



Record No.: ZCOER-ADMIN/R/01

Revision: 00

Date:01/04/2021

### STUDENT SECTION NOTICE

Ref. ZCOER IADI 1020

Department: Administration

Academic Year: 2023 - 2024

Date: 22/06/2024

### ADMISSION NOTICE [ SE,TE & BE ] - A.Y. - 2024-25

- 01. All students are hereby informed that, as per Savitribai Phule Pune University Circular No. 95 of 2024 dated 09/05/2024, the First Semester of Second Year Engineering (SE), Third Year Engineering (TE) & Fourth Year Engineering (BE) will commence from 1st July 2024 for Academic Year 2024-25.
- 02. Student should update the Education details in their ERP Profile on the link <a href="https://learner.zealerp.in">https://learner.zealerp.in</a> & pay their current year applicable Fees as well as previous year outstanding fees through College website <a href="https://learner.zealerp.in/quickpay">https://learner.zealerp.in/quickpay</a> or through ERP Portal <a href="https://learner.zealerp.in">https://learner.zealerp.in/quickpay</a> or through ERP Portal <a href="https://learner.zealerp.in">https://learner.zealerp.in</a> as per attachment or an online payment can be done at the account office window by UPI/QR Code from <a href="https://learner.zealerp.in/quickpay">24th June 2024 to 5th July 2024</a>.
- 03. Those students who want to pay fees physically in college Account Section they should follow below schedule.

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Sr. No.	Class	Date & Branch	Time	Venue	
1	S.E. ,T.E. & BE All Branches	24/06/2024 to 05/07/2024	10.00 am to 01.00 pm and 2.00 pm to 4 pm	Account Section	

- 04. Student should complete Admission process from 24th June 2024 to 5th July 2024 by updating the Personal Details & Education Details in their ERP Profile & paying fees. Those student who will not update their profile & will not pay their College fees as per above schedule, their names will not be included in the roll call list for academic year 2024-25.
- O5. Students should pay applicable fees at the time of admission without waiting for their results. After the declaration of the results, Non-eligible students will get refund of their paid fees as per college rules & regulations. For getting refund Student need to submit their request application along with original fees receipt & Xerox copy of result to Account Section within seven working days from the date of result declared by the Savitrabai Phule Pune University.
- 06. Students, whose bank loan is approved by bank for previous year, they should pay Rs. 10,000/-before 5th July 2024 without fail. They should also complete current year education loan process immediately. It is necessary to credit loan amount to College Account within one month from the date of Admission. After receiving of education loan amount to college Account, the excess fees paid amount will be refunded.
- 07. If Fees payment is done by NEFT / RTGS / Demand Draft, After fees transfer to college Account, student need to submit their payment details of NEFT /RTGS / Demand Draft details in ERP Portal <a href="https://learner.zealerp.in">https://learner.zealerp.in</a> as per attachment.

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- 08. Students should note that, the applicable fees will display on Account Section Notice Board or Student should find there applicable fees on Student ERP Login for Academic Year 2024-25.
- 09. The above fees will be changed subject to changes by Fees Regulating Authority & Savitribai Phule Pune University.
- 10. Those student who have paid the fees, they should collect their fees paid receipt from account section on immediate basis.
- 11. After confirmation of admission for Academic Year 2024-25, if any student cancelled /discontinues the course, then it is responsibility of the student to pay complete College fees for the current year without any arguments.
- 12. Those students who want to take benefit of Government Scholarship, they should get ready with their required documents. Student should note that for getting benefit of Government Scholarship/Freeship/EBC, etc, they must have to appear Oct./Nov. & May/June Examination compulsory.(Two semester of current studying Year)
- 13. Those students who have availing the benefit of Government Scholarship/Freeship/EBC, etc, they must be submit their Scholarship/Freeship/EBC, etc. form as per deadline given by government authority & College, otherwise student will be responsible to pay college fees as per open category.
- 14. As per Maharashtra Government GR No. 201603311629175222, dated 31.03.2016, those Students who have failed 02 times within course completion period, then he/she will not be eligible to get benefit of Government Freeship, such students will have to pay the fees as per Open Category.
- 15. Student who will not be eligible for getting Scholarship/Freeship /EBC, etc. due to non availability of required documents, parent over income, etc, they should submit their written application to Scholarship Section without fail.
- 16. Those students who want to take gap for academic year 2024-25, then they should submit their gap application within 10 days to the Student Section (Office) Or via email on studentsection.zcoer@zealeducation.com
- 17. Student should refer University Circular Ref. No. Exam/1008, dated 17.09.2019 and Exam/1055, dated 22.09.2018 regarding course completion criteria (Term Validity).

