

**From**  
The Eye,  
Computer Science and Engineering Association,  
PSG College of Technology  
Coimbatore.

**To**  
Dr G Sudha Sadasivam,  
HOD, Department of CSE,  
PSG College of Technology,  
Coimbatore.

Subject: Request for Budget Approval for the EtherX 2024 Event

Respected Madam,

I am writing to request for a total budget of **INR 15,000** for the event that is being conducted by The Eye on 20<sup>th</sup>, 21<sup>st</sup> and 22<sup>nd</sup> of September.

Budget Sheet							
#	Item	Vendor	Quantity	Unit Price	Total Price	Comments	
1	Memento for Speaker	Microlmagee	1	450	450		
2	Lanyards for Crew	Kovai Cards	30	50	1500		
3	Refreshments	-					
a	Maaza Refresh	Canteen	1	30	30	Day 1	For Speaker
b	Samosa	Canteen	1	20	20		
c	Maa Juice	Canteen	60	10	600	Day 2	For Participants
d	Little Hearts Biscuits	Swiggy Instamart	60	30	1800		
4	First Prize	-	1	5000	5000		
5	Second Prize	-	1	3000	3000		
6	Third Prize	-	1	2000	2000		
7	Advertisement Printing	InfoTech	1	150	150		
8	Proxy Server	Linode	2	200	300		
9	Certificates	InfoTech	12	150	150		
				Total	15000		

Thank you for considering this request.

Yours Respectfully,  
Mehul Dinesh/Aaditya Rengarajan,  
Secretary/Student Advisor, The Eye.