

**To,**  
**Visa Officer,**  
**High Commission of Canada**

**SUBJECT : Statement of Purpose for Study in Canada**

**Introduction:**

Respected Sir/Madam,

I am Suresh, an Electrical and Electronics Engineer from India. By pursuing a Human Resources & Business Management program, I am combining two of my greatest passions: Engineering and Leadership. My interest lies in the Electrical and Electronics Engineering field, and I sincerely wish to contribute to it. However, I don't aspire to be merely an employee; I aspire to lead entire business. Therefore, having earned my bachelor's degree in electrical and electronics Engineering, gained some work experience, and honed my technical proficiency in this field, I aim to learn advanced business management practices to effectively manage technical business.

**Academics and Practical Exposure:**

I scored a 9.5 CGPA in my 10<sup>th</sup> grade in 2014.

Later, I secured 94.8% in my 12<sup>th</sup> grade in 2016 in the Science stream, with Physics, Chemistry, and Maths as my majors.

After that, I enrolled in a Bachelor of Electrical and Electronics Engineering program. I got my bachelor's degree with an 8.12 CGPA in 2020.

During studies, I worked on several projects that helped me become proficient in my field. One such endeavor involved a project on "3-phase to 1-phase AC-DC-AC Topology Based On MultiConverter in Electric Railway Application." This project significantly enhanced my technical prowess and served as invaluable investments of time. Moreover, serving as a Project Lead provided me with invaluable insights into high-tech engineering projects, igniting a passion for leadership within me.

Moreover, my involvement in these projects not only helped improve my technical forte but also deepened my understanding of project management complexities when managing multiple endeavors simultaneously.

I was also an active participant in extra-curricular activities. Whether it was participating in debates and quizzes, or getting a certificate for “HACKTRACK”, an ethical hacking workshop or winning a group prize on the concept of “PHOTO VOLTAIC EFFECT”, my bachelor’s studies and practical exposure certainly prepared me to stand in line with the international students aiming to pursue their advanced studies in this field, for which I am truly thankful and consider it a win.

### **Work Experience:**

During my tenure as a Programmer Analyst at Cognizant Technology Solutions in Coimbatore, Tamil Nādu, from January 9, 2021, to April 10 2023, I focused on two key areas: Power BI and Azure Data Factory.

In the realm of Power BI, my primary responsibilities revolved around creating reports and dashboards by working with extensive datasets, utilizing tools like Power BI and other reporting software. As a Power BI analyst, I took charge of designing, constructing, and deploying reports and dashboards, meeting the operational and analytical needs of the organization. I excelled in understanding business requirements, translating them into functional specifications for reporting applications, and swiftly shaping data into actionable insights. My proficiency extended to various tools and systems within the MS SQL Server ecosystem, including SSRS, Power Query, Power BI, and DAX, enabling me to deliver reporting solutions tailored to business objectives.

In the domain of Azure Data Factory, I played a crucial role in orchestrating data movement and transformation at scale within the cloud environment. My responsibilities encompassed ensuring data integrity, optimizing data storage and usage, and developing innovative solutions using Azure services and other tools. I demonstrated expertise in solution design, automation, and deployment of production-standard code, emphasizing practices such as unit testing, continuous integration, and versioning for enhanced reliability and efficiency. I specialized in building data pipelines to consolidate disparate data sources, facilitating seamless integration and analysis. I consistently maintained a focus on data quality, troubleshooting issues, and optimizing data warehouse performance to support real-time reporting systems and analytics applications.

Currently, I have been working as an SQL Data Analyst with Value Added Solutions Private Limited, wherein my responsibilities include ensuring data accuracy, integrity, and accessibility within the organization. I've been actively involved in translating, merging, and cleaning up data to create conceptual, logical, and physical data models. I also manage all activities related to data cleansing, data quality assurance, and data consolidation, adhering to industry standards and best practices. Identifying, developing, and documenting data standardization procedures, enrichment operations, and validation processes are also within my job responsibilities. I ensure

that data security requirements are met and implement effective data exception handling processes to address any discrepancies. I also address technical difficulties related to data retrieval and reporting, leveraging my expertise in SQL and database management systems.

Moreover, I design and develop custom applications tailored to meet specific management and reporting needs, ensuring that the database infrastructure adequately supports organizational requirements. Thus, I actively identify recurring issues, conduct root cause analysis, and propose effective solutions to prevent future occurrences, contributing to continuous improvement and optimization of data management processes within the organization.

Throughout my work experience, I have always played a vital role in decision-making. I have demonstrated excellent team spirit and understood the importance of managing an organization's greatest assets, human resources. The success and failure of an organization depends upon the same. In order to move forward in my career and reach the top of my career as a Business Manager, I have to acquire formal qualification in the Human Resources and Business Management field.

### **Language Abilities:**

To study in Canada, I took a TOEFL test and scored 94 Points overall; Listening: 24, Reading: 28, Writing: 22, and Speaking: 20.