18. If students have any query regarding the fees, they should contact to Account Section (020-67206102) immediately.

Prepared By: # 12/02h

Verified By: Account Section: Name & Sign.

Office Superintendent

Principal ZES's Zeal College of **Engineering & Research** Narhe, Pune-411041.

Note: Student should strictly follow the attached files with notice for Payment.

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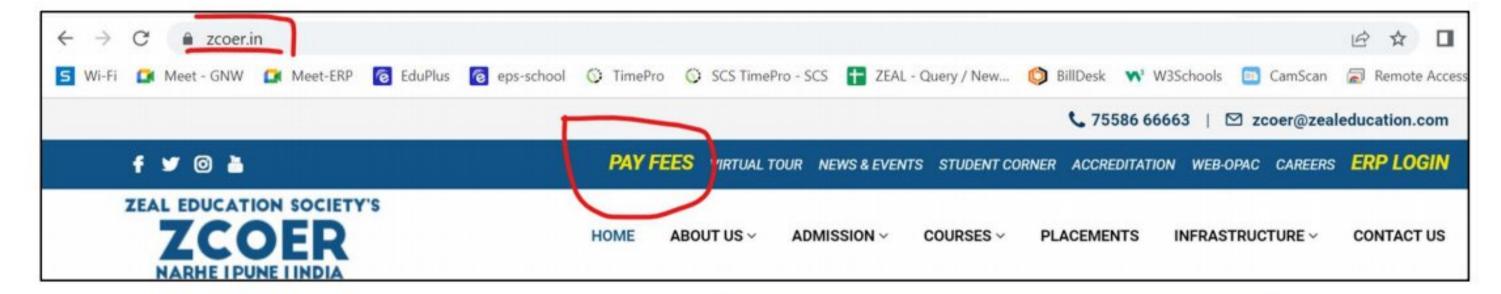


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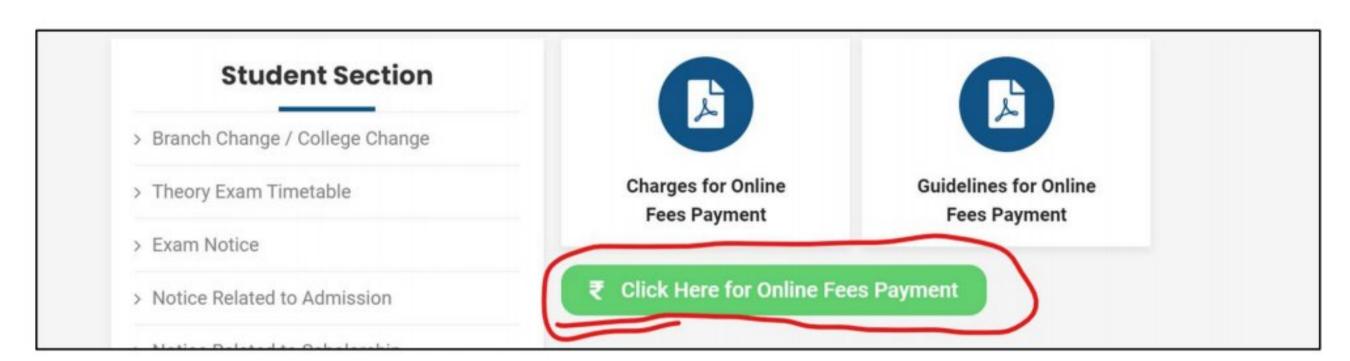
### SOP - Online Fees Payment through ERP

### Guidelines for Online Fees Payment on College Website

- 1. Go to ZCOER Website. <a href="https://zcoer.in/">https://zcoer.in/</a> or <a href="https://zcoer.in/">https://zcoer.in/</a> pay-fees/
- 2. Click on **PAY FEES** at the top of the page.



