

TOLMAR, INC
 701 CENTRE AVE
 FT COLLINS CO
 80526 USA

PO REV DATE: 05/31/2016
 REVISED PURCHASE ORDER NO: **SV-014486**

PO REV:

ORIGINAL PO DATE: 05/31/2016

CONTRACT
 NUMBER:

CONTACT: CAROLINE MONSON 919-844-7171

VENDOR ID: SEQ002
 SEQUENCE INC
 2500 GATEWAY CENTRE BLVD, STE 850
 MORRISVILLE NC
 27560

SHIP TO: TOLMAR INC
 701 CENTRE AVE
 FORT COLLINS CO
 80526

TRANSPORT VIA: BEST WAY

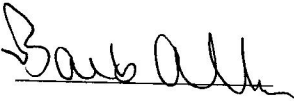
TAX EXEMPT NUMBER: 20-5990340

FOB POINT:

PAYMENT TERMS: NET 30 DAYS

ITEM/				ORDER	BALANCE PROMISED		US DOLLARS	
LN#	DESCRIPTION	UM	REV	QUANTITY	DUE	DOCK	UNIT PRICE	EXTENDED T PRICE X
001	PROP 2016272 REV 0	EA	<input type="checkbox"/>	130420	130420	07/29/2016	1.00	130,420.00 N
QUALIFICATION SERVICES - CORNERSTONE								

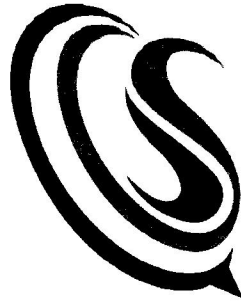
 TOLMAR will not accept any shipments above the quantity ordered on our PO's without prior approval.

AUTHORIZED BY: 
 BUYER: BJA

TOTAL EXTENDED AMOUNT

THIS PURCHASE ORDER: **130,420.00**

The parties hereby incorporate the requirements of 41 C.F.R. § 60-1.4(a) and 29 C.F.R. § 471, Appendix A to Subpart A, if applicable. This contractor and subcontractor shall abide by the requirements of 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a), if applicable. These regulations prohibit discrimination against qualified protected veterans and qualified individuals with disabilities, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and qualified individuals with disabilities.



SEQUENCE

Quality and Compliance Services

**Qualification and Water Sampling Support
of Shutdown Activities in Windsor, CO**

Technical Services

Proposal 2016272 Rev. 0

TERMS AND CONDITIONS

This proposal is made effective as of 26 May 2016, by and between Tolmar of 701 Centre Ave, Fort Collins, CO 80526 and Sequence, Inc. of 2500 Gateway Centre Blvd Suite 850, Morrisville, North Carolina 27560. In this proposal, the party who is contracting to receive services will be referred to as "Tolmar" and the party who will be providing the services will be referred to as "Sequence".

1 SERVICE PROVIDER INTRODUCTION

Sequence Inc. specializes in providing consulting services to clients in regulated industries by providing a partnership like approach that is focused on meeting client business and regulatory needs while providing effective and cost-efficient solutions. Our company offers a comprehensive list of services, including the following:

- Engineering
- Technical Services
- Software Management
- IT Systems Compliance
- Laboratory Compliance
- Quality & Regulatory Compliance
- Integration, Automation & Controls
- Remote Monitoring

Whether you need a skilled team to complete a short-term project, or support throughout the lifetime of your facility, Sequence Inc. is ready to provide you with the support to meet any challenge.

We appreciate the opportunity to extend our relationship with Tolmar by providing this proposal to provide Technical Services.

2 DESCRIPTION OF SERVICES.

Sequence will perform qualification services for the systems in the following table at the Tolmar Windsor facility per current Tolmar procedures. Services may include, but are not limited to deliverables in the table below. Services are estimated to require a minimum of four (4) full-time Sequence resources, two (2) for approximately two (2) months and two (2) for approximately one (1) month. With an addition of four (4) full-time Sequence resources for Water Sampling activities for fourteen (14) days – sixteen (16) hours per day across two (2) shifts. It is anticipated that Tiffany Coleman and/or any other Sequence and Tolmar approved resources will perform the qualification services. Sequence is prepared to begin services as early as June 6, 2016.

