

GOVERNANCE PROCESSES BULLETIN



BULLETIN NO. 157

GOVERNANCE COMPLIANCE CHECKLIST

03/04/2025

THIS BULLETIN ADVISES ALL LOCATIONS THAT HAVE ADOPTED JIG GOVERNANCE GOOD PRACTICES THAT THE ANNUAL CHECKLISTS ARE NOW AVAILABLE FOR ONLINE COMPLETION IN THE NEW DASHBOARD.

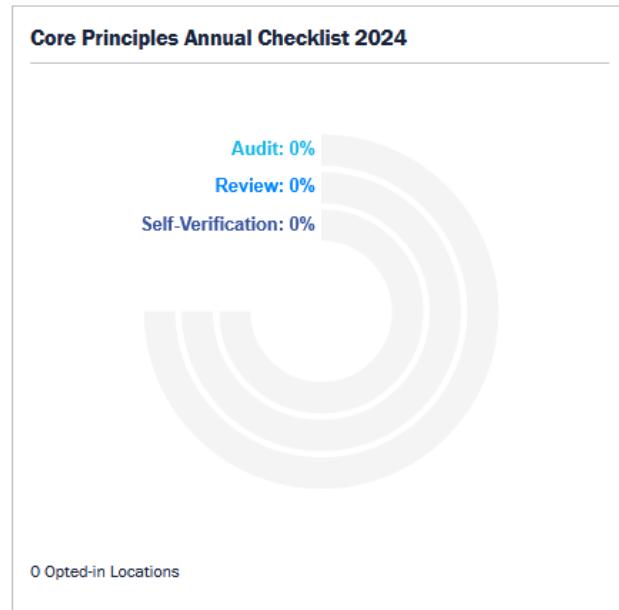
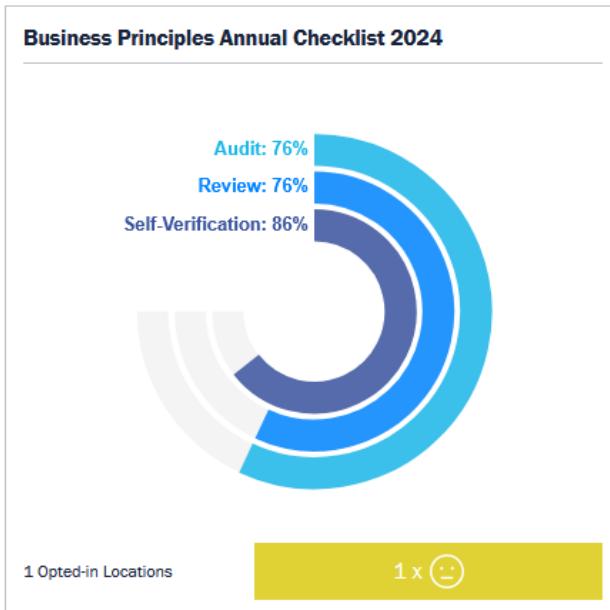
In previous Bulletins, the JIG Governance Processes Committee has informed Members and Users about the key Governance Good Practice tools that are made available to members and mandatory for JIG Joint Ventures [Links below]:

- [Core Principles](#)
- [Business Principles](#)
- [Business Risk Assessment](#)
- [Governance and Assurance Manual](#)

Each of the above references require participating Locations to complete an annual review of their processes and effective application of the adopted policies. The annual reviews - now called "Annual Checklists" – are available for completion in the GOVERNANCE COMPLIANCE section of new Dashboard, and this is the requested method for completion.

On-line completion allows the Location to see a "compliance score", based on the Self-Verification – Review – Audit pyramid for assurance, and it also allows JIG Member Area Managers or oversight specialists to view the location results online without having to request from each site manager.

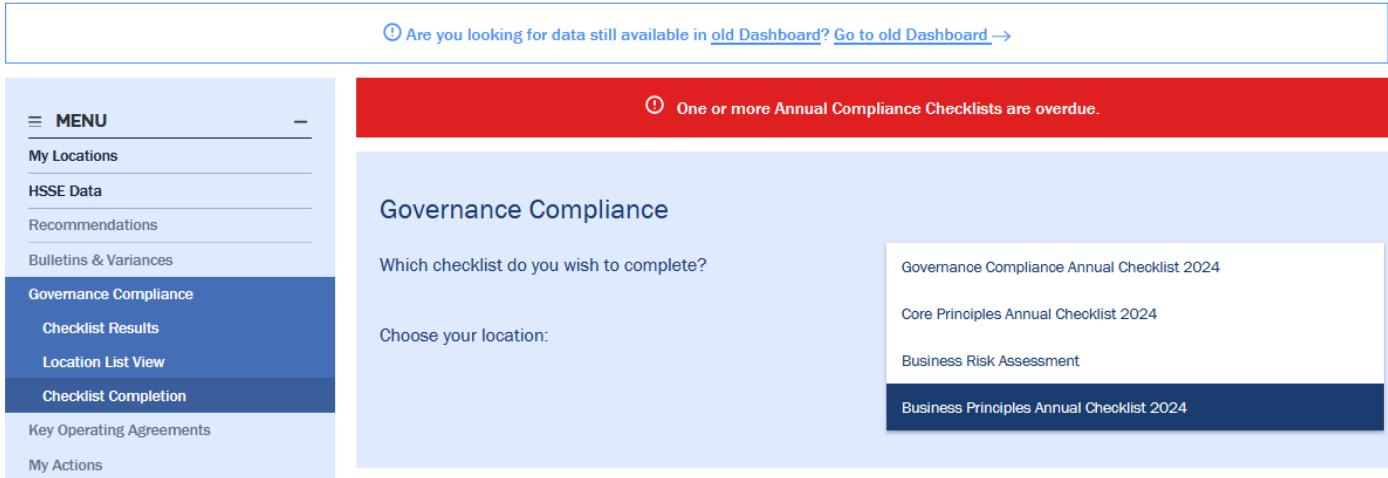
Showing combined Governance data for: All your locations