3. Scroll Down. Now Click on the Button "Click Here for Online Fees Payment"



- 4. You will be redirected to the new website <a href="https://learner.zealerp.in/quickpay">https://learner.zealerp.in/quickpay</a>
- 5. You can directly access this page from Student ERP Website.

https://learner.zealerp.in/ then Click on QUICK PAY.

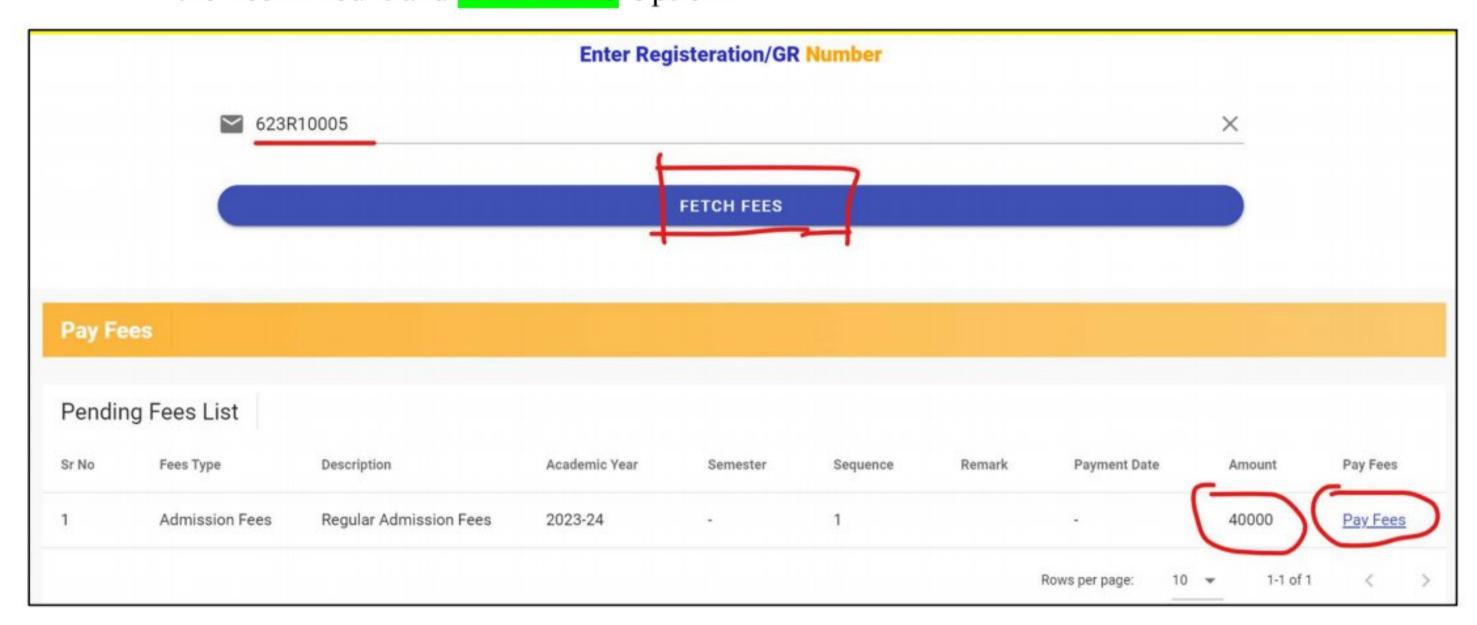






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 On the Above Page, Enter Your ZPRN and Click on Fetch Fees. Scroll Down. You Will See the Fee Amount and PAY FEES Option.