System to Qualify	Scope of Qualification Activities
Nitrogen	IOQ of new piping, new drops, and confirmation of system uniformity post change control
Compressed Air	IOQ of new piping, new compressor, and confirmation of system uniformity post change control
USP Water	IOQ of entire system: four (4) skids, all piping drops, and connections to WFI system
WFI	IOQ of entire system: two (2) stills, all piping drops, and connections to Clean Steam system
Clean Steam	IOQ of entire system: two (2) generators and all piping drops

Services under the terms of this proposal may include, but are not limited to deliverables in the table below.

Deliverables Description
Coordination of project activities and qualifications
Scheduling support for Shutdown qualification activities
Project Qualification Plan generation and execution
Change Control support for in scope systems listed above
IOQ Protocol Development and route for initial approval
IOQ Execution (Collect data during validation runs, data analysis, investigations and closure of exception reports)
IOQ Report Generation (Prepare Reports, assemble qualification package, route for final approval)
Sampling for USP Water, WFI, and Clean Steam
General Validation Consulting

3 ESTIMATED TIME TO COMPLETION

This is an estimation on the time to complete these qualification activities. Actual time for each activity to be completed will be billed on a per hour basis, not to exceed the estimation in Attachment A without written approval from Tolmar. Attachment A includes an estimate based on this table and average billing rates for resources to be utilized.

System	Estimated Hours for Completion
Nitrogen	80
Compressed Air	80
USP Water	172
WFI	132
Clean Steam	132
Water Sampling	448
Project Support	80
Total Hours	1,124

4 AVERAGE BILLING RATES

Rate is inclusive of travel expenses. Hours will be billed by resources performing actual services based on estimated hours listed above and Attachment A.

Technical Services Resource Level	Average Billing Rate
Validation Specialist	\$105
Senior Consultant	\$130

5 PAYMENT FOR SERVICES

In exchange for services, Tolmar will pay Sequence on a time and material basis. A cost estimate of the project is listed in Attachment A of this proposal. Hourly rate is inclusive of expenses. Sequence will invoice Tolmar for cost of services which is inclusive of travel expenses on a monthly basis. Invoices shall be paid within 30 days of receipt (by Tolmar).

6 TERM

This proposal is valid for 60 days after the date stated in the opening paragraph. This Contract will terminate upon completion by Sequence of the Services specified by this Contract.

7 CONFIDENTIALITY

Sequence, and its employees, agents, or representatives will not at any time or in any manner, either directly or indirectly, use for the personal benefit of Sequence, or divulge, disclose, or communicate in any manner, any information that is proprietary to Tolmar. Sequence and its employees, agents, and representatives will protect such information and treat it as strictly confidential. This provision will continue to be effective after the termination of this Contract. Tolmar shall follow the same confidentiality terms for any proprietary information of Sequence including this proposal. Upon termination of this Contract, Sequence will return to Tolmar all records, notes, documentation and other items that were used, created, or controlled by Sequence during the term of this Contract.

8 NON-SOLICIT

For the period of the contract plus 3 years after completion/termination of the contract, Tolmar will not directly or indirectly solicit, induce, or attempt to induce any employee of Sequence to terminate his or her employment with the company without the written consent of an authorized agent of Sequence.

9 APPROVAL

Issuance of this quote indicates Sequence agrees to the terms and conditions specified in this document. Issuance of the Purchase Order indicates Tolmar agrees to the terms specified in this quote.

10 ATTACHMENTS

Attachment A – Estimate # 835



2500 Gateway Centre Boulevard
Suite 850
Morrisville NC 27560

Estimate

Date	Estimate #
25-May-2016	835

Proposal Expiration Date
24-Jul-2016

SOW: N/A
Proposal: 2016272

Sequence will provide qualification services during shutdown activities for systems being tied-in to existing utilities.

Item	Quantity	Description	Rate	Amount
Technical Writing Services	188	Protocol Development - Senior Consultant	130.00	24,440.00
Utility Validation	180	Protocol Execution - Validation Specialist	105.00	18,900.00
Utility Validation	100	Protocol Execution - Senior Consultant	130.00	13,000.00
Technical Writing Services	128	Protocol Reports - Senior Consultant	130.00	16,640.00
Environmental Monitoring	448	Water Sampling Support	105.00	47,040.00
Project Management	80	Planning, Scheduling, and Project Support	130.00	10,400.00

Total \$130,420.00

4/20