### **Why Study in Canada:**

Studying in Canada is an opportunity to learn industry-ready business management tips, which can give me a competitive advantage in my career in India. Choosing to start my academic journey in Canada is a decision that perfectly aligns with my educational and career goals. Canada's education system is renowned worldwide for its emphasis on practical learning and the development of critical thinking skills. This assures me of a strong foundation in Business Management, giving me the necessary tools to thrive in today's highly competitive global market in India. Additionally, Canada's commitment to diversity and inclusivity creates an environment that fosters my personal growth. Interacting with peers from various backgrounds is not only going to broaden my global perspective but also enhance my cultural understanding – a skill that holds great significance in our interconnected world. To work in the Business Management field, cross-cultural skills make a solid difference. I am counting on my studies in Canada to help me upgrade my professional calibre as per the current industry demands. I am confident that pursuing my studies in Canada will not only provide me with a top-notch education but also open up numerous opportunities for a promising and fulfilling career in the Business Management field.

## **Human Resource – Business Management from Algoma University:**

Human Resource - Business Management from Algoma University is developed after extensive research and assures that the program is updated with the latest industry requirements. With its exhaustive modules, the program will instil in me the most advanced knowledge and skills that will pave my way to a prosperous professional career.

The various subjects attributed to the course are –

- Introductory Financial Accounting,
- Social and Ethical Issues in Business,
- Introduction to Macroeconomics,
- Organizational Behavior,
- Human Resource Planning,
- Marketing Concepts,
- Commercial Law,
- Recruitment and Selection,
- and others distributed over the four semesters.

I will learn how to recruit employees, how to train them, how to conduct induction, how to assess their performance, how to negotiate salary, how to solve their grievances, and how to motivate them to perform better. I will be taught to design HR policies, rules, and conditions based on the business of the organization as per the company goals. The workshops and seminars will improve my analytical abilities, communication skills, leadership qualities and organizational skills necessary for a Business Manager to handle the whole organization. Regular case studies, workshops, seminars, and guest sessions would teach me to advance formulas to work effectively as a Business Manager and prove an asset to the organization. The faculties of the college are apt to serve the needs of the students. Interactive classroom sessions, assignments, projects, and presentations to get students to think and innovate help students become independent students. Role-plays can help me understand different perspectives of employees and higher management, which will further improve my job performance in my future job.

The modern campus and the latest amenities make Algoma University an ideal destination to explore me both academically and personally. At Algoma University, I will find the right balance between Indian students and international students to make friends with new people. The course modules, teaching pedagogy that covers both theoretical and practical aspects and the image of the institute as a quality education provider; all these reasons have helped me finalize Algoma University as my study destination.

### **Professional Benefits of Returning to India and Future Plans in India:**

- India is growing at an exponential rate. Every company needs Management professionals who can manage their business and their finest assets, humans. Hence, I shall have a bright future in India with constant growth. My salary package would enable me to live a healthy and happy life with my parents.
- In India, the Business Management field is a secure and lucrative career option.
- I wish to work with any of the leading Electrical and Electronics companies in India, such as Larsen & Toubro, Tata Consultancy Services, Bharat Heavy Electricals Limited, Siemens India, Schneider Electric India, Havells India, Wipro Limited, or Mahindra Electric Mobility Limited. I wish to work with leading companies as their projects are usually innovative and pathbreaking, which will continue challenging me to do my best.
- Armed with a Canadian qualification, I will be qualified to work as a Senior Business Manager or a Senior Technical Leader in India. On this role, I can earn INR 11 to 12 Lakhs in India, which will help me live a healthy and happy life.

### **Sponsorship Details:**

My family considers my studies in Canada as an investment in my career in India. They are happy to sponsor my studies in Canada. We have already paid 19,065 CAD toward my tuition fees and secured the GIC amount of 20,831 CAD. We are financially very sound. In order to be responsible for my studies, I insisted on taking an educational loan of INR 26,00,000. My father has also kept aside around INR 6,00,000 to help me with my studies in Canada. I have attached the financial documents for your perusal.

**Conclusion:**

Becoming a Business Manager within the ambit of my field is the ultimate career goal for me. An academic qualification in this field is necessary both to update my knowledge and skills and to serve as proof of my abilities to employers. Therefore, to gain an overall understanding of the business management field and to delve deeply into managing business and various aspects of Human Resources and Business Management, I have decided to pursue higher studies in this program.

To help me achieve my career goals, I request you allow me to attend this coveted program in your country. If you have any queries, please free to ask on given below information.

**Suresh vallivedu**

**Algoma university**

**Passport No: T2502800**

**Email id: [suresh16200@gmail.com](mailto:suresh16200@gmail.com)**

**Contact No: +91 9849271779**

EL/SL -ver.Nov'23

**LOAN SANCTION LETTER**

Date: Dec-16-2023

To,

Mr SURESH VALLIVEDU

Ms VALLIVEDU JAHNAVI

Mr V RAMOORTHY

Mrs BHARATI VALLIVEDU

Mr P BHASKAR REDDY

19/4/123/12,BAIRAKI PATTTEDA, TIRUPATHI,TIRUPATHI,  
BAIRAKI PATTTEDA,TIRUPATHI,ANDHRA PRADESH,  
INDIA,517501.