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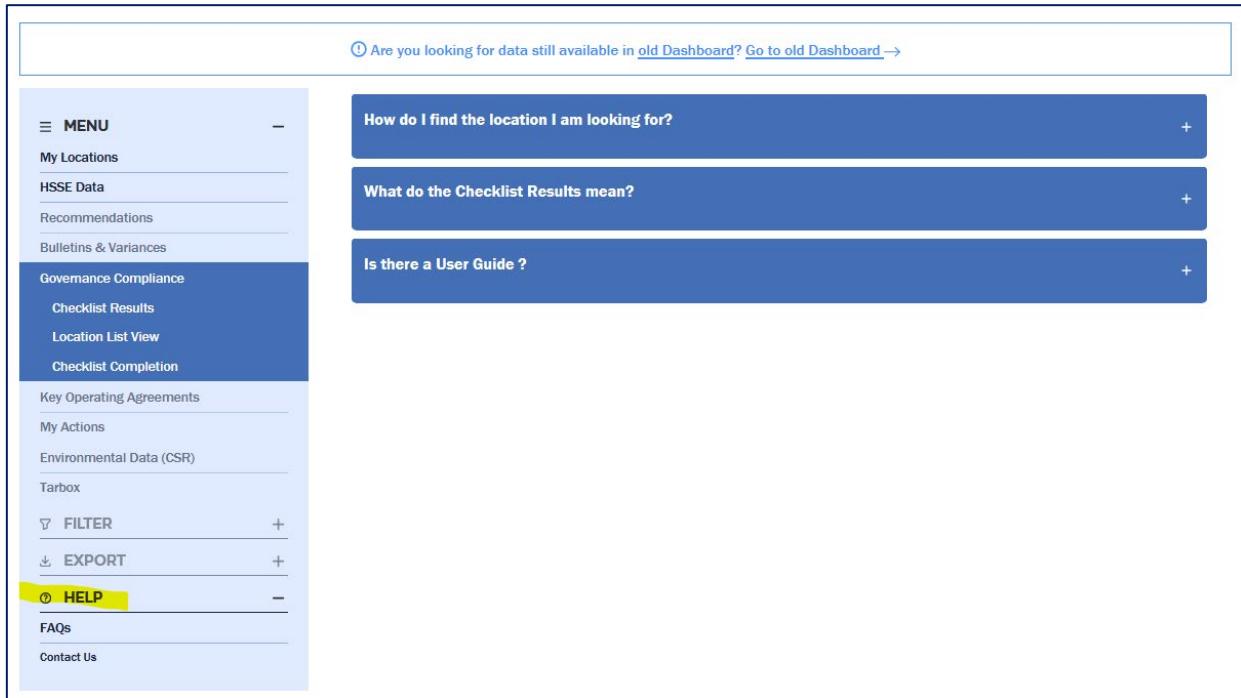
Checklists are completed once only every year, and can be found here on the dashboard menu:



The screenshot shows the 'Governance Compliance' section of the dashboard. A red banner at the top right indicates 'One or more Annual Compliance Checklists are overdue.' Below this, a large button labeled 'Governance Compliance' is present. To its left, a sidebar menu lists various options, with 'Checklist Completion' highlighted in blue. On the right, a list of checklists for 2024 is shown, including 'Governance Compliance Annual Checklist 2024', 'Core Principles Annual Checklist 2024', 'Business Risk Assessment', and 'Business Principles Annual Checklist 2024'. At the very top, there is a link to the 'old Dashboard'.

As a reminder, the Checklist results may only be seen by Users who have authorised access to the Location concerned. A summary of the access rights rules and data protection for the system can be downloaded using this link.

There are also some FAQs and a User Guide in the HELP Menu.



The screenshot shows the 'HELP' menu section of the dashboard. The sidebar menu on the left has 'HELP' highlighted in yellow. The main area contains three expandable faq cards: 'How do I find the location I am looking for?', 'What do the Checklist Results mean?', and 'Is there a User Guide?'. Each card has a '+' sign to its right.

If you have any questions, please contact your Governance Processes Committee representative, or JIG on dashboard@jig.org

GOVERNANCE PROCESSES BULLETIN



Actions to Implement this Bulletin (See Table below for Action Type Codes)

JIG JVs and other locations who adopt JIG Good Practices are required to complete the annual checklist on line every year.	RA	28/06/2025
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Action Type Codes Table

Action Types	JIG Bulletin Action Type Definition
JS	Change to JIG Standard – to be adopted by JV and/or Operator to continue to meet the JIG Standard(s) (JIG 1, 2, 4, EI/JIG 1530 and the JIG HSSE Management System).
RA	Required Action to implement one off verification or checks outlined in the table of actions.
RP	JIG Recommended Practice which the JV should consider adopting as its own practice (**).
I	Issued for information purposes only.

Note (**) - If the JV agreements require any of the JIG Standards and/or any of the JIG Common Processes as the governing operational standard then adoption of changes to applicable JIG Standards and/or Common Processes should not be considered optional by the JV Board.

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