Suphashini JS

16 Nov, 2021 +91 9176006552

suphashini@gmail.com

Application for the position of Business Analyst

Dear Hiring Manager,

I am Suphashini, working as Business Analyst @ TCS with a total work experience of 9 years & 4 months. I am writing to you to apply for the Business Analyst position at Barclays advertised on Barclays career portal.

As a part of my current role as a Business Analyst with Cathay Pacific, I analyse the business requirements and processes through document analysis, Workshops, and workflow analysis and gather functional and technical requirements. I further support the vendor selection process during RFPs and collaborate closely with Solution Architect, internal technology teams, and external vendors to identify fit-for-purpose, reliable, secure, and highly scalable IT solutions.

I have engaged in analysing, gathering requirements, improving and implementing the process followed for incident management raised by users and Business Units.

I have acted as an application SME and conducted UAT plus post-deployment verifications. Furthermore, I have coordinated and supported the testing team for automation test script development. And have managed the project timeline and deliverables proficiently.

I have worked with clients in Hong Kong and Singapore and hope to use what I have learned from these experiences to help your company. I am confident in my ability to add value to the team.

It would be a privilege to discuss the Business Analyst position in more detail with you soon. Thank you so much for your time and consideration, and I am looking forward to hearing from you.

Sincerely,

Suphashini JS.