

LOREM IPSUM

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TOP MANAGEMENT PROFESSIONAL

Strategic Planning ~ Business Development ~ Accounts/ Payroll Management ~ Commercial Operations

Senior Executive offering over 2 decades of strong, decisive executive leadership in well known organisations. Extensive background in complex and challenging environments. Strong business acumen with skills to remain on the cutting edge; drive new business through conceptualising strategies, augmenting & streamlining commercial networks, implementing product promotions etc. Excellent communication and people management skills that have been honed through managing multi skilled teams. Exceptionally well organised with a track record that demonstrates self motivation, creativity, and initiative to achieve both personal & corporate goals.

Core functional strengths include:

Strategic Planning	Profit Centre Management	Accounts/ Payroll Management
Facilities Management	Administration Management	Corporate Communication
PR Affairs	Budget/ Cost Management	Business Development/ Marketing
New Initiatives/ Set-ups	Vendor/ Purchase Management	Liaison
Training & Development	Commercial Functions	Events/ Parties Management
Statutory Compliances	Relationship Management	Executive Leadership

HIGHLIGHTS

- Have consistently grown across the hierarchy and served at senior level positions across assignments. Presently serving as **Chief of Operations** with **PeopleConnect Solutions (P) Limited**.
- Acquired expertise in breaking new avenues & driving sales growth activities; conducting opportunity analysis by keeping abreast of market trends and competitor moves.
- Possess corporate/ PR skills that have been honed through interacting with people at various levels; inclusive of the Media, Industry, Corporate Executives.
- Designed and implemented programs that have improved operational efficiencies, profit margins, employee morale and sales revenues within diverse industries.

CAREER DETAILS

Jun'02-Jun'06 as Chief of Operations with PeopleConnect Solutions (P) Ltd.

- ➔ Spearheading activities for building brand Manfriday & facilitated in securing rank within first 5 brands in the stated business in the city of Bangalore.
- ➔ Effectively rendering services to more than 14 Software Companies with 15 Desks at multi locations.
- ➔ Overseeing Vendor Management, arrangement of serviced apartments, guest houses, hotels, holidays & travel / parties & events, government liaising.
- ➔ Played a key role in management of the entire set-up comprising accounting function, payroll management & complying with other statutory compliances.

ACADEMIC CREDENTIALS:

B. Com from Bangalore University in 1985.

IT CREDENTIALS

Well versed with Windows 95, 98, 2000 and XP Operating Systems, Ms Office Suite & Browsing Internet and Familiar Operations