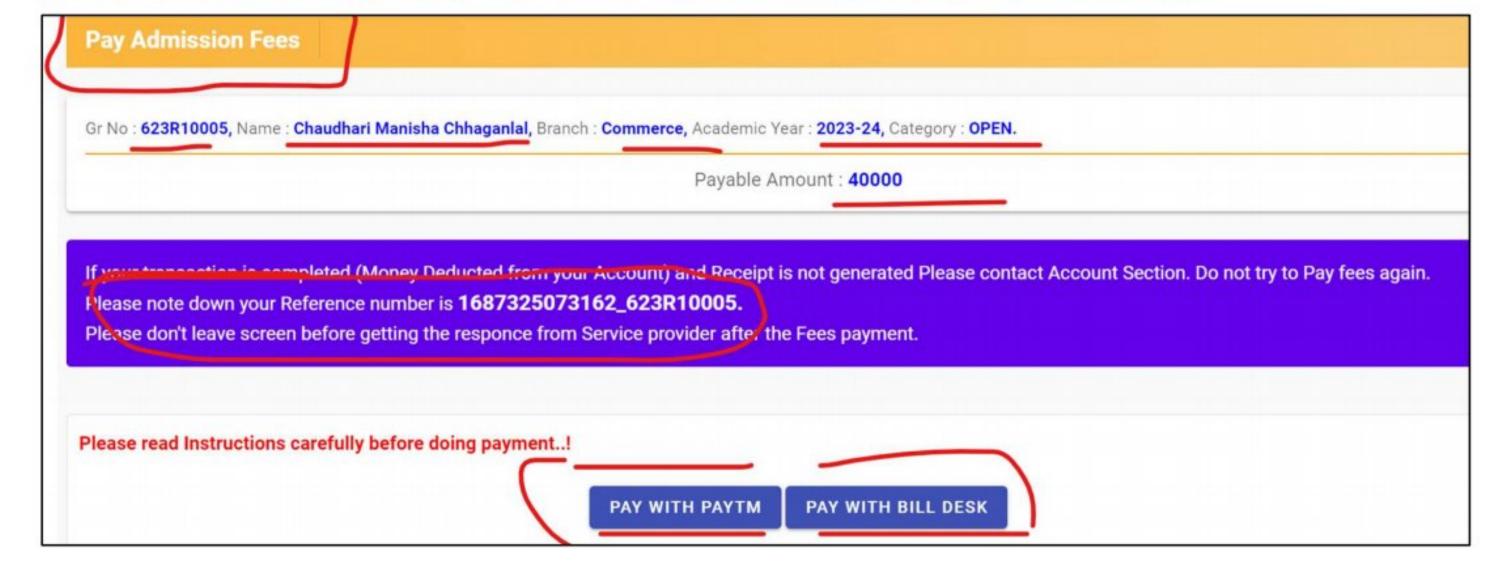
 On the Next Page Check your name, ZPRN, Branch, A.Y. Etc. Note down Reference number or take Screen Shot of Reference Number.

Then Click on Any One Suitable option from below. And Make the Payment using Dedit Card / CreditCard / Netbanking / UPI / QR Code / EMI.

PAY WITH PAYTM PAY WITH BILL DESK

Visit the account Section and Get Printed receipt. Also Access the receipt in Your ERP Login.

If You wish to pay the less amount than the fees amount shown here, Contact to Accounts Office and ask to setup the Installment (strictly as per the policy of Institute). Then follow above steps.



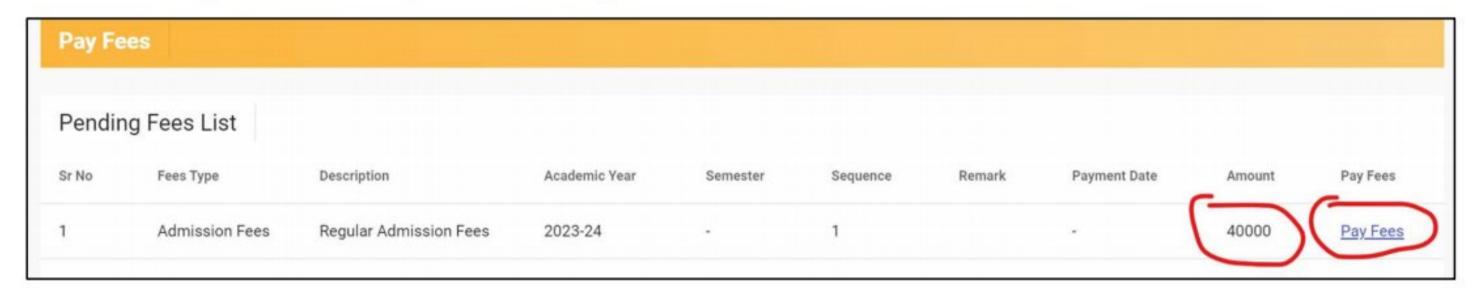




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### Guidelines for Online Fees Payment through Eduplus Campus ERP Portal

- Log in to your account on ERP Portal <a href="https://learner.zealerp.in/">https://learner.zealerp.in/</a>
- 2. In the Left Panel, Click on Accounts → Pay Fees
- 3. Again on next Page, click on Pay Fees in front of the fees amount shown.



