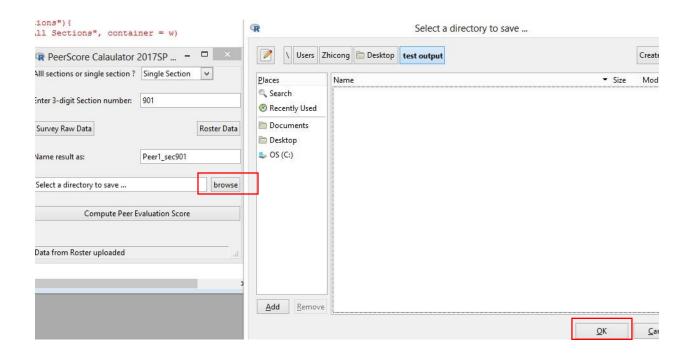




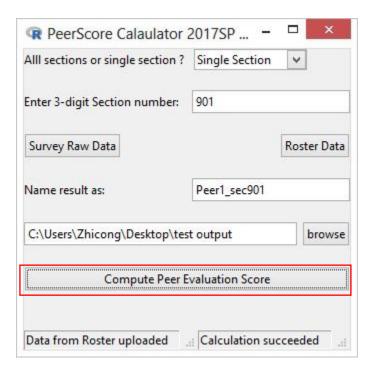
7. Set the name of your output files.



8. Set the directory in which you want to save your output files.



9. Hit the button of "Compute Peer Evaluation Score" and let's rock and roll! If everything goes well, you will see "Calculation succeeded" at the bottom right, otherwise it displays "Cannot calculate"



10. Go to the directory you specified and check the output. There will be two csv files, one named as whatever name you specified plus score.csv, another on is the name plus check.csv. The score table is the one contains calculated peer evaluation score of each student. And the check table is the one that provides extra info. on how many inputs are identified as match to each student. If the app recognizes more than 3 evaluators for a single student, then there is probably a mismatch. You may want to go over the survey of group members of that person again and correct the error if possible.

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Peer1	1_sec901check		2/10/2017 5:06 PM	Microsoft Exc	el C	1 KB
Peer1	1_sec901score		2/10/2017 5:06 PM	Microsoft Exc	el C	1 KB
	*				_	
		Name	Section	PeerScore		
	1	Airam Trevino	BIOL-1121-901	10		
	2	Anushka Tandon	BIOL-1121-901	10		
	3	Austin Tran	BIOL-1121-901	10		
	4	Caroline Pritchet	tt BIOL-1121-901	11		
		Colt Bennett	DIOL 1121 001	10		
	-	Coit Bennett	BIOL-1121-901	10		
		Cont Bennett	BIOL-1121-901	10		18
<b>A</b>			DIO: 4404 004	40	3 evaluator	•
1	U	Number of eva	DIO: 4404 004	40	3 evaluator	
	Name	Number of eva	lluat Section	40		
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2 3 4	Name Airam Trevino Anushka Tand Austin Tran	Number of eva	aluat Section 4 DIOL-1121-901 1 BIOL-1121-901 1 BIOL-1121-901	More than	0 0	

The biggest challenge here is to match the name inputs of students to the names on class roster. I have seen misspelling, nicknames and missing family/first names. The app can handle the first two quite well. But missing a family/first name will cause a much shorter input string compared with the precise name on the roster, and increase the possibility of mismatch a lot. So I actually have the program eliminated all inputs missing a family/first name before calculation.

Please emphasize again to your students (even they are something already stated in the survey.)

Please input the name of your teammates as accurate as you can with both first and last names.

If you don't have the 3<sup>rd</sup> teammates, just leave it blank and do not type anything there. Avoid inputs like "no 3<sup>rd</sup> teammates", "Not applicable", "Nobody Smith (I do not have a 3<sup>rd</sup> group member)" etc.

I haven't got a chance to test it on a Mac. But I suppose it should work as well as it does on a PC. Please let me know if you run into any unexcepted bugs or errors (very possible) while running the script or if you have any thoughts on improving the script.