Dear Sir/Madam,

**Ref : Loan A/C No.: CHEEE00901514**

With reference to your Loan Application dated 23-Nov-2023 to Avanse Financial Services Ltd., (the "Lender"), we are pleased to inform you that an Education Loan of Rs 2750000/- (Rupees Twenty Seven Lakh Fifty Thousand Only) is sanctioned **to you for pursuing GRADUATE CERTIFICATE IN HUMAN RESOURCE MANAGEMENT and BUSINESS MANAGEMENT Course, from Algoma University at Algoma University in CANADA, on the following terms and conditions mentioned below and additional conditions printed overleaf.**

Loan Sanction Details:

Loan Amount Sanctioned in Rs *	Rs 2750000/- (Rupees Twenty Seven Lakh Fifty Thousand Only)
Rate of Interest (ROI)	*Benchmark rate + Spread = 19.0% p.a., ROI on floating basis *Present Benchmark rate is 14.25% p.a.
Total Tenure of the Loan in Months	120
Interest Period in Months	36

**Signature****Borrower****Co-Borrower/s****Guarantor****Date:** \_\_\_\_\_

Avanse Financial Services Ltd.  
Registered & Corporate Office:  
001 & 002 Fulcrum, A Wing,  
Ground Floor, Sahar Road,  
Next to Hyatt Regency,  
Andheri (East), Mumbai – 400 099  
Maharashtra

T: +91 22 6859 9999  
F: +91 22 6859 9900  
www.avanse.com

**ASPIRE WITHOUT BOUNDARIES**

CIN : U67120MH1992PLC068060 - Formerly known as Avanse Financial Services Pvt. Ltd. &amp; Abhivruddhi Holdings Private Limited

EL/SL -ver.Nov'23



PMII (Pre-Monthly Instalment Interest) Start Date	10th of the subsequent month after disbursal date.
PMII Amount in Rs **	34833/-
PMII Amount Serviced during moratorium period in Rs **	2000.0/-
Principal Outstanding post unpaid interest in Rs **	4729928/-
MI Period in Months	84
MI (Monthly Instalment) Start Months	37th month onwards
MI Amount in Rs ***	102204/-
Loan Processing Fees (PF) inclusive of Applicable Taxes [PF is non-refundable to be paid before availing the loan sanction]	0.0/-
Loan Repayment Mode	PSI
Penal charges/ Default charges	2% p.m
Security:	NA

\*Including Tuition Fee and insurance, if any, basis Borrower's request. Lender is entitled to directly disburse the premium amount to the Insurer.

\*Living expenses of Rs.674262.0 /- may be credited to the Borrowers account/prepaid card (as applicable).

\*\*Interest servicing i.e. Pre-Monthly Instalment Interest (PMII) will start immediately after the disbursement of First Instalment/Tranche Subject to change based on disbursement taken and ROI.

\*\*\*MI (Principal and Interest repayment), Subject to change based on disbursement taken and ROI.

\*\*Assignment or endorsement of insurance policy shall be as per Borrower's policy with its insurer.

#### Pre-Disbursement Conditions (If any):

Signature

Borrower

Co-Borrower/s

Guarantor

Date: \_\_\_\_\_



Avanse Financial Services Ltd.  
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1. All disbursement related documents to be executed prior to disbursement.
2. Required 3 NACH Forms 4 SPDC from UNION BANK OF INDIA BANK, Account Number 230610100008577
3. If any withdrawal limit is mentioned then extra 4 SPDC's to be documented.
4. **Processing Fee is Non-Refundable.**
5. All Verifications to be positive.
6. Loan amount to be restricted to COE.
7. The Borrower to ensure , (i) timely NACH/bank mandates via acceptable banking channel/cheques (as such prevent unauthorised cash transaction) (ii) issuing security instrument/cheque to discharge outstanding /total dues under DPN.
8. Students unconditional admit letter and i20 (wherever applicable) to be documented.
9. Visa Copy to be forwarded immediately on receipt (wherever applicable).
10. Processing Fees to be payable prior to hand over of the sanction letter.
11. Student's unconditional Admit letter.
12. Visa Copy to be documented.
13. Disbursement shall be subject to no negative confirmation from the University/College.
14. 4 PDC of UNION BANK OF INDIA A/c No 230610100008577 with 3 NACH mandates to be submitted and 1 SPDC covering full amount required from student

The MI, Pre-MI interests shall be paid on or before 10th day of every month and/or as per the Repayment Schedule. The Borrower/s undertake to pay the Interest on Broken Period (BPI) if any; and where applicable such BPI shall be paid along with the next PMII/MI as per the Repayment Schedule.

The Loan amount will be released directly in the name of the Educational Institute / authorized dealer / Borrower, as per their demand letter from the Institute / College / University where the student has secured admission. The Lender shall have the discretion to credit living expenses in the customer's account or reimburse basis the documents provided.

