

CURRICULUM VITAE OF
Suraav Rakesh Ramsaran

PROFESSIONAL PROFILE

I am a loyal, talented, and caring person, as well as a patient and supportive individual towards other people. I have an excellent ability to remain unflappable under pressure, and I have a clear, logical mind with a practical approach to problem-solving. I have the drive to see things through to completion. I have an excellent eye for detail. I am eager to learn, I enjoy overcoming challenges, and I have a genuine interest in Computer technology. I am an open-minded individual, and I have strong technical skills as well as excellent interpersonal skills. I am eager to be challenged to grow and improve my computer programming skills. I am an energetic, ambitious person who has developed a mature and responsible approach to any task that I undertake, or situation that I am presented with. I am a friendly and resourceful team leader with a sound and optimistic outlook on all things in life. I possess an excellent ability to motivate others, coupled with the ability to communicate comfortably at all levels, therefore ensuring a unique working environment for all members of the team to perform at their best. I possess excellent communication skills, and I have the ability and experience to relate to a wide range of people. I am a mature, positive, and hardworking individual who always strives to achieve the highest standard possible, at any given moment.

PERSONAL DETAILS

LinkedIn:	https://www.linkedin.com/in/suraav-ramsaran-03686417b/
Surname:	Ramsaran
First Names:	Suraav Rakesh
Identity Number:	0105245459083
Nationality:	South African
Gender:	Male
Residential Area:	Phoenix
Home Language:	English
Other Languages:	N/A
Email Address:	sramsaran66@gmail.com
Cell Number:	0672824704
Drivers License:	Yes

SECONDARY EDUCATION

Secondary School:	Solvista Secondary School
Current Grade:	Completed Matric
Subjects Passed:	English, Afrikaans, Maths, Physics, Accounting, Information Technology, Life Orientation.
Year Obtained:	2018

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CURRENT TERTIARY EDUCATION

Institution:	University of KwaZulu-Natal
Course:	BCom Honours in Information Systems
Major Subjects:	Managing Information Systems, Big Data Management & Analytics

TERTIARY EDUCATION

Institution:	Durban University of Technology
Course:	BINCT (bachelor's in information and communications Technology)
Current Level of Studies:	Graduated
Major Subjects:	Software Development, Platform Based Development, Maths

TERTIARY QUALIFICATIONS

Degree – Bachelor of Information and Communication Technology
Period – 2019-2021
Completed – 2021
Expected Graduation – May 2022

CERTIFICATIONS

- Cisco – Introduction to IoT
- Cybrary – Introduction to IT and Security

COMPUTER SKILLS

- Microsoft Word
- Microsoft Excel
- Microsoft Access
- Microsoft PowerPoint
- Programming in Delphi and Python
- Adobe Photoshop compositions
- Hardware and Software Troubleshooting
- Web Design

WORKPLACE SKILLS

- Communication Skills
- Research and Analytical Skills
- Planning and Multitasking Skills
- Leadership and Creativity Skills
- Organizational skills
- Time Management

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LEADERSHIP ROLES

- Captain of PDL Debate Team
- Head Boy – Primary School
- Co-ordinated and organized numerous community programs and competitions
- Remained class RCL for four years
- University project team lead
- University class representative

ACHIEVEMENTS

2007-2012:	Obtained first position in the grade, as well as in all speech contest levels, spelling whizz, NS/TECH expo competitions.
2013:	Obtained all subject awards as well as the good fellowship and dux awards.
2014:	represented FEMSSISSA in an international competition, which took place in India.
2015:	Achieved debating awards and Life science Expo awards. Placed in the top 3 of grade.
2016:	Achieved The highest marks in Physics, IT, Accounting, English, Lo, Afrikaans.
2018:	Deputy Head Boy of Secondary School.
2019 - 2020:	Received an A aggregate in all my semesters. Received a Cisco Certificate for completing an IOT course.
2021	Graduated with an 82% Average.

CAREER HISTORY

PREVIOUS EMPLOYMENT:

Name of Company:	Truworhts Gateway
Job Title:	Service desk consultant
Nature of Business:	Retail
Period of employment:	18 July 2019 – 31 December 2021
Reason for leaving:	To pursue better career prospects and growth.
Reference:	Mr Sumeel Jankepersad
Contact:	0815856027

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MY ROLE AS A SERVICE DESK CONSULTANT ENTAILED:

- The primary purpose – to strive in providing customers with professional service while ensuring adequate communication with the customer.
- Maintaining key working relationships internally.
- Preparing for the arrival of customers.
- Ensuring accurate payments take place.
- Customer follow up and reminders.
- Attend retail trainings.
- Deciding and initiating action.
- Planning and organizing.
- Dealing with customer complaints.
- Ensuring that stock is displayed correctly and taken care of.

COMMUNITY SERVICE

Charitable Organisation:	Ramakrishna Center of South Africa
Period of Service:	Start: 18-01-2009– End: To Date
Main Service Duties:	Hamper Distribution, Literature Distribution, Feeding schemes.