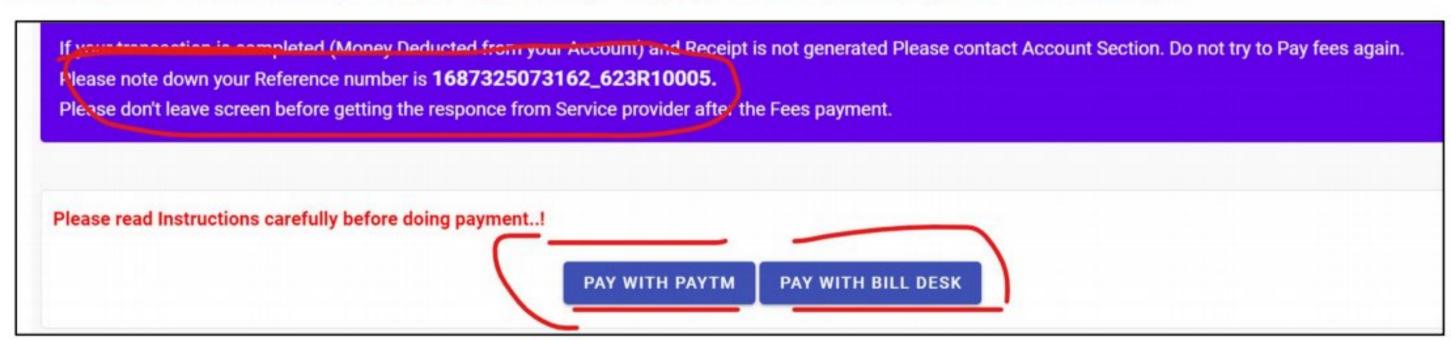
Now Page Check your name, ZPRN, Branch, A.Y. Etc. Note down Reference number or take Screen Shot of Reference Number.

Then Click on Any One Suitable option from below. And Make the Payment using Dedit Card / Credit Card / Netbanking / UPI / QR Code / EMI.

PAY WITH PAYTM PAY WITH BILL DESK

Visit the account Section and Get Printed receipt. Also Access the receipt in Your ERP Login.

If You wish to pay the less amount than the fees amount shown here, Contact to Accounts Office and ask to setup the Installment (strictly as per the policy of Institute). Then follow above steps.