This sanction availability is valid for a period of 6 months from the date of issue of this letter. If the offer is acceptable to you, please sign on the duplicate copy of the letter duly accepting the terms & conditions of the sanction letter and return the same within 30 days from the date of receipt of this letter.

**Important:** All charges will attract applicable statutory levies and GST. Please visit our website [www.avanse.com](http://www.avanse.com) for details of other charges applicable to this loan.

We also request to complete the Loan disbursement formalities as it is an integral process to disburse the Loan.

**For AVANSE Financial Services Limited**

#### Additional Terms and Conditions:

1. The terms of this letter shall be binding on the Borrower(s) and shall form an integral part of the Transaction Documents including the Loan Agreement (along with the Schedule thereto).

Signature \_\_\_\_\_

Borrower \_\_\_\_\_

Co-Borrower/s \_\_\_\_\_

Guarantor \_\_\_\_\_

Date: \_\_\_\_\_



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### ADDITIONAL DETAILS OF THE LOAN

The below details shall form an integral part of the Sanction Letter/Loan Agreement.

1.	Loan Account No	CHEEE00901514
2.	Due Date <sup>1</sup> for Repayment	10 <sup>th</sup> day of every Month
3.	Frequency of Repayment	Monthly
4.	Break up between Principal and Interest	<p>Please refer to the <b>enclosed Amortisation Chart</b> provided along with this Sanction Letter/ Loan Agreement.</p> <p><b>Note:</b> The Amortisation Chart shall undergo change due to variations in the loan amount, tenure, moratorium period, rate of interest etc., payable by borrower.</p>
5.	<p>Date of commencement of repayment, after completion of moratorium period (if granted by the Lender).</p> <p>Regular EMI [i.e., Principal + Interest] Commencement Date)</p> <p><b>Note:</b> Borrower will pay the instalment applicable as per the moratorium terms during moratorium period.</p>	
6.	Examples of Special Mention Account (SMA) and NonPerforming Asset (NPA) classification dates.	<p><b>PLEASE READ THE FOLLOWING INFORMATION CAREFULLY. AS IT CONTAINS VERY IMPORTANT INFORMATION ABOUT CLASSIFICATION OF YOUR LOAN ACCOUNT BASIS OVERDUE STATUS. SUCH CLASSIFICATION CAN HAVE MATERIAL IMPACT ON YOUR CREDIT STANDING IN CASE FINANCIAL DISCIPLINE IS NOT FOLLOWED IN REPAYING THE LOAN ON TIME.</b></p>

Signature

Borrower

Co-Borrower/s

Guarantor

Date: \_\_\_\_\_



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यूनियन बैंक  
ऑफ इंडिया

भारत सरकार का उपक्रम



Union Bank  
of India

A Government of India Undertaking

1082-AIR BYPASS ROAD BRANCH

PLOT NO:19, NEW BALAJI COLONY, M.R. PALLI, TIRUPATI

Email Id: ubin0810827@unionbankofindia.bank

Ph: 0877-2247956/957

Date:07-05-2024

### To whom It May Concern

This is Certify that Mrs V Ramurthy s/o V Krishna reddy HNO 19/44/s4-391, Bairagi Patteda, Tirupathi-517501 maintaining a savings account bearing No 230610100008577 with our branch since 22.11.2020.

The Balance in his account as on 07.05.2024 is Rs.6,58,700/- (Rupees Six Lakhs Fifty Eight Thousand Seven Hundred only) it is equivalent to CAD 10674. (@ 1CAD= Rs.61.71/-)

This certificate has issued at specific request of the customer.

V. V. Venkatesh  
Senior Manager







2072 २०२४  
29 APR 2024  
Mr. V RAMURTHY, S/O V KRISHNA REDDY, TIRUPATI.  
SELF

From 1-1-2022 to 31-12-2024  
# 8-21/11-2024  
73AA 042756  
TIRUPATI RURAL - 517 507  
Cell: 9493484413

#### SPONSOR AFFIDAVIT

I, **Mr. V RAMURTHY, S/O V KRISHNA REDDY**, resident of Door No. 19/44/S4-391, Bairagipatteda, Tirupati-517501, Tirupati District, Andhra Pradesh, India, hereby solemnly affirm and state that:

