

# Bond Request Form

➔ Company Legal Name (include DBA):

*This application is not intended for use in connection with Subdivision or Site Improvement, Asbestos Abatement, Completion, Hazardous Materials.*

## SELECT BID BOND OR FINAL BOND

*For private jobs or subcontracts over \$250,000, please enclose a copy of the contract and bond form.*

☐ Bid Bond

Bid Date: \_\_\_\_\_  
Estimated total amount of Bid: \_\_\_\_\_  
Bid Bond % or flat amount: \_\_\_\_\_

OR

☐ Final Bond (eg Performance & Payment Bond)

Contract Amount: \_\_\_\_\_  
Contract Date: \_\_\_\_\_  
Bid secured by: \_\_\_\_\_

Bid Bond  
Cashier's Check  
Bid Security was not needed or was negotiated

Bid Results:  
Contractors Bid Amount: \_\_\_\_\_  
2nd Bid Amount: \_\_\_\_\_  
3rd Bid Amount: \_\_\_\_\_  
Engineer's Estimate: \_\_\_\_\_

## OBLIGEE DETAILS

Obligee Name (entity requiring the bond):

Obligee Address:

City:

State:

Zip:

## PROJECT DETAILS

Anticipated Start Date:	Specified Completion Date (MM/YYYY):	Liquidated Damages (Per Day):	Warranty/Maintenance (Months):	Current work on hand (costs to complete):
		Penalties for failure to complete the job on time.	Workmanship guarantee	Backlog excluding this job

Final bond form to be used:

☐ AIA form ☐ Surety form ☐ State/City/Town form ☐ Federal Contract ☐ Obligee/Other form (send a copy for review)

Final Bond Requirement:

☐ Performance & Payment ☐ Performance Only ☐ Payment Only ☐ Maintenance Only ☐ Supply Only

Is the bond amount different from the contract price?

☐ Yes ☐ No

If "YES" – Enter bond amount:

Job Legal Description:

Job Physical Address:

City:

State:

Zip:

Scope of Work:

Does the job contain **hazardous materials**? \_\_\_\_\_ ☐ Yes ☐ No

Can the project be **renewed beyond 1 year** (service/maintenance contract)? \_\_\_\_\_ ☐ Yes ☐ No

Is the Obligee, entity requiring the bond, not paying for the work performed (**completion/subdivision bond**)? \_\_\_\_\_ ☐ Yes ☐ No