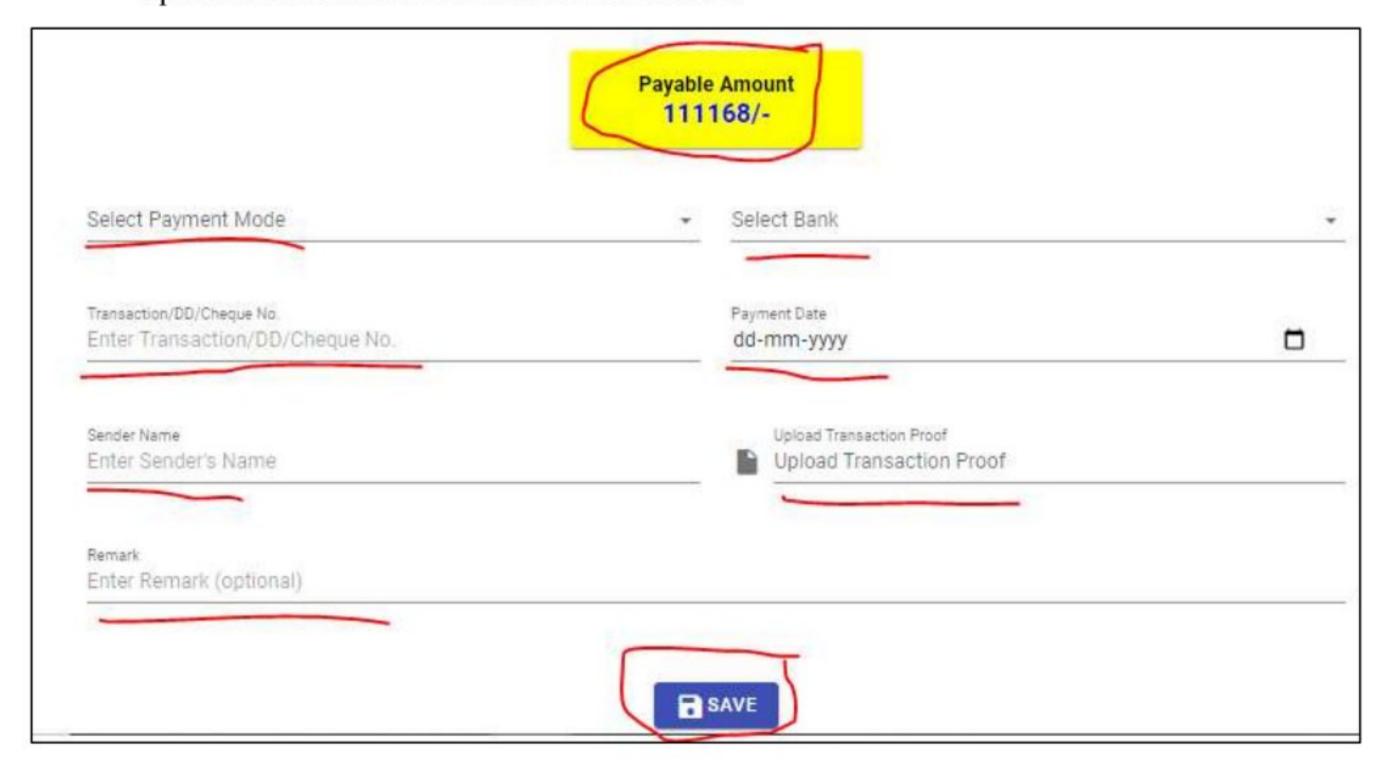
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### Guidelines for Students who have transferred Fees to College Account Directly by NEFT / RTGS / IMPS

- 1. Log in to your account on ERP Portal <a href="https://learner.zealerp.in/">https://learner.zealerp.in/</a>
- Click on Accounts → Pay Fees
- 3. Again on next Page, click on NEFT in front of the fees amount shown.



Verify the details shown here and fill the required information in the subsequent fields. Then
Upload Transaction Proof and Click on Save.







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### FAQs for Online Fee payment on Eduplus Campus ERP Portal

#### I have forgotten my parent login id/password.

Contact to your Department ERP Coordinator / Class Teacher / GFM or Admin Office.

#### 2. I am trying to make the payment of fees using Debit/Credit card, but the transaction is getting failed.

Kindly check the per transaction limit. If the fees is more than per transaction limit then contact your bank to raise the transaction limit and then try to pay again OR use net banking option. OR Contact to account office and ask them to setup the instalments (Strictly as per the institute's Policy).

#### 3. I have done the payment, but I am getting the message "Session Expired". and amount has not been debited from my bank account.

If you have not received any message from Billdesk Payment gateway indicating that your transaction was successful, nor the amount has been debited from the bank then you need to wait for some time & try again and make the payment.

#### 4. I have done the payment, but I am getting the message "Session Expired" and amount has been debited from my bank account.

Normally, in such cases wait for a day or check with your bank whether the payment was transferred from your account. If the amount is not transferred / debited, then bank will revert back the transaction. In case amount is transferred by the bank, then within next two working days you will get message from Billdesk / Bank that the amount is debited. In such case, log in to your ERP Account and check for the receipt generated for the amount debited.

Still if your query is not resolved, then Write an email describing your query to <a href="mailto:onlinepayments.zes@zealeducation.com">onlinepayments.zes@zealeducation.com</a>, , <a href="mailto:coer.accounts@zealeducation.com">coer.accounts@zealeducation.com</a> along with all details (Name, ZPRN, Class, Div, Branch, Mobile no., Email, Amount debited (excluding charges), Transaction reference number, Transaction proof etc.)