- 1) I am a citizen of India.
- 2) My son, **Mr. VALLIVEDU SURESH**, got admission to pursue Post Graduate Certificate in Human Resource Management and Business Management program at **ALGOMA UNIVERSITY**, 24 Queen Street E., Brampton, Ontario, L6V 1A3, Canada, DLI Number: O19395422197 as a full-time student for the program starting on 04<sup>th</sup> September 2024.
- 3) I am sponsoring the candidature of **Mr. VALLIVEDU SURESH**. My son shall be proceeding to CANADA with the sole aim of completing his academic program. After that, he shall be required to return and settle down in INDIA, His additional qualifications and exposure in CANADA are bound to enhance his career opportunities in INDIA.
- 4) I have provided all the required financial documents to show that **Mr. VALLIVEDU SURESH** meets the requirements of payment of the 1-year tuition fee of 19,065.70 I CAD (Receipt dated 22/01/2024) and living expenses of 20,635 CAD (Receipt dated 23/01/2024) in the form of GIC as part of the student visa application. These funds will replenish and cover his expenses including food, rent, tuition fees, clothing, transportation, and others.
- 5) I declare that I am a business man and have bank balance of Rs.6,58,700/- my son has an Educational loan of Rs. 26,00,000/- sanctioned, Which covers his tuition fee.
- 6) I hereby undertake to maintain, sustain, and render all financial assistance to my son, and I shall also bear any additional funds in case of emergency and declare that I will extend my sponsorship until the completion of his program. Hence, he will not be publicly charged to the Government of CANADA.
- 7) I hereby declare that the details stated above are true to the best of my knowledge.



Date: 29/04/2024  
Place: TIRUPATI

Cell: 9948454013

**LAKSHETTY. VENKATARAMANA**  
ADVOCATE B.A., B.L.,  
#1-6-618, Indira Nagar  
TIRUPATI-517 501, A.P., INDIA.  
Notary by Govt. of INDIA  
My Commission Expires on 24-09-2026

**DEPONENT**  
**(Mr. V RAMURTHY)**



**Date: May 09, 2023**

**Mr. Vallivedu Suresh**

19/44/s4- 391, Bairagipatteda, Tirupati -  
517501, Andhra Pradesh.

**Offer of Employment**

**Dear Vallivedu Suresh,**

Further to our discussions, we have the pleasure to offer you an appointment for the position of **"SQL Data Analyst"** with V A Solutions Private Limited ("Company/VA") as per the terms of reference given below.

**1. Appointment:**

1.1 During the course of your employment, you will be governed by the rules, regulations and other company policies (together the "Company Policies") as enforced and as may be amended from time to time and accessible to the employees via the Company's intranet.

1.2 Subject to your accepting this appointment letter and reporting to duty on or before **May 15, 2023**, your appointment is effective from the date of joining. You will be based at Hyderabad and will report to the designated manager.

1.3 At any given point in time, your work location can be limited to the given list of cities in India only; A colleague may not choose to work while travelling outside India, unless the visit itself is for official business reasons. All terms & conditions of Data confidentiality, Company IT assets protection and employment applies. You are solely responsible for any damage to IT assets that is allocated to you as per policy.

**2. Compensation:**

2.1 Your annual gross compensation will be the aggregate of (A) Total Salary & Allowances and (B) Benefits as set forth in the Annexure ("Compensation") and will be subject to deduction of tax at source. Your Compensation will be reviewed periodically as per the Company/Division/Practice compensation review cycle.

### **3. Probation & Confirmation:**

3.1 You shall be on a probationary period of 180 days. During this period, your performance will be reviewed and if found satisfactory your employment will be confirmed on completion of this period, unless otherwise communicated by the Company. In the event the Company, at its sole discretion, extends the term of probation for such a period as it may deem fit, any such extension of probation shall be duly communicated to you in writing. Your performance will be continuously evaluated during such extended probationary period and if found satisfactory, your employment will be confirmed in writing on completion of this period.

### **4. Working Hours:**

4.1 Your working hours will be as advised to you by your superiors from time to time and you may be expected to work beyond the standard working hours to achieve the results whenever your job so requires. Ordinarily you will be required to work for a minimum of 40 hours each week. You will be advised by your Supervisor or Manager of the working hours, break periods and weekly rest day(s). It is expressly agreed that if you fail to perform the work according to the scheduled working hours or you resort to stoppage of work, whether alone, or with others, you will be entitled to receive salary only in proportion to the working hours during which you actually performed work, apart from the fact that strict disciplinary action may be taken against you.

### **5. Leaves:**

5.1 You will be entitled to leaves in accordance to the Company Leave Policy. All colleagues are encouraged to avail their accumulated leave balance, to ensure sufficient rest period away from work place as it is in the best interests of the associate and the firm to take annual leave. However, you must obtain prior approval of the concerned Manager prior to availing leaves.

## **6. Termination:**

6.1 Either party may terminate this appointment by giving 60 days notice in writing to the other party without assigning any reasons thereof. Your resignation shall not automatically be assumed to be accepted from the date of its communication to the Company and will be subject to the fulfilment of notice period, proper handover and any other conditions as may be communicated to you in writing by the Company. The Company reserves the right not to accept the payment in lieu of the notice and at its sole discretion may enforce the complete or part of the notice period to effectuate a proper handover of the charge to the sole satisfaction of the Company.

6.2 The Company may terminate your services immediately without any compensation or notice thereof, if you are in material breach of your duties or obligations, or commit breach of trust or gross indiscipline or misconduct or commit breach of any applicable law or; of the Company Policies and Code of Business Conduct or any of the terms and conditions set forth herein, which breach either (i) is incapable of remedy; or (ii) if capable of remedy, has not been remedied by you for at least 5 days after receipt of notice from the Company. Such material breach would include your failure to comply with or committing breach of the provisions contained in this appointment letter, gross misconduct, financial irregularities, breach of confidentiality/non-disclosure, breach of any applicable law or regulation, breach of the Company's Code of Business Conduct, refusal to carry out reasonable instructions and the like. The said right of the Company is without prejudice to its rights in law or equity to initiate other legal action as it deems fit to protect its interests.

