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CSCI 499

Weekly Progress Report

**Progress Report For 9/9/2019**

**Accomplishments:**

* Installed Microsoft Teams and joined the “Group Capstone” team.
* Joined the group discord server (Basically just a chat room with voice capabilities).
* Sent invitations to teammates to join the discord server.
* Met with team online to discuss questions for the client.
* Set up google doc for collaboration on questions.
* Came up with several questions for client.
* Wrote up an intro for the email that was sent to the client.
* Met with team a second time to troubleshoot any issues with collaboration software, and to discuss some questions about the system and spec doc (web vs desktop app, function of the software, primary purpose of system, etc.)

**Next Steps:**

* Begin writing requirements based on conclusions of our previous meetings.
* Come up with more detailed questions for the meeting with the client on Wednesday based on the response to our email.
* Possibly troubleshoot Discord some more if the connection issue we ran into persists.

**Obstacles/Risks:**

* If the software needs to be accessed from off campus it would be simpler to build a web-based application, but many team members have little experience with web development.
* Until we receive a response to our email from the client, we don’t have a lot of specific information on the software we are building.
* If we don’t receive a response before Wednesday, we will only have two days to incorporate the clarifications provided into our specification document.