

LOREM IPSUM

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SENIOR LEVEL PROFESSIONAL - PURCHASE / CONTRACT MANAGEMENT

Demonstrated excellence in procuring bulk / project items and executing cost saving techniques/ measures

A dynamic professional with nearly 34 years of experience in heading all stages of project development and implementation, with commissioning of various project control systems for safe operations & enhancing operational effectiveness of equipment

Location Preference: UP & Suburb | Gulf / European Countries

Core Competencies: ♦ Power Plant Operations ♦ Instrumentation & Control ♦ Purchasing ♦ Supply Chain Management ♦ Transportation ♦ Material Management ♦ Client Relationship Management ♦ Sub-contractor Management ♦ Project Management ♦ Reporting & Documentation ♦ Operations & Maintenance ♦ Safety Operations ♦ Multitasking in Fast-paced Environments ♦ Highly Organized & Strong Analytical Abilities ♦ Articulate Oral & Written Communication ♦ Quick Problem Resolution & Decision Making ♦ Team Management ♦

- Comprehensive knowledge of the practical application of instrumentation & controls engineering and technology including system applications, principles, techniques and procedures; Adroit at completing the projects as per schedules within budget by proper planning of activities, material procurement, deploying manpower & machinery
- Well versed with Comprehensive Material Management System and Computerized Maintenance Management System Expertise in procuring bulk / project items and executing cost saving techniques/ measures to achieve substantial reduction in expenditures;
- Proven abilities in interacting with suppliers for efficient negotiations on price, delivery schedule and other terms & conditions mainly; skilled in providing feedback to sourcing for decision on vendor selection and level of negotiation strategy; gained significant knowledge of preparing govt. tenders and submitting online e-procurement tenders
- Instrumental in carrying out instrumentation activities and enhancing operational effectiveness of equipment; expertise in handling the projects for improving efficiency by using available resources and installing the suitable instruments as per requirements
- Actively involved in handling project activities with respect to utilities, machines & manpower, monitoring overall operations and ensuring timely completion; proficient in conducting tests & inspections to ensure operational effectiveness of plant and utilities
- Proficient in managing operations & maintenance of various machines and equipment for reducing downtime and enhancing operational effectiveness; Excels in carrying out installation & commissioning of various equipment along with an ability to calibrate total Field Instruments with Calibrators
- Holds the distinction of executing numerous prestigious projects of large magnitude within a strict time schedule, cost and quality control; Adroit in managing operations & maintenance of various machines and equipment for reducing downtime and enhancing operational effectiveness
- Excels in carrying out installation & commissioning of various equipment along with an ability to calibrate total field instruments; skilled in identifying areas of obstruction / breakdowns and taking steps to rectify the equipment through application of troubleshooting tools
- Exemplary relationship management, communication skills with the ability to network with project members, consultants, contractors, and statutory agencies with consummate ease; An effective communicator with excellent analytical, leadership, decision making, problem solving & organizational abilities

AREAS OF EXPERTISE

Procurement / Contract Management

- Responsible for planning & managing procurement of all material related to above equipment; oversaw finalisation the execution of various contracts in the above areas
- Keeping utilities contracts under review, recording usage and advising on best value for money
- Concerned for material & service management; focused on the acquisition aspect Inventory control and stores management Material logistics; sourcing and contracting with suppliers and service providers
- Accountable for planning, organizing & controlling the flow of materials from their initial purchase through internal operations to the service point
- Oversaw the movement control and handled aspect purchasing, supply, transportation, materials aiming to achieve right quality and quantity of supplies at right time and place with best cost via market research and business analysis
- Assisting in the procurement of equipment, ensuring best value through exploring different purchasing options, whilst complying with the procurement strategy