## **7. Confidentiality & Employment Policy:**

7.1 In the course of your assignment with the Company, and by virtue of the position held by you, you may acquire information, technical or otherwise, including any computer software, trade secrets, design, technology, ideas, know-how, processes, formulas, compositions, data, techniques, improvements, inventions, work of authorship, business and product development plans, and other information concerning the Company's actual or anticipated business, research, and development or that is received by the Company, which is confidential or proprietary to company or it's subsidiaries or affiliates, it's customers, subcontractors or any other person or company having any kind of association or relationship with the Company, and or it's affiliates or subsidiaries (together "Confidential Information"). You shall keep and maintain strict confidentiality of such Confidential Information and data that may come to your possession or knowledge by virtue of this engagement, use such information only as may be required in the normal course of your work and shall not disclose or divulge any such information or data, without prior written consent of an authorized officer of the Company.

7.2 You will not reproduce, store in a retrieval system or transmit in any form or by any means - electronic, mechanical, photocopying, recording, scanning or otherwise - any copyrighted material or other Confidential Information, for your own benefit or for the benefit of any third party, either during the term of your employment or thereafter.

## **8. Disclosure of Information:**

8.1 You shall not, except in the course of your duties or unless ordered to do so by a court of competent jurisdiction, either during or anytime after your employment with us, use or disclose to any person, firm or corporation any information relating to the organization, its business, clients or trade secrets which have come into your possession in the course of your employment with us including public papers, journals, pamphlets or leaflets, or cause to be disclosed at any time,



any information or documents, official or otherwise relating to Company or its subsidiaries or affiliates, customers, sub-contractors or any other person or company having any kind of association or relationship with Company and/or its subsidiaries or affiliates, except with prior written approval of Company.

## **9. Intellectual Property Rights:**

9.1 All intellectual property rights in any work or material developed by you during the course of your employment shall belong to and be the property of Company and you confirm that you shall not be entitled to claim any rights over such intellectual property. If required by Company, during or after the term of this engagement, you shall assign and transfer in favour of Company or, at the request of Company, in favour of any of its subsidiary, affiliate, customers or other persons, all

intellectual property rights in such works or materials and shall execute such deeds and documents, as Company may require, to effectually vest in Company, any of its subsidiary, affiliate or customers as Company may require, any and all intellectual property rights and benefits in such works or materials.

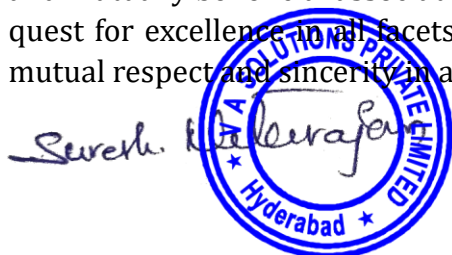
## **10. Non Competition Agreement:**

In addition to the aforesaid, in the event of your separation from the Company for whatever reason:

10.1 You agree that you shall perform your duties, as may be assigned to you from time to time, with diligence, devotion and discretion. While in the employment of Company, you shall (a) use your best endeavour to defend and promote the business interests of Company; (b) devote your full time, attention and efforts to serve Company; and (c) whether by yourself, your employees, agents, or otherwise, and whether on your own behalf or for any other person, or entity in India or elsewhere, not directly or indirectly engage or be interested in engagement, practice of any business, profession or vocation, including any activity, which competes with activities of the Company or conflicts with your position in the Company (including without limitation, accepting employment with, be employed or engaged or joining services or otherwise interested in any business of any competitor and/or, client of the Company, or any other third party). You confirm that as on the effective date of your appointment, you do not have any business, professional or other interests that may be conflicting with any of the foregoing statements. Since your appointment with the Company is on a fulltime basis, you shall not take up any assignment, including those in the nature of any business, profession or vocation, without prior written consent of the Company, which consent may be granted at Company's sole discretion.

Should any provision of this Letter be held invalid or unenforceable, such invalidity will not invalidate the whole of this Letter and the remainder of this Agreement will remain in full force.

We take this opportunity to congratulate you on your selection and look forward to a long and mutually beneficial association with you. We trust our relationship will be guided by a quest for excellence in all facets of our interactions as well as based on a foundation of mutual respect and sincerity in all dealings. Welcome aboard!

A handwritten signature in black ink, which appears to read 'Suresh K. Kulkarni', is written over a circular blue ink stamp. The stamp contains the text 'VA SOLUTIONS PRIVATE LIMITED' around the top edge and 'Hyderabad' at the bottom, with two small stars on either side of the city name.

Yours Sincerely,

**Suresh Natarajan**

Head of Human Resources.