#### 5. I have made the payment and I have got receipt on Eduplus portal, what should I do next?

Congratulations!!! Now, please contact to accounts office and get a printed and signed copy of payment receipt of your transaction and check all details.

#### 6. I have made the successful payment and I have NOT got receipt on Eduplus portal.

Wait for one working day; then login to ERP portal again and to check whether receipt is generated or not. Even now, if the receipt is not available then send the details to <a href="mailto:onlinepayments.zes@zealeducation.com">onlinepayments.zes@zealeducation.com</a>, <a href="mailto:zeoer.accounts@zealeducation.com">zeoer.accounts@zealeducation.com</a> along with all details (Name, ZPRN, Class, Div, Branch, Mobile no., Email, Amount debited (excluding charges), Transaction reference number, Transaction proof etc.)

7. I am trying to make the payment thru portal, but I am seeing an error message "Object not defined /fees not defined /" or I want to pay partial fees.

Contact to account office and ask them to setup the instalments (Strictly as per the institute's Policy).

I have different question/problem related to online fee payment other than the listed ones?

Contact: onlinepayments.zes@zealeducation.com , zcoer.accounts@zealeducation.com

### **BILLDESK Payment Gateway Charges**

### A. TRANSACTION PROCESSING CHARGES, MANDATE CHARGES etc.

Category	Sub-Category	Charges	
Credit Card	Visa, Mastercard, Rupay	0.90% of customer payment amount	
Credit Card	American Express, Diners	2.0% of customer payment amount	
Debit Card	Visa, Mastercard	0.90% of customer payment amount	
Debit Card	Rupay	Nil	
UPI	UPI	Nil	
Internet Banking	Retail, Corporate	Rs.18 per transaction for Axis Bank, HDFC Bank, ICICI Bank, Kotak Mahindra Bank and State Bank of India	
		Rs.15 per transaction for all other banks	
Wallets and Prepaid Cash Cards	Telecom Wallets, Private Wallets, Prepaid Instruments	2.00% of customer payment amount	
EMI Based Payment	Visa, MasterCard Credit Card, Debit Card, Bank Account, NBFC, etc.	1.00% of customer payment amount	
EMI Based Payment	Amex & Diners Credit Card	2.0% of customer payment amount	
Electronic Bill Presentment & Payment	Internet Banking, Mobile Banking, Wallets etc.	Rs. 7	
SI Mandate Registration Fee	UPI, Cards, eNACH	Rs. 5	
SI Monthly Mandate Management Fees [per Mandate]	UPI	Rs 25	
SI Txn Processing Fees	Visa, Master, Rupay Credit Card	1.00% of customer payment amount	
SI Txn Processing Fees	Amex & Diners Credit Card	1.60% of customer payment amount	
SI Txn Processing Fees	Visa, Mastercard Debit Card	0.90% of customer payment amount	
SI Txn Processing Fees	Rupay Debit Card	Nil	
SI Txn Processing Fees	UPI	Nil	
SI Txn Processing Fees	eNACH	Rs 5	

### B. Other Terms, Explanations:

- (a) GST and other tax / taxes if any applicable, will be charged in addition.
- (b) Addition of any payment option is subject to approval from Individual banks.
- (c) Payment of all fees shall be as provided in the Agreement and be set off on a daily basis from the Customer Payment Amounts being remitted to the Entity. In the event of there being any fees / part of fees / component of fees that is not so set off on a daily basis, the same shall be invoiced by Indialdeas and paid by the Entity on a monthly basis. Payment on any such invoice shall be made by the Entity within 30 days of receipt of invoice.
- (d) The transaction-processing fee is based on the current level of interchange/clearing house charges/Partner Bank charges. Any additional charges levied by these entities now or any time in future for processing of such transactions or on account of failed transactions etc. will be charged to the Entity in addition to the above mentioned transaction processing fee.
- (e) It is clarified that: In respect of transactions that are successfully processed and subsequently reversed/refunded/charged-back, the Fees levied on the original transaction shall persist and not be reversed.
- (f) Any payments by one Party to the other would be made after deducting taxes as per prevalent statutory provisions, for which the Party making the deduction would issue the requisite certificate within the prescribed period.