V A Solutions Private Limited.

I hereby agree and accept to the terms of this employment contract in its entirety and any amendments, additions hereto. I also promise to adhere to and abide by the Company Policy as enforced and amended from time to time.

Signature: Date: \_\_\_\_\_

**Compensation & Benefits Worksheet**

**Candidate Name: Vallivedu Suresh**

**Role: SQL Data Analyst**

**Department: IT-Services**

<b>Fixed Compensation (A)</b>	<b>Per Month</b>	<b>Per Annum</b>
Basic Salary	₹ 16,000.00	₹ 1,92,000.00
House Rent Allowance	₹ 8,000.00	₹ 96,000.00
Conveyance	₹ 1,600.00	₹ 19,200.00
Medical Allowance	₹ 1,250.00	₹ 15,000.00
City Compensation Allowance	₹ 2,400.00	₹ 28,800.00
Special Allowance	₹ 10,750.00	₹ 1,29,000.00
<b>Total Fixed Compensation (A)</b>	<b>₹ 40,000.00</b>	<b>₹ 4,80,000.00</b>
Local Variable Bonus (B)	₹ 0.00	
<b>Total Salary &amp; Allowances (A+B)</b>	<b>₹ 4,80,000.00</b>	

Current benefits available to you are as follows. Please refer to the latest company policies\*\* (will be made available at the time of joining)

	Benefit Value***
Medical Hospitalization Insurance as per Company policy	₹ 5,00,000.00
Life Insurance (3 times of Total Salary & Allowances)	₹ 14,40,000.00
Personal Accident insurance(3 times of Total Salary & Allowances)	₹ 14,40,000.00
Gratuity	As per the Act
Annual Earned leaves Entitlement	21 days
Annual Sick leaves Entitlement	12 days
Annual Casual leaves Entitlement	Applicable to Telangana
VA Holidays	Only 10 Days
Transportation	As per the Company Policy

#### Other Benefits (C)

**Flexible Salary** - Flexible Benefit Policy enables Aon colleagues to understand and manage the flexible pay component of their salary by determining which components may be availed to what extent and their related requirements, as per taxation rules.

#### The flexible benefit components include:

- Meal card Tax-free Component
- Telephone Reimbursement Tax-free Component

- Professional Development Allowance Tax-free Component
- Leave Travel Allowance
- National Pension Scheme Tax-free Component
- Fuel Reimbursement
- House Rent Allowance (HRA)

**V A SOLUTIONS PRIVATE LIMITED**

MIG: 648, Indian Overseas Bank Bldg, KPHB Phase 2, Kukatpally, Hyderabad-72.

Web: www.vasolutions.net | Email: info@vasolutions.net | Tel: (040) 71327559.


**Payslip For the Month of February - 2024**

Name : Vallivedu Suresh	Department : IT-Services
Emp Code : VAS8169	Location : Hyderabad
Designation : SQL Data Analyst	LOP Days : 0
DOJ : 15/05/2023	Worked Days : 29
Credited Bank : ICICI Bank	Bank A/C No. : 630901546420
PAN : BNDPV0685H	Net Pay : 40,787.00/-
<b>Pay Head</b>	<b>Monthly</b>
<b>Additi n</b>	
Basic Salary	
House Rent Allowance	17,667.00
Conveyance Allowance	8,834.00
Medical Allowance	
CCA	1,600.00
Special Allowance	
Shift Allowance	1,250.00

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This is computer generated payslip, hence does not required signature.

		2,650.00	
		12,166.00	
		-	
<b>Total Earnings :</b>			<b>44,167.00</b>
<b>Deduction</b>			
Professional Tax Other Deductions		200.00	
		3,180.00	
<b>Total Deductions :</b>			<b>3,380.00</b>
<b>Net Pay :</b>			<b>40,787.00</b>
Rupees : Fourty Thousand Seven Hundred EightySeven Only			
<hr/>			
<u>Mode of Payment</u>	<u>Employee Bank</u>	<u>Account No</u>	<u>Amount</u>
Bank Transfer	ICICI Bank	630901546420	40,787.00

	<b>V A SOLUTIONS PRIVATE LIMITED</b>
	MIG: 648, Indian Overseas Bank Bldg, KPHB Phase 2, Kukatpally, Hyderabad-72. Web: <a href="http://www.vasolutions.net">www.vasolutions.net</a>   Email: <a href="mailto:info@vasolutions.net">info@vasolutions.net</a>   Tel: (040) 71327559.


This is computer generated payslip, hence does not required signature.

Payslip For the Month of January - 2024	
Name : Vallivedu Suresh Emp Code : VAS8169 Designation : SQL Data Analyst DOJ : 15/05/2023 Credited Bank : ICICI Bank PAN : BNDPV0685H	Department : IT-Services Location : Hyderabad LOP Days : 0 Worked Days : 31 Bank A/C No. : 630901546420 Net Pay : 40,787.00/-
Pay Head	Monthly
Additi on	

This is computer generated payslip, hence does not required signature.



Basic Salary	17,667.00		
House Rent Allowance	8,834.00		
Conveyance Allowance	1,600.00		
Medical Allowance	1,250.00		
CCA	2,650.00		
Special Allowance	12,166.00		
Shift Allowance	-		
<b>Total Earnings :</b>	<b>44,167.00</b>		
<b>Deduction</b>			
Professional Tax	200.00		
Other Deductions	3,180.00		
<b>Total Deductions :</b>	<b>3,380.00</b>		
<b>Net Pay :</b>	<b>40,787.00</b>		
Rupees : Fourty Thousand Seven Hundred EightySeven Only			
<b>Payment Details :</b>			
<b>Mode of Payment</b>	<b>Employee Bank</b>	<b>Account No</b>	<b>Amount</b>
Bank Transfer	ICICI Bank	630901546420	40,787.00

		<b>V A SOLUTIONS PRIVATE LIMITED</b> MIG: 648, Indian Overseas Bank Bldg, KPHB Phase 2, Kukatpally, Hyderabad-72. Web: <a href="http://www.vasolutions.net">www.vasolutions.net</a>   Email: <a href="mailto:info@vasolutions.net">info@vasolutions.net</a>   Tel: (040) 71327559.
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This is computer generated payslip, hence does not required signature.

**Payslip For the Month of March - 2024**

Name : Vallivedu Suresh	Department : IT-Services
Emp Code : VAS8169	Location : Hyderabad
Designation : SQL Data Analyst	LOP Days : 0
DOJ : 15/05/2023	Worked Days : 31
Credited Bank : ICICI Bank	Bank A/C No. : 630901546420
PAN : BNDPV0685H	Net Pay : 40,787.00/-
<b>Pay Head</b>	<b>Monthly</b>
<b>Additi n</b>	
Basic Salary	17,667.00
House Rent Allowance	8,834.00
Conveyance Allowance	1,600.00
Medical Allowance	1,250.00
CCA	2,650.00
Special Allowance	12,166.00
Shift Allowance	-
<b>Total Earnings :</b>	<b>44,167.00</b>
<b>Deduction</b>	
Professional Tax	200.00
Other Deductions	3,180.00

This is computer generated payslip, hence does not required signature.

<b>Total Deductions :</b>	<b>3,380.00</b>
<b>Net Pay :</b>	<b>40,787.00</b>

Rupees : Fourty Thousand Seven Hundred EightySeven Only

<b>Payment Details :</b>			
<b>Amount</b>	<b>Mode of Payment</b>	<b>Employee Bank</b>	<b>Account No</b>
40,787.00	Bank Transfer	ICICI Bank	630901546420

This is computer generated payslip, hence does not required signature.



**Cognizant Technology Solutions India Private Ltd.**  
**Techno Complex,**  
**5/535 Old Mahabalipuram Road,**  
**Okkiyam Thoraipakkam, Chennai – 600 097.**  
**Phone: 4209 6000 Fax:**  
**4209 6060**

**TO WHOM IT MAY CONCERN**

**Sub: Employment Information as per our records**

<b>Employee Name</b>	<b>: Mr . Vallivedu Suresh</b>
<b>Employee ID</b>	<b>: 899066</b>
<b>Designation</b>	<b>: Programmer Analyst</b>
<b>Date of Joining</b>	<b>: January 09, 2021</b>
<b>Last Working Date</b>	<b>: April 10, 2023</b>
<b>Role Description</b>	<b>:</b>

Working Experience/Roles and Responsibilities Power BI:

- The job of a Power BI analyst is designing, building, and deploying reports and dashboards using Microsoft Power BI.
- Develop operational reports.
- Build automated reports and dashboards with the help of Power BI and other reporting tools.
- Understand business requirements to set functional specifications for reporting applications.
- Be experienced in tools and systems on MS SQL Server, including SSRS, Power Query, Power BI, and DAX.
- Be able to quickly shape data into reporting and analytics solutions.
- Create functional reporting.
- Have knowledge of database fundamentals such as multidimensional database design, relational database design, and more.

Azure Data Factory:

- It is the cloud-based ETL and data integration service that allows you to create data-driven workflows for orchestrating data movement and transforming data at scale. Using Azure Data Factory, you can create and schedule data-driven workflows (called pipelines) that can ingest data from disparate data stores.
- Assure that data is cleansed, mapped, transformed, and otherwise optimized for storage and use according to business and technical requirements
- Develop and maintain innovative Azure solutions
- Solution design using Microsoft Azure services and other tools
- The ability to automate tasks and deploy production standard code (with unit testing, continuous integration, versioning etc.)
- Load transformed data into storage and reporting structures in destinations including data warehouse, high speed indexes, real-time reporting systems and analytics applications.
- Build data pipelines to collectively bring together data.
- Other responsibilities include extracting data, troubleshooting and maintaining the data warehouse.

Thanking you,  
Yours Faithfully,

For **Cognizant Technology Solutions India Private Ltd.**



**Praveen George Subramanyam Sr.**  
**Manager - HR**

**July 24